

San Dieguito

Union High School
District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.
(760) 943-3501 FAX

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

THURSDAY, MAY 17, 2007
6:30PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

*Welcome to the meeting of the San Dieguito Union High School District
Board of Trustees.*

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (760) 943-3501 Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

AGENDA

THURSDAY, MAY 17, 2007
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS (Items 1 – 6)

- 1. Call to Order; Public Comments Regarding Closed Session Items6:00 PM
- 2. Closed Session 6:05 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / Classified School Employees Association
 - C. Consideration and/or deliberation of student discipline matters. (1 case)
 - D. To conference with legal counsel to discuss current or potential litigation. (2 cases)
- 3. Regular Meeting / Open Session6:30 PM**
- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the May 3, 2007 Regular Board Meeting, as shown in the attached supplement.

NON-ACTION ITEMS (Items 7 – 10)

Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board Member and the Superintendent along with the agenda.

- 7. Student Board Member Reports
- 8. Board Member Reports
- 9. Superintendent's Reports, Briefings and Legislative Updates Peggy Lynch, Ed.D.
- 10. School or Department Update.....

CONSENT AGENDA ITEMS (Items 11 – 14)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

- 11. SUPERINTENDENT**
 - A. Acceptance of Gifts and Donations, as shown in the attached supplement.
 - B. Approval of Field Trips (none to report)

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as shown in the attached supplement.
2. Approval of Classified Personnel Report, as shown in the attached supplement.

13. EDUCATIONAL SERVICES

A. APPROVAL OF PROPOSAL FOR SCIENCE TEXTBOOK ADOPTION

Approve the Science Textbook Adoption as listed in the attached supplement.

14. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Betzie Roe to create choreography for student dancers at La Costa Canyon High School, during the period May 1, 2007 through June 30, 2007, for an amount not to exceed \$500.00, to be expended from the General Fund 03-00.
2. Pinnacle Innovations, LLC to provide web page maintenance for the San Dieguito Union High School District web page, during the period May 1, 2007 through June 30, 2007, with a provision to extend one additional month per District's request, at the rate of \$250.00 per month, to be expended from the General Fund 03-00.
3. Katharion to provide district wide managed anti-spam and/or anti-virus services, during the period June 1, 2007 through May 31, 2008, with a provision to renew for an additional one year period upon mutual agreement, for an amount not to exceed \$6,910.20, to be expended from the General Fund 03-00.
4. DecisionInsite, LLC to provide community demographic analysis and enrollment projection services for use in budget planning, facilities planning, program planning, staff planning, strategic planning, and school configuration planning, during the period May 18, 2007 through May 17, 2010, for an amount not to exceed \$23,245.00 per year, to be expended from the Capital Facilities Fund 25-19, Mello Roos Funds, and possible reimbursement from the North City West Joint Powers Agency.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. School Wise Press to provide the addition of Spanish versions of a school accountability report card (SARC) for Sunset High School and Oak Crest Middle School, for an amount not to exceed \$1,921.00, to be expended from the General Fund 03-00.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Blair Rasmussen Construction for the Refurbish Bldg B Restrooms at Torrey Pines High School project B2007-17, for an amount of \$93,700.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Blair Rasmussen Construction for the Relocate Textbook Room at Torrey Pines High School project B2007-18, for an amount of \$203,400.00, to be expended from the Capital Facilities Fund 25-19.
3. Blair Rasmussen Construction for the Science Classroom Conversion at Oak Crest Middle School project B2007-19, for an amount of \$280,300.00, to be expended from Mello Roos Funds.
4. Blair Rasmussen Construction for the Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, for an amount of \$208,000.00, to be expended from the Capital Facilities Fund 25-19.
5. D.A.D. Asphalt, Inc. for the Asphalt/Paving Services – District Wide unit cost contract B2007-21, during the period June 1, 2007 through May 31, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment.

D. APPROVAL OF CONTRACTS

Approve entering into two contracts with Roesling Nakamura Terada Architects, Inc. for Architectural/Engineering Services for the proposed Earl Warren Middle School Modernization project and Sunset High School/North Coast Alternative High School Modernization project, for an amount of \$268,740.00 and \$82,494.00, respectively, plus reimburseable expenses, to be expended from the Capital Facilities Fund 25-19, State School Facility Fund 35-00 and Mello Roos Funds.

E. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

ROLL CALL VOTE FOR CONSENT AGENDA..... (Items 11 – 14)

Board Members

- _____ Dalessandro
- _____ Friedman
- _____ Groth
- _____ Hergesheimer
- _____ Rich

Student Advisory Board Members

- _____ Jackie Brabyn, LCC
- _____ Caylee Falvo, Sunset
- _____ Kelly Kean, CCA
- _____ Kiran Natarajan, TPHS
- _____ Hilary Ross, SDA

DISCUSSION / ACTION ITEMS..... (Items 15 – 19)

15. ADOPTION OF 2006-07 SPRING REVISION DISTRICT BUDGET
Motion by _____, second by _____, to adopt the 2006-07 Spring Revision District Budget, as shown in the attached supplement.
16. 2007-08 TENTATIVE GENERAL FUND BUDGET
Receive the 2007-08 Tentative General Fund Budget as information.
17. APPROVAL OF 2008/09 AND 2009/10 INSTRUCTIONAL CALENDARS
Motion by _____, second by _____, to approve the 2008/09 and 2009/10 Instructional Calendars as shown.
18. APPROVAL OF MODIFIED PASSING CAHSEE SCORES FOR CLASS OF 2007
Motion by _____, second by _____, to approve the modified CAHSEE passing scores as shown.
19. ADOPTION OF RESOLUTIONS TO DEDICATE INTEREST IN REAL PROPERTY / CITY OF ENCINITAS / SAN DIEGO GAS & ELECTRIC
 - A. PUBLIC HEARING
 - B. ADOPTION OF RESOLUTION / CITY OF ENCINITAS
Motion by _____, second by _____, to adopt the Resolution Dedicating an Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as described in the attached supplement.
 - C. PUBLIC HEARING
 - D. ADOPTION OF RESOLUTION / SAN DIEGO GAS & ELECTRIC
Motion by _____, second by _____, to adopt the Resolution Dedicating an Interest in Real Property to San Diego Gas & Electric over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as described in the attached supplement.

INFORMATION ITEMS..... (Items 20 - 28)

20. Business Services Update – Steve Ma, Associate Superintendent
21. Educational Services Update – Rick Schmitt, Associate Superintendent
22. Human Resources Update – Terry King, Associate Superintendent
23. Adult Education Fee Increase Proposal, First Reading Rick Schmitt
24. Public Comments
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
25. Future Agenda Items
26. Adjournment to Closed Session (if scheduled)

CLOSED SESSION (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association to conference with legal counsel – Anticipated Litigation
27. Report from Closed Session (if required)
28. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **June 7, 2007, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

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Peggy Lynch, Ed.D.

- Canyon Crest Academy
- Carmel Valley MS
- Diegueno MS
- Earl Warren MS
- La Costa Canyon HS
- North Coast Alternative HS
- Oak Crest MS
- San Dieguito Adult Education
- San Dieguito HS Academy
- Sunset HS
- Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING
THURSDAY, MAY 3, 2007**

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments.....(Agenda Item 1)
There were no comments from the public presented.

2. **CLOSED SESSION**(Agenda Item 2)
President Deanna Rich called the meeting to order at 5:30 PM on Thursday, May 3, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board of Trustees and Student Advisory members were in attendance.

Administrators Present

- Peggy Lynch, Ed.D., Superintendent
- Terry King, Associate Superintendent, Human Resources
- Steve Ma, Associate Superintendent, Business
- Rick Schmitt, Associate Superintendent, Educational Services
- Michael Taylor, Director, Finance
- David Jaffe, Principal, Canyon Crest Academy
- Becky Banning, Recording Secretary

3. Reconvene / Call to Order (Agenda Item 3)

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Deanna Rich.

4. Salute to Flag(Agenda Item 4)

Ms. Linda Friedman led the salute to the flag.

5. Report Out of Closed Session.....(Agenda Item 5)

The Board deliberated and took action to dismiss Classified Employee #2007-1 and Certificated Employee #2007-2 during its Closed Session.

6. Approval of Minutes(Agenda Item 6)

It was moved by Ms. Groth and seconded by Ms. Hergesheimer that the Minutes of the April 5, 2007 Board Meeting be approved.

Motion unanimously carried.

NON-ACTION ITEMS (AGENDA ITEMS 7 - 10)

7. Student Board Member Reports(Agenda Item 7)

All students present reported on current events and pending activities at their respective schools.

8. Board Member Reports.....(Agenda Item 8)

Ms. Hergesheimer reported on her site visit to SDA; participation with the rest of the Board and District Superintendent, Dr. Lynch, in a Diploma presentation to a 92-year old student from Adult Education; attendance at a recent Parent Rep/Site Council and LAN meeting; and attendance at a CSBA dinner recognition event, "Honoring Our Own", hosted by San Diego County School Board Association.

Ms. Friedman also attended the CSBA dinner event, and commended Ms. Barbara Groth for her leadership role in the event and its organization.

Ms. Dalessandro reported on her attendance at a San Diego Liaison Committee event featuring Mr. Scott Peters; her attendance of the Encinitas Liaison Committee meeting; her participation in interviewing Torrey Pines High School students as part of a scholarship application process; attendance at a San Dieguito Alliance Networking luncheon; and encouraged everyone to attend an upcoming Adult ESL Job Fair on May 23rd, from 6:30 – 8:30 PM, at Oak Crest Middle School.

Ms. Groth reported on attending a Greater San Diego Chamber of Commerce meeting, which featured a presentation on how to further advance career tech education and announced a pending event this fall, to be hosted by Mr. Wyland's office, which brings governing boards and local businesses together for collaboration.

Ms. Rich also commended Ms. Groth for a successful event (Honoring Our Own); reported on her attendance at the recent LAN meeting; attendance of the Parent Rep/Site Council meeting; and a Superintendent Evaluation workshop hosted by San Diego County Office of Education.

9. Superintendent's Reports, Briefings and Legislative Updates(Agenda Item 9)
Dr. Lynch presented calendar updates and reminded the Board of upcoming activities; distributed a list of year-end activities and events at each of the sites; discussed details about a pending marketing/branding workshop sponsored by the superintendent, featuring Communications Consultant, Rebecca Heyl; updated the board about the probability of a future Regional LAN committee being organized and stated that area superintendents are supportive of this idea; and reminded the Board of an upcoming retirement celebration for transportation director, Annie Mallison.
10. Canyon Crest Academy Update, David Jaffe Principal.....(Agenda Item 10)
Mr. Jaffe updated the Board of Trustees on the latest events and achievements at Canyon Crest Academy. Topics included continuous growth in academic achievement as reflected in recent API test scores, on-going curriculum and staff development, an upate on technology for classrooms, departments and staff, and recent accomplishments both by students and the school. Mr. Jaffe also addressed ways by which the school focuses on student connections and citizenship, avenues for on-going home/school/student communication and projected enrollment updates.

CONSENT AGENDA ITEMS.....(Agenda Items 11 – 14)

It was moved by Ms. Friedman and seconded by Ms. Dalessandro, that all Consent Agenda Items 11 – 14 (listed below), be approved as written.

Motion unanimously carried.

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIPS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- C. AUTHORIZATION OF CALIFORNIA INTERSCHOLASTIC FEDERATION, (CIF) SCHOOL ATHLETIC LEAGUE REPRESENTATIVES, 2007 / 2008, AS SHOWN IN THE ATTACHED SUPPLEMENT.

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS
Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Approval of Certificated Personnel Report, as shown in the attached supplement.
 - 2. Approval of Classified Personnel Report, as shown in the attached supplement.

13. PUPIL PERSONNEL

- A. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS (3)
Approve entering into an agreement between the San Dieguito Union High School District and the following three school districts to accept, insofar as facilities permit, students who are residents of the other said district to enroll.
 - 1. Sweetwater Union School District
 - 2. San Marcos Unified School District
 - 3. San Diego Unified School District

- B. APPROVAL OF SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) LOCAL EDUCATION AGENCY (LEA) ASSURANCES, AS DESCRIBED IN THE ATTACHED DOCUMENTS.

14. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Geocon, Inc. to perform a geotechnical investigation of the pavement for the basketball courts at Diegueno Middle School, during the period May 4, 2007 through June 15, 2007, for an amount not to exceed \$9,250.00, to be expended from Mello Roos Funds.
2. Melchior Land Surveying, Inc. to provide a ballfield topographic field survey and topographic mapping for the Earl Warren Middle School track and field, during the period May 4, 2007 through May 31, 2007, for an amount not to exceed \$6,200.00, to be expended from the General Fund 03-00.
3. Playwrights Project to conduct *Write On!* playwriting program for students in Canyon Crest Academy's Envision after school program, during the period May 8, 2007 through May 31, 2007, for an amount not to exceed \$2,210.00, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. State of California's 22nd District Agricultural Association for additional use of facilities of the Wyland Hall for the Torrey Pines High School AP testing.

C. AWARD OF CONTRACT

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. American Wrecking, Inc., for the Torrey Pines High School Team Room Demolition project B2007-13, for an amount of \$17,277.00, to be expended from Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

D. APPROVAL OF RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF FUNDS

Approve the Resolution Authorizing the Temporary Transfer of Funds, as shown in the attached supplement.

E. ADOPTION OF RESOLUTIONS / AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT COE / PAYROLL ORDER CERTIFICATION / SIGN SCHOOL ORDERS

Adopt the following resolutions effective July 1, 2007 through June 30, 2008:

1. RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Designating Stephen G. Ma to receive mail and Peggy Lynch, Terry King, David R. Bevilacqua, Donna Corder, Dawn Pearson, Courtney Rock, Carol

Clemons, Kay Bosko, Sandra Woodruff, Mireya Nelson, Cindy Cruz and Daniel Love to pick up warrants at the County Office of Education.

2. RESOLUTION FOR PAYROLL ORDER CERTIFICATION

Designating Peggy Lynch or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken the oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.

3. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS

Designating Peggy Lynch or David R. Bevilaqua or Stephen G. Ma to sign school orders.

F. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

DISCUSSION / ACTION ITEMS.....(Agenda Items 15 –26)

15. Approval of Carl Perkins Vocational Education Application / Plan for Funding
Moved by Ms. Dalessandro, seconded by Ms. Groth, to approve the Carl Perkins Vocational Education Application and Plans (2) for Funding as described.

Motion unanimously carried.

16. Approval of Discretionary Block Grant Funding
Moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the Discretionary Block Grant Funding as proposed.

Motion unanimously carried.

17. Adoption of Resolutions of Intention to Dedicate Interest in Real Property / City of Encinitas / San Diego Gas & Electric

A. Moved by Ms. Dalessandro, seconded by Ms. Groth, to adopt the Resolution of Intention to Dedicate Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as proposed.

Motion unanimously carried.

B. Moved by Ms. Friedman, seconded by Ms. Groth, to adopt the Resolution of Intention to Dedicate Interest in Real Property to San Diego Gas & Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as proposed.

Motion unanimously carried.

18. Approval of Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application

Moved by Ms. Hergesheimer, seconded by Ms. Friedman, to approve Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application as proposed.

Motion unanimously carried.

19. Approval of Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week*.
Moved by Ms. Groth, seconded by Ms. Dalessandro, to approve Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week* as proposed.

Motion unanimously carried.

20. Approval of Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week*. Moved by Ms. Friedman, seconded by Ms. Groth, to approve Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week* as proposed.
Motion unanimously carried.
21. Approval of Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops. Moved by Ms. Friedman, seconded by Ms. Groth, to approve Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops, as proposed.
Motion unanimously carried.
22. Approval of Board Policy Revision Proposal, #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan/Site Councils*. Moved by Ms. Groth, seconded by Ms. Friedman, to approve Revision of Board Policy #0420 and 0420/AR-1, as proposed.
Motion unanimously carried.
23. Adoption of Board Policy #4216.3-51.9 Class Description for *Information Systems Support Technician*, SR 44. Moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt Board Policy #4216.3-51.9 Class Description, as proposed.
Motion unanimously carried.
24. Adoption of Board Policy #4216.3-51.8 Class Description for *Media Technician / Web Technician*, SR 44, as described in the attached documents. Moved by Ms. Groth, seconded by Student Advisory Member Kelly Kean, to adopt Board Policy #4216.3-51.8 Class Description, as proposed.
Motion unanimously carried.
25. Adoption of Board Policy Revision #0430, *Philosophy-Goals-Objectives and Comprehensive Plans, Special Education Local Plan Area (SELPA)*, as described in the attached documents. Moved by Student Advisory Member Hilary Ross, seconded by Ms. Friedman, to approve Revision of Board Policy #0430, as proposed.
Motion unanimously carried.
26. Selection and approval of Revised 2007 – 08 Instructional Calendar. Moved by Ms. Friedman, seconded by Ms. Hergesheimer, to select and approve the second version of the 07/08 Instructional Calendar Revision, as proposed. (School year ending June 12, 2007)
Motion unanimously carried.

INFORMATION ITEMS.....(Agenda Items 27-39)

27. Business Services Update – Steve Ma, Associate Superintendent
Mr. Ma presented an update on the state budget outlook, based on recent Fiscal Budget reports made available by the state. He addressed COLA projections and the affect these projections may have on the district’s revenue. He also spoke about information received at a recent Career Tech Education Facilities workshop in Ontario, where information was provided about new opportunities for districts to apply for special fundings, depending on meeting specific rubric requirements.
27. Educational Services Update – Rick Schmitt, Associate Superintendent
Mr. Schmitt reminded the Board of an upcoming Educational Services Board Workshop on May 17th, 2007.

29. Human Resources Update – Terry King, Associate Superintendent

Ms. King provided updated information about English Language Authorization and training requirements for teachers of sheltered courses, and discussed how these new requirements will affect time lines, and how this is being communicated to staff. She also reminded the Board of the upcoming employee recognition events.

30. Science Textbook Adoption – Rick Schmitt, Associate Superintendent, Educational Services

Mr. Schmitt provided a display of all textbooks for the Board and the general public's review.

31. 2007-08 Tentative Budget / Special Funds – David Bevilaqua, Executive Director, Finance

Mr. Ma commended Finance Directors, Mr. Michael Taylor and Mr. David Bevilaqua for their efforts in preparing a detailed report of the 07/08 Tentative Budget, which was presented and reviewed by the Board at this meeting.

32. 2006-2007 New Construction Eligibility Update – Steve Ma, Associate Superintendent, Business

Mr. Ma also discussed the New Construction Eligibility Update, its requirements and how this would affect the district.

33. 2008-2009 and 2009-2010 Instructional Calendars – Peggy Lynch, Ed.D., Superintendent

Dr. Lynch presented the first draft of instructional calendars through the year 2009 - 2010, stating that these would be resubmitted for the Board's consideration and approval on May 17th, 2007.

34. Public Comments

The Board received a request for public comment by Ms. Adele Josepho, a community member and librarian volunteer at one of the sites. Ms. Josepho addressed the Board, asking them to consider reinstating the librarian positions that are being eliminated at some of the sites due to budget cuts.

35. Future Agenda Items

There were no future agenda items to discuss.

36. Adjournment to Closed Session (if required)

Closed Session was not required.

CLOSED SESSION (if required)

37. Report from Closed Session

There was no report from Closed Session presented.

38. Adjournment of Meeting

There being no further business, the meeting was adjourned at 7:59 PM.

Joyce Dalessandro, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent / Secretary

_____/_____/_____
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2007

BOARD MEETING DATE: May 17, 2007

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

PL/bb

AGENDA ITEM 11A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM 12

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Cassiopeia Barlow**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
2. **Brinn Belyea**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
3. **Debra Byars**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
4. **Robert Caughey**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
5. **Lisa Curry**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/12/08.
6. **Sharon Dasho**, 67% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
7. **Vicki deJesus**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/12/08.
8. **Christopher Drake**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
9. **Matthew Evans**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
10. **Tiffany Findell**, 100% Temporary READI Counselor for the 2007-08 school year, effective 8/20/07 through 6/12/08.
11. **Holly Fogliatti**, 60% Temporary School Psychologist for the 2007-08 school year, effective 8/20/07 through 6/12/08.
12. **Lisa Hendricks**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
13. **Aaron Nelson**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
14. **Melissa Sage**, 100% Temporary Counselor for the 2007-08 school year, effective 8/20/07 through 6/12/08.
15. **Robert Shockney**, 40% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
16. **Kathryn Stevens**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
17. **John Unwin**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.

Retired Certificated Employees Rehired on a Temporary Contract for the 2007-08 school year, effective 8/20/07 through 6/12/08, as follows:

David Clark	20% School Psychologist
James Fosnot	20% Counselor
James Phillips	20% Teacher
Roger Taylor	25% Teacher

Change in Assignment

1. **David Jaffe**, Change in Assignment from High School Principal to executive Director of Curriculum and Assessment beginning in the 2007-08 school year, effective 7/01/07.

Leave of Absence

1. **Jason Berend**, Teacher, 100% Assignment Semester I/2007-08; 33% Unpaid Leave of Absence (67% assignment) for Semester II/2007-08 school year, effective 1/28/08 through 6/12/08.

Resignation

1. **Jennifer Bjornstad**, Teacher, Resignation from Employment, effective 6/15/07.

dr
5/17/07
certbdagenda

AGENDA ITEM 12 A-1

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. Asciutto, Matthew, At Will Employee, effective 5/1/07 through 6/15/07
2. Branson, Lori, Campus Supervisor-High School, effective 6/22/07 through 8/3/07 summer employment
3. Harvey, Tracy, Campus Supervisor-High School, effective 6/22/07 through 8/3/07 summer employment
4. Meeks, Tomas, Campus Supervisor-High School, effective 6/22/07 through 8/3/07 summer employment
5. Sanchez, Denise, Campus Supervisor-High School, effective 6/22/07 through 8/3/07 summer employment
6. Smith, Michael, Interpreter for the Hearing Impaired, effective 5/7/07
7. Weed, Mark, At Will Employee, effective 8/28/06 through 6/15/07

The following employees have been hired to work summer school effective 6/22/07 through 8/3/07 in the Nutrition Services Department:

Albee, Sandy
Burnham, Cathy
Eddings, Deborah
Espinoza, Monica

Garcia, Zoila
Hernandez, Rose
Ibarra, Irene
Nakamura, Kay

Robinson, Jeri
Valdez, Amalia
Yousif, Thikra
Zuniga, Jamie

Change in Assignment

1. Blank, Roberta, from Secretary to Administrative Secretary-Middle School, effective 4/30/07 through 5/31/07
2. Meza, Veronica, from 100% Receptionist to 75% Receptionist and 25% Secretary, effective 5/1/07 through 6/30/07

Resignation

1. Dettman, Craig, Theater Technician, effective 6/15/07

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 17, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Rick Schmitt, Associate Superintendent/Educational Services

SUBMITTED BY: Peggy Lynch, Superintendent

SUBJECT: SCIENCE TEXTBOOK ADOPTION

EXECUTIVE SUMMARY

Every seven years, major academic departments are given an opportunity to adopt new textbooks. This is the year of the Science adoption.

The Science adoption process began in August under the leadership of the Science Department Coordinator, Kevin Fairchild. All science teachers were given an opportunity to participate in the review process. Mr. Fairchild shared the process and progress with the Parent Curriculum Advisory Committee, which was also given an opportunity to review the texts. In March, a community "Textbook Preview Night" was held. The entire community was invited to attend to review the books and provide feedback. Publishers of textbooks and programs under consideration were present to answer questions from community members.

After the Science department reached agreement, Mr. Fairchild met again with the Parent Curriculum Advisory Committee and discussed and shared the department's recommendations.

On March 21, 2007, Mr. Fairchild presented the department recommendation to the District Coordinating Council. Council members had an opportunity to review the texts. The Coordinating Council approved the selection and recommended that the Board of Trustees approve the materials for adoption.

Attached you will find a list of materials recommended for adoption.

RECOMMENDATION:

It is recommended that the Board approve the adoption of the recommended Science textbooks as listed on the attached document.

FUNDING SOURCE:

State Instructional Materials Funding

AGENDA ITEM 13

Book Adoption Choices

7 th Life	Prentice Hall
8 th Physical	Prentice Hall
Earth Science	Holt
Biology	Miller & Levine, <i>Biology</i> (Pearson Prentice Hall)
Marine Biology	Castro, <i>Marine Biology</i> , 6 th ed (McGraw Hill)
AP Biology	Campbell & Reece, <i>Biology</i> , 7 th ed (Pearson BC)
AP Environmental Science	Miller, <i>Living in the Environment</i> , 15 th ed. (Thomson)
Anatomy & Physiology	Shier, <i>Hole's Human Anatomy & Physiology</i> , 11 th ed (McGraw Hill)
Life Science	Parke & Enderle, <i>Biology: Cycles of Life</i> (Pearson AGS)
Chemistry	<i>Modern Chemistry</i> (Holt)
Honors Chemistry	Chang, <i>Chemistry</i> , 9 th ed (McGraw Hill)
AP Chemistry	Ebbing & Gammon, <i>General Chemistry</i> , 8 th ed (Houghton Mifflin)
Physics	Kirkpatrick & Francis, <i>Physics: A World View</i> , 6 th ed (Thomson)
Honors Physics	Hewitt, <i>Conceptual Physics</i> (Pearson Prentice Hall)
AP Physics B	Giancoli, <i>Physics</i> , 6 th ed (Pearson Prentice Hall)
AP Physics C	Knight, <i>Physics for Scientists and Engineers</i> (Pearson AW)
Coordinated Science	Biggs et al., <i>Science</i> (Glencoe)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts totaling \$31,405.20, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 14A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 05-17-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
05/01/07 – 6/30/07	Betzie Roe	Create choreography for student dancers at La Costa Canyon High School	General Fund 03-00	\$500.00
05/01/07 – 06/30/07	Pinnacle Innovations, LLC	Provide web page maintenance for the San Dieguito Union High School District web page	General Fund 03-00	\$250.00 per month
06/01/07 – 05/31/08	Katharion	Provide district wide managed anti-spam and/or anti-virus services	General Fund 03-00	\$6,910.20
05/18/07 – 05/17/10	DecisionInsite, LLC	Provide community demographic analysis and enrollment projection services for use in budget planning, facilities planning, program planning, staff planning, strategic planning, and school configuration planning	Capital Facilities Fund 25-19 Mello Roos Funds and possible reimbursement from NCW JPA	\$23,245.00 per year

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling \$1,921.00, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 14B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 05-17-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
N/A	School Wise Press	Provide the addition of Spanish versions of a school accountability report card (SARC) for Sunset High School and Oak Crest Middle School	General Fund 03-00	\$1,921.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AWARD OF CONTRACTS

EXECUTIVE SUMMARY

On May 3, 2007, bids for the following projects were opened: Relocate Textbook Room at Torrey Pines High School, Science Classroom Conversion at Oak Crest Middle School, and Asphalt/Paving Services – District Wide. On May 8, 2007, bids for the following projects were opened: Refurbish Bldg. B Restrooms at Torrey Pines High School and Computer Lab & Art Classroom Conversions at Earl Warren Middle School. The bid submittals were reviewed by District staff for compliance and determination of the lowest responsive and responsible bidder. A summary of bid submittals is attached.

RECOMMENDATION:

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Blair Rasmussen Construction for the Refurbish Bldg. B Restrooms at Torrey Pines High School project B2007-17, for an amount of \$93,700.00.
2. Blair Rasmussen Construction for the Relocate Textbook Room at Torrey Pines High School project B2007-18, for an amount of \$203,400.00.
3. Blair Rasmussen Construction for the Science Classroom Conversion at Oak Crest Middle School project B2007-19, for an amount of \$280,300.00.
4. Blair Rasmussen Construction for the Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, for an amount of \$208,000.00.
5. D.A.D. Asphalt, Inc. for the Asphalt/Paving Services – District Wide unit cost contract B2007-21, during the period June 1, 2007 through May 31, 2008, with options to renew two additional one year periods, at the unit prices listed in the attachment.

FUNDING SOURCE:

1. Deferred Maintenance Fund 14-00
2. Capital Facilities Fund 25-19
3. Mello Roos Funds
4. Capital Facilities Fund 25-19
5. N/A

Project: Refurbish Bldg. B Restrooms at Torrey Pines High School B2007-17

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON-COLLUSION
Wayne Whitwer Construction	\$102,515.00	X	X	X
Blair Rasmussen Construction	\$93,700.00	X	X	X

Project: Relocate Textbook Room at Torrey Pines High School B2007-18

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON- COLLUSION
Southwest General Contractors	\$278,000.00	X	X	X
Blair Rasmussen Construction	\$203,400.00	X	X	X

Project: Science Classroom Conversion at Oak Crest Middle School B2007-19

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON-COLLUSION
Healey Construction	\$355,711.00	X	X	X
Blair Rasmussen Construction	\$280,300.00	X	X	X
Wayne Whitwer Construction	\$299,980.00	X	X	X

Project: Computer Lab & Art Classroom Conversions at Earl Warren Middle School B2007-20

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON-COLLUSION
Healey Construction	\$302,192.00	X	X	X
Blair Rasmussen Construction	\$208,000.00	X	X	X
Wayne Whitwer Construction	\$236,977.00	X	X	X

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Asphalt/Paving Services

BID NO. B2007-21

Please submit unit prices (including labor and materials) your company is proposing for the following items:

Item 1 Grading Manual per sq foot			Item 1A Grading Tractor per sq foot		
a	0-150	\$ 4.00	a	1000-2500	\$.85
b	151-500	\$ 3.00	b	2501-5000	\$.75
c	501-1000	\$ 1.00	c	5001-8000	\$.55
d	1001-2500	\$.95	d	8001-12000	\$.50
e	2501-Up	\$.95	e	12000-18000	\$.45
			f	18001-25000	\$.45
			g	25001-up	\$.45

Item 2 Removal Asphalt up to 4" thick per sq foot			Item 2A Removal Concrete up to 4" thick per sq foot (no rebar)		
a	0-150	\$ 4.00	a	0-150	\$ 4.00
b	151-500	\$ 2.50	b	151-500	\$ 2.50
c	501-1000	\$ 1.00	c	501-1000	\$ 1.00
d	1001-2500	\$.95	d	1001-2500	\$.95
e	2501-5000	\$.95	e	2501-5000	\$.95
f	5001-8000	\$.80	f	5001-8000	\$.80
g	8001-12000	\$.80	g	8001-12000	\$.80
h	12001-18000	\$.75	h	12001-18000	\$.75
i	18001-25000	\$.75	i	18001-25000	\$.75
j	25001-up	\$.75	J	25001-up	\$.75

Item 2B Removal Turf per sq foot			Item 3 Excavate and Remove Soil up to 4" deep per sq yard		
a	0-150	\$ 4.00	a	0-150	\$ 23.00
b	151-500	\$ 2.00	b	151-500	\$ 21.00
c	501-1000	\$ 1.00	c	501-1000	\$ 11.00
d	1001-2500	\$.95	d	1001-2500	\$ 10.00
e	2501-5000	\$.85	e	2501-5000	\$ 8.80
f	5001-8000	\$.80	f	5001-8000	\$ 7.75
g	8001-12000	\$.80	g	8001-12000	\$ 6.50
h	12001-18000	\$.75	h	12001-18000	\$ 6.50
i	18001-25000	\$.75	i	18001-25000	\$ 6.50
j	25001-up	\$.75	j	25001-up	\$ 6.50

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Asphalt/Paving Services

BID NO. B2007-21

Item 3A Excavate and Remove Soil up to 12" deep per sq yard			Item 4 Install 2x4 Redwood Header per ln foot		
a	0-150	\$ 25.00	a	0-150	\$ 4.00
b	151-500	\$ 15.00	b	151-500	\$ 3.00
c	501-1000	\$ 13.00	c	501-1000	\$ 2.00
d	1001-2500	\$ 13.00	d	1001-2500	\$ 1.00
e	2501-5000	\$ 12.00	e	2501-5000	\$.75
f	5001-8000	\$ 11.00	f	5001-8000	\$.50
g	8001-12000	\$ 11.00	g	8001-12000	\$.50
h	12001-18000	\$ 11.00	h	12001-18000	\$.50
i	18001-25000	\$ 11.00	i	18001-25000	\$.50
j	25001 - up	\$ 11.00	j	25001 - up	\$.50

Item 5 Install 4" Class II Base per sq foot			Item 5A Install 6" Class II Base per sq ft		
a	0-150	\$ 4.00	a	0-150	\$ 4.50
b	151-500	\$ 3.00	b	151-500	\$ 3.20
c	501-1000	\$ 3.00	c	501-1000	\$ 2.10
d	1001-2500	\$ 1.25	d	1001-2500	\$ 1.50
e	2501-5000	\$ 1.05	e	2501-5000	\$ 1.20
f	5001-8000	\$.80	f	5001-8000	\$.85
g	8001-12000	\$.80	g	8001-12000	\$.85
h	12001-18000	\$.60	h	12001-18000	\$.60
i	18001-25000	\$.60	i	18001-25000	\$.60
j	25001 - up	\$.60	j	25001 - up	\$.60

Item 6 Install Skin Patching up to 1" per sq foot			Item 7 Install 1-1/2" Overlay per sq foot		
a	0-150	\$ 4.00	a	0-150	\$ 5.00
b	151-500	\$ 2.00	b	151-500	\$ 5.00
c	501-1000	\$.75	c	501-1000	\$ 2.20
d	1001-2500	\$.70	d	1001-2500	\$ 2.00
e	2501-5000	\$.60	e	2501-5000	\$ 1.75
f	5001-8000	\$.60	f	5001-8000	\$ 1.20
g	8001-12000	\$.40	g	8001-12000	\$ 1.10
h	12001-18000	\$.40	h	12001-18000	\$.85
i	18001-25000	\$.35	i	18001-25000	\$.85
j	25001 - up	\$.35	j	25001 - up	\$.65

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Asphalt/Paving Services

BID NO. B2007-21

Item 8 Install Paving Fabric per sq foot w/SS1H Emulsion			Item 8A Install Paving Fabric per sq foot w/AR4000		
a	0-150	\$ 14.00	a	5001-8000	\$ 2.00
b	151-500	\$ 5.25	b	8001-12000	\$.60
c	501-1000	\$ 2.90	c	12001-18000	\$.40
d	1001-2500	\$ 1.80	d	18001-25000	\$.30
e	2501-5000	\$ 1.10	e	25001 - up	\$.30

Item 9 Saw Cut Asphalt 4" deep per ln foot			Item 9A Saw Cut Concrete 4" (no steel) per		
a	Lump sum for up to 150 ln ft.	\$ 500	a	Lump sum up to 150 ln feet	\$ 500
b	151-up	\$ 1.25	b	Ln ft for 151-up	\$ 1.25

9B Saw Cut Concrete 4" (with steel) per			Item 10 Weed Control per		
a	Lump sum for up to 150 ln feet	\$ 550	a	lump sum for up to 15000 square feet	\$.25
b	Ln ft for 151-up	\$ 1.25	b	sq ft for 15000-up	\$.25

Item 11 Berm 6" Machine per ln foot			Item 11A Berm 4" Hand per ln foot		
a	0-150	\$ 7.00	a	0-150	\$ 7.00
b	151-500	\$ 5.00	b	151-500	\$ 4.00
c	501-1000	\$ 2.55	c	501-1000	\$ 2.40
d	1001-2500	\$ 2.55	d	1001-2500	\$ 2.40
e	2501-up	\$ 2.10	e	2501-up	\$ 2.00

Item 12 Crack Fill with Asphalt per ln foot			Item 12A Crack Fill with Cold Liquid Crackfill Material per ln foot		
a	0-150	\$.70	a	0-150	\$ 4.00
b	151-500	\$.75	b	151-500	\$ 3.00
c	501-1000	\$.75	c	501-1000	\$ 2.50
d	1001-2500	\$.75	d	1001-2500	\$ 1.50
e	2501-up	\$.50	e	2501-up	\$ 1.50

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Asphalt/Paving Services

BID NO. B2007-21

Item 13 Seal Coat - Satin Seal (Guardtop or equivalent) per			Item 14 Striping 2" per In ft, VIN-L-Stripe W801 Dunn Edwards or Equal		
a	lump sum for 0-1000	\$ 7.50	a	0-150	\$ 4.00
b	sq ft for 151-500	\$ 1.40	b	151-500	\$ 1.20
c	sq ft for 501-1000	\$.95	c	501-1000	\$.80
d	sq ft for 1001-2500	\$.30	d	1001-2500	\$.50
e	sq ft for 2501-5000	\$.30	e	2501-5000	\$.50
f	sq ft for 5001-8000	\$.15	f	5001-8000	\$.40
g	sq ft for 8001-12000	\$.12	g	8001-12000	\$.30
h	sq ft for 12001-18000	\$.12	h	12001-18000	\$.30
i	sq ft for 18001-25000	\$.12	i	18001-25000	\$.30
j	sq ft for 25001-50000	\$.12	j	25001 - up	\$.30
k	sq ft for 50001-100000	\$.065			
l	sq ft for 100,001 & up	\$.065			

Item 14A Striping 4" per In foot, VIN-L-Stripe W801 Dunn Edwards or Equal			Item 15 Install New Asphalt 2" thick per sq ft		
a	0-150	\$ 4.00	a	0-150	\$ 4.50
b	151-500	\$ 1.20	b	151-500	\$ 4.00
c	501-1000	\$.80	c	501-1000	\$ 3.00
d	1001-2500	\$.50	d	1001-2500	\$ 2.20
e	2501-5000	\$.40	e	2501-5000	\$ 1.55
f	5001-8000	\$.30	f	5001-8000	\$ 1.05
g	8001-12000	\$.30	g	8001-12000	\$ 1.05
h	12001-18000	\$.30	h	12001-18000	\$.90
i	18001-25000	\$.30	i	18001-25000	\$.80
j	25001 - up	\$.30	j	25001 - up	\$.75

Item 15A Install New Asphalt 3" thick per sq ft			Item 15B Install New Asphalt 4" thick on native per sq ft		
a	0-150	\$ 4.50	a	0-150	\$ 4.50
b	151-500	\$ 4.00	b	151-500	\$ 4.00
c	501-1000	\$ 3.10	c	501-1000	\$ 3.10
d	1001-2500	\$ 2.25	d	1001-2500	\$ 2.55
e	2501-5000	\$ 1.75	e	2501-5000	\$ 1.95
f	5001-8000	\$ 1.15	f	5001-8000	\$ 1.20
g	8001-12000	\$.90	g	8001-12000	\$.95
h	12001-18000	\$.80	h	12001-18000	\$.85
i	18001-25000	\$.70	i	18001-25000	\$.75
j	25001 - up	\$.70	j	25001 - up	\$.75

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Asphalt/Paving Services

BID NO. B2007-21

Item 16 Install Type II Road Slurry Seal per sq ft		
a	0-150	\$ 25.00
b	151-500	\$ 4.00
c	501-1000	\$ 4.00
d	1001-2500	\$ 2.95
e	2501-5000	\$ 1.75
f	5001-8000	\$ 1.25
g	8001-12000	\$.80
h	12001-18000	\$.65
i	18001-25000	\$.55
j	25001 - up	\$.55

Signed: Brian K. Delhotel D.A.D. ASPHALT INC.
Bidder

* These five pages must be attached to the Bid Form

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CONTRACTS

EXECUTIVE SUMMARY

On March 1, 2007, the Board of Trustees accepted the recommendation from District Staff to select Roesling Nakamura Terada Architects (RNT) for Architectural Services regarding the Earl Warren Middle School and Sunset High School/North Coast Alternative High School Modernization projects, and authorized the Superintendent or designee to begin negotiations for a contract, to be approved, if acceptable, by the Board of Trustees at a later date.

Due to the nature of the work to be done on the two modernizations, District Staff proposed two separate contracts to RNT. The contract for Earl Warren Middle school is based on a construction budget of \$2,412,400.00 and the fee, \$268,740.00, is based on the standard architects' fee schedule for modernization/reconstruction. The contract for Sunset High School/North Coast Alternative High School is based on a construction budget of \$845,600, and the fee, \$82,494.00, is based on the standard architects' fee schedule for modernizations as well. The total fee negotiated, \$351,234.00, is well within range of the proposed fees from the RFP solicited proposals. The fee is a flat fee and any District initiated changes or unforeseen conditions would be allowed at a rate of 7%. It is anticipated that construction budget could change when the District updates its modernization eligibility funding from the State in the Spring of 2008. In the event the budget increases and additional scope is possible, the District and Architect will negotiate an amendment at that time.

RECOMMENDATION:

It is recommended that the Board of Trustees approve entering into two contracts with Roesling Nakamura Terada Architects, Inc. for Architectural/Engineering Services for the proposed Earl Warren Middle School Modernization project and Sunset High School/North Coast Alternative High School Modernization project, for an amount of \$268,740.00 and \$82,494.00, respectively, plus reimbursable expenses.

FUNDING SOURCE:

Capital Facilities Fund 25-19, State School Facility Fund 35-00, Mello Roos

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR ARCHITECTURAL SERVICES
#A2007-145

THIS AGREEMENT is entered into this _____ day of _____, 2007, between the **SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**, of San Diego County, California, hereinafter referred to as the "District," and **Roesling Nakamura Terada Architects, Inc. (RNT)**, an architect licensed to practice in the State of California, hereinafter called the "Architect."

WHEREAS, the District intends to construct the Project ("Project") described as follows:

Earl Warren Middle School Modernization Project

and,

WHEREAS, The Architect represents that he/she is fully licensed, qualified and willing perform the services required by this Agreement.

NOW, THEREFORE, the parties hereto mutually agree as follows:

Article 1. Employment of Architect. The District hereby employs the Architect pursuant to Government Code section 53060 to perform the necessary professional services, including but not limited to those hereinafter set forth in connection with the above-described Project. Architect shall name a specific person as Project Architect, subject to approval of District. The Project Architect shall maintain personal oversight of the Project, and act as principal contact with the District, the contractor, Architect's consultants, engineers and inspectors on the Project. Any change by Architect of the Project Architect shall be subject to approval by District.

Article 2. Architect's Services. The Architect hereby accepts said employment and agrees to perform all the necessary professional architectural, engineering and construction administration services in a professional manner, consistent with the standards of the industry, including but not limited to the following:

- (a) Communication with District. Participation in all

consultations and conferences with authorized representatives of the District and/or other local, regional, or state agencies concerned with the Project necessary for the development of the drawings, specifications, and documents in accordance with the applicable standards and requirements of law and the District. Such consultations and conferences shall continue through the planning and construction of the Project and the contractor's warranty period. Architect shall only take direction from staff specifically designated by District (the "District Representative"). The District Representative for the Project shall be Steve Ma, Associate Superintendent/Business. The District hereby certifies that the District Representative has been duly authorized by the Governing Board of the District to represent the District on the Project.

(b) Hiring of Consultants and Personnel.

(i) Architect shall have the option, unless given written objection of the District, to employ at his expense architects, engineers, or other persons, qualified and licensed, to render services in connection with the planning and/or administration of the Project, and to delegate to them such duties as he may delegate without relieving himself from administrative or other responsibility under this Agreement. Architect shall be responsible for the coordination and cooperation of Architect's consultants. Architect shall notify District of the identity of all consultants prior to their commencement of work.

(ii) All engineers, experts and consultants retained by Architect in performance of this Agreement shall be licensed to practice in their respective professions, where required by law.

(iii) Engineers and consultants hired by Architect shall be required to show evidence of a policy of professional liability or project insurance, if available, of in such amounts as set forth on Exhibit A attached hereto and incorporated herein by reference, and meeting the same requirements set forth in Article 12 hereof. All insurance required herein shall be with an insurance carrier satisfactory to District. This insurance requirement may be waived at the discretion of the parties in such cases in which the contractor's work does not justify high premiums. Any such waiver shall be indicated on Exhibit A hereto.

(iv) Architect shall promptly obtain written

District approval of assignment and/or reassignment or replacement of such engineers or consultants or of other staff changes of key personnel working on the Project. Any changes in Architect's consultants and staff shall be subject to approval by District.

(iv) Draftsmen and other clerical personnel shall be retained by Architect at Architect's sole expense.

(c) Initial Planning Phase of Project.

(i) Provide advice and assistance to District in determining the feasibility of the Project, the type and quality of materials and construction to be selected, the site location and other initial planning matters.

(ii) Architect shall notify District in writing of potential complications, cost overruns, unusual conditions, and general needs that potentially impact the Project budget and timeline.

(iii) Architect shall assist and advise District in securing easements, encroachment permits, coordination with utilities, rights of way, dedications, coordination with adjacent property owners, infrastructure, and road improvements.

(iv) If so required by the District, Architect shall assist in the conducting of the "initial study" necessary to determine the application of the provisions of the California Environmental Quality Act of 1970.

(d) Schematic Plan Phase of Project.

(i) The Architect shall provide a site plan and other Project related information necessary and required for an application by the District to any local, regional, State, or Federal agency for funds to finance the construction Project.

(ii) In cooperation with District planners and educational committees, the Architect shall prepare preliminary plans and studies, schematic drawings and site utilization plans, showing the scale and relationship of the components of the Project and the plot plan development at the site and the proposed architectural concept of the buildings, incorporating the educational, program, and functional requirements of the District. Such drawings and

plans shall meet the requirements of the State Department of Education Regulations (title 5 California Code of Regulations section 14000 et seq.) and guidelines and shall be prepared in such form as may be submitted to the State Department of Education for approval. Such drawings and plans shall show in single line drawings all rooms incorporated in each building in the Project, and shall include all revisions required by the District or by any State, federal, local, or regional agency having jurisdiction over the Project. All architectural representation drawings for the Project shall be suitable for reproduction.

(iii) The Architect shall establish a preliminary Project budget or allowance in the format required by the District, or if applicable, by the school construction funding agency identified by the District. The purpose of the cost estimate is to show probable cost in relation to the District's budget, which has been established at Two Million Four Hundred Twelve Thousand Four Hundred and no/100 Dollars (\$2,412,400.00). If Architect perceives site considerations that render the Project expensive or cost prohibitive, Architect shall disclose such conditions in writing to District immediately. The Architect shall provide a preliminary written time schedule for the performance of work on the Project.

(iv) The Architect shall provide five (5) complete sets of the schematic plans described in section (d)(ii) for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(e) Design Development Phase of Project.

(i) On specific written approval by the District of the plans described in subdivision (d) of this Article, the Architect shall prepare design development documents consisting of site and floor plans, elevations and any other drawings and documents sufficient to fix and describe the size and character of the Project's structural, mechanical

and electrical systems, types and makeup of materials and outline specifications for presentation to the Governing Board of the District for approval.

(ii) The Architect shall provide five (5) complete sets of the design development documents described in section (e)(i) for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(iii) The Architect shall provide District with an updated estimate of probable construction costs, containing detail consistent with the design development documents as set forth in section (e)(i) of this Article and containing a breakdown based on types of materials and specifications identified in section (e)(i) of this Article. The District has established a budget of Two Million Four Hundred Twelve Thousand Four Hundred and no/100 Dollars (\$2,412,400.00) for this project. Architect is not to design Project beyond this budget.

(iv) Architect shall provide a timetable of Project to District;

(v) The Architect shall assist District in applying for and obtaining required approvals from applicable governmental agencies (Division of State Architect, State Department of Education, Department of Environmental Health, local fire department, and environmental agencies) and shall furnish and process all architectural and engineering information required to prepare and process applications to applicable utilities and governmental agencies for the securing of priorities, materials, or funds as an aid in the construction of the Project and obtain final Project approval and acceptance by said agencies as required.

(vi) The Architect shall provide a color schedule of all materials and selections of texture, finishes, and other matters involving an aesthetic decision in the Project for District's review and approval.

(f) Building Permits and Conformity To Legal Requirements.

(i) The Architect shall identify all governmental agencies having jurisdiction over construction Project. The Architect shall cause drawings and specifications to conform to applicable requirements of law, local, regional, and State, and to requirements of public authorities and bodies formed under local, regional or State law, including, but not limited to, the Division of State Architect (structural safety, fire/life safety, and access compliance section), the State Department of Education, Department of Environmental Health, local fire department, and environmental agencies, whose approval of the drawings and specifications must be obtained, and shall cause the necessary copies of such drawings and specifications to be filed with these bodies for approval in accordance with paragraph (e)(2) of this Article.

(ii) Architect will use its best professional efforts to interpret applicable ADA requirements and California accessibility regulations as they apply to the Project and to inform District of any inconsistencies between federal and state accessibility regulations and of requirements which are subject to conflicting interpretations of the law. Interpretation of inconsistencies and areas subject to conflicting interpretations shall be the responsibility of District.

(g) Final Working Drawings and Specifications.

(i) On specific written approval by the District of the plans described in subdivision (e) of this Article, the Architect shall prepare such complete working drawings and specifications as are necessary for obtaining complete bids and for efficient and thorough execution of work. Such working drawings shall be developed from the preliminary drawings approved by the District. The final working drawings and specifications shall set forth in detail the work to be done, the materials, workmanship, finishes, and equipment required for the architectural, structural, mechanical, electrical system and utility service connection equipment and site work. It shall be District's responsibility to supply Architect with the necessary information to determine the proper location of all improvements on existing sites, including record drawings ("as-built drawings") in the District's possession. Architect will make a good faith effort to verify the

accuracy of such information and as-built drawings by means of a thorough interior and exterior visual survey of site conditions. District shall also make a good faith effort to verify the accuracy of the as-built drawings and provide any supplemental information to Architect that may not be shown on the as-built drawings.

The final working drawings and specifications must be in such form as will enable the Architect and the District to secure the required permits and approvals by public authorities and for the District to obtain by competitive bidding a responsible bid that does not exceed the District's established budget of Two Million Four Hundred Twelve Thousand Four Hundred and no/100 Dollars (\$2,412,400.00). The final working drawings shall be clear and legible so that uniform copies may be obtained from them. The final specifications shall be typed on letter size paper properly indexed and numbered and shall be capable of being clearly copied and assembled in a professional manner by Architect.

(ii) District shall review, study and check the final working drawings and specifications presented to it by Architect and make any necessary revisions or obtain approval of such final plans by the Governing Board of the District, subject to the approval of the Division of the State Architect. Architect shall, at no additional cost, make all District-requested changes, additions, deletions, and corrections in the final working drawings and specifications so long as they are not in conflict with the requirements of public agencies having jurisdiction or prior approval, inconsistent with earlier District direction, or inconsistent with Architect's professional judgment. The parties hereto agree that the Architect and not the District possesses the requisite expertise to determine the constructability of the final working drawings and specifications. The District's review and approval of the final working drawings shall not be conclusive of the constructability of the plans and shall not in any way limit Architect's liability if any portion of the final working drawings and specifications are defective.

(iii) It is understood by the Architect that should final working drawings and specifications be ordered by the District, the project is not to exceed Two Million Four Hundred Twelve Thousand Four Hundred and no/100 Dollars (\$2,412,400.00) which shall cover the total cost of the construction of the work exclusive of Architect's fees, and

the Architect agrees to develop the plans so that the total construction cost to the District will not exceed this sum.

Architect shall endeavor in so doing, to keep the actual cost of the work as low as may be consistent with the purpose of the buildings and with proper workmanship and material. In the event that bids received by the District from contractors for the construction of the work indicate that they cannot be constructed in accordance with the plans and specifications furnished by the Architect for the specified sum, in accordance with Article 2 (i)(iii), the Architect shall, if requested by the District, and without extra compensation therefore, so revise the plans and specifications for the work that the construction may be completed for the total cost which does not exceed the specified sum or so that certain portions of the Project may be omitted, deferred or separately bid.

(iv) The Architect shall provide five (5) complete sets of the final working drawings and specifications described in section (g)(i), for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(h) Construction Contract Documents. If so required by District, Architect shall assist District in the completion of construction documents, including but not limited to Advertisement for Bids, Information for Bidders, Bid Forms, Bonds, General Conditions, Special Conditions, Agreement, documents required to comply with Disabled Veteran Business Enterprise preferences, if required, affirmative action documents, or any of documents required in order to obtain bids responsive to the specifications. All such documents shall be subject to the approval of the District and District's counsel. At the time of delivery of the aforementioned construction documents, which shall include the final working drawings and specifications (collectively, the "Construction Documents"), Architect shall provide District with its final estimate of probable construction cost, which is not to exceed the budgeted amount of \$2,412,400.00, ("Final Estimate").

(i) Bid Phase.

(i) Following District's approval of the Construction Documents and Final Estimate, Architect shall provide to District at District expense, sets of Construction Documents in adequate number for bidding purposes. Architect shall assist District notifying potential interested parties to obtain the copies of Construction Documents and in obtaining bids on the Project and awarding the contract, including coordinating the distribution and collection of bid plans, specifications, and addenda as required.

(ii) The Architect shall receive requests from contractors for clarification of the contract documents and drawings and specifications, and shall prepare the design documentation for addenda to the bid documents.

(iii) If the low responsive bid on the Project exceeds the final estimate by ten percent (10%), District may request Architect to amend the final drawings and specifications to rebid the Project so that bids are within ten percent (10%) of the Final Estimate at no additional cost to the District. At the request of District, Architect shall provide working drawings and specifications that include alternate bids as deemed advisable by the District.

(j) Observation of Project. Observation of the work executed from the final working drawings and specifications shall be in person by the Architect provided that the District may in its discretion consent to such observation by a competent representative of the Architect. The Architect's responsibility shall include the preparation of all documents and/or drawings made necessary by errors in the originally approved drawings or specifications and such modifications therein as may be necessary to meet unanticipated conditions encountered during construction.

(k) Construction of Project. The Architect shall provide general administration of the Construction Documents, including, but not limited to the following:

(i) Architect shall conduct a pre-construction meeting with all interested parties.

(ii) Site visits to observe contractor's work and for general conformance with the plans and specifications and that work is progressing in accordance with the Construction Documents and contractor's schedule.

(iii) Site visits to communicate and observe the activities of the Project inspector employed by District. Architect shall direct the inspector and/or contractor and coordinate with the inspector in the preparation of record drawings indicating dimensions and location of all "as-built" conditions, including but not limited to underground utility lines. Such drawings shall be forwarded to District upon completion of the Project.

(iv) Cause engineers and other consultants as may be hired by Architect pursuant to subdivision (b) of this Article, to observe the work completed under their engineering disciplines as required, and approve and review all test results for general conformance with the original approved documents for their portion of the Project.

(v) Make regular reports as may be required by the applicable local, regional and state agencies;

(vi) Provide written reports to the District after each construction meeting to keep District informed of the progress of the work. Such meetings shall occur at a frequency necessary for the progress of the work;

(vii) Make written reports to the District as necessary to inform District of problems arising during construction, changes contemplated as a result of the problem and progress of work.

(viii) Keep records of construction progress and time schedules and advise contractor and District of any deviations from the time schedule that would delay timely completion of Project.

(ix) Check and process all required material and test reports and report to the Division of the State Architect, the Contractor and the District any deficiencies in material as reflected by those reports with recommendation for corrections of such deficiencies.

(x) Review in a timely manner schedules and shop drawings, samples, and other submissions of the contractor and subcontractors for compliance with design and specifications;

(xi) Reject work or materials which do not conform to the Construction Documents and discuss with District work

to be rejected.

(xii) Consult with District with regard to substitution of materials, equipment, and the laboratory reports thereof prior to the final approvals of such substitutions by the District in writing;

(xiii) Advise District in writing of any material change, or changes, necessary in the plans and specifications of the Project. Architect shall not order contractors to make any changes affecting contract price without approval by the District of a written change order, pursuant to the terms of the Construction Documents. The Architect may order on his or her own responsibility and pending the Board's approval, changes necessary at the time to meet construction emergencies if written approval of the District Representative is first secured. Architect shall prepare change orders for approval by the District;

(xiv) Examine, verify, and approve contractors' applications for payment and issue certificates for payment in amounts approved by Inspector;

(xv) Coordinate final color and product selection with District's original design concept.

(xvi) Determine date of substantial completion;

(xvii) After determining the Project is substantially complete, the Architect shall inspect the Project and provide the District and contractor a written list of all deficiencies, including minor items ("punch-list items"). Architect shall notify Contractor in writing that all deficiencies and punch list items must be corrected prior to acceptance of the Project.

(xviii) Provide advice to District on apparent deficiencies in construction during one-year warranty period following acceptance of work.

(1) Close Out of Project. Architect shall provide general administration of Project Close Out, including, but not limited to the following:

(i) Review materials assembled by the Contractor, assemble for and provide to District written warranties, guarantees, owners' manuals, instruction books, diagrams, record drawings ("as-builts"), and any other materials

required from the contractors and subcontractors;

(ii) Make any further inspections of Project necessary to issue Architect's Certificate of Completion and final certificate for payment.

(iii) Cause engineers and other consultants, as may be hired by Architect pursuant to subdivision (b) of this Article, to file required documentation with governmental authorities necessary to close-out Project.

(iv) Process Change Orders, verified reports, testing reports and other required documentation through D.S.A. to obtain State Certification for the Project.

(m) Additional Services of Architect. At District request, Architect may be asked to perform services not otherwise included in this Agreement and/or services not customarily furnished in accordance with generally accepted architectural practice. District may agree to pay Architect for such services, pursuant to Article 4 subdivision (b) hereof, if such services cause Architect additional expense and are necessitated due to unusual circumstances and through no fault or neglect on the part of Architect. No additional compensation shall be paid to Architect for performing such services unless District and Architect agree in writing as to the amount of compensation for such services prior to such services being rendered. Such services may include, but shall not be limited to (i) plan preparation and/or administration of work on portions of the Project separately bid; (ii) assistance to District, if requested for the selection of moveable furniture, equipment or articles which are not included in Construction Documents; (iii) services caused by delinquency, default or insolvency of contractor or by major defects in the work of the contractor in the performance of the construction contract; (iv) revisions in drawings, specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given and due to causes beyond the control of Architect; (v) serving as an expert witness on District's behalf; any work that requires discretionary approvals (i.e. Coastal Commission, City of Encinitas, etc.) and (vi) supervision of repair of damages to structure.

Article 3. District Responsibilities. The District's responsibilities shall include the following:

(a) Make available to the Architect all necessary data and information concerning the purpose and requirements of the Project, including realistic scheduling and budget limitations.

(b) Depending upon the scope of the Project, furnish Architect with, or direct Architect to procure at District expense, a survey of the Project site prepared by a registered surveyor or civil engineer and any other record documents which shall indicate existing structures, land features, improvements, sewer, water, gas, electrical and utility lines, topographical information and boundary dimensions of the site and any other such pertinent information. District shall also provide a soils investigation report and a geological report, if required by law.

(c) Appoint, upon mutual agreement with the Architect, and pay an Inspector as provided by State law. Said Inspector shall be qualified and approved by the Architect and by the Division of State Architect and shall be under direction of the Architect and responsible to, and act in accordance with the policies of the District. The administration by Architect and his or her engineers shall be in addition to the continuous personal supervision of the District's Inspector.

(d) Assist Architect in the distribution of plans to bidders and conduct the opening of bids on the Project, if applicable.

(e) Conduct chemical, mechanical, or other tests required for proper design of the Project. Furnish such surveys, borings, test pits and other tests as may be necessary to reveal conditions of the site which must be known for the proper development of the required drawings and specifications and to determine soil condition.

(f) Retain a testing service for materials testing and inspection as required by Title 21 of the California Code of Regulations.

(g) Direct pay or reimburse the payment of all fees required by any reviewing or licensing agency.

(h) Designate a representative authorized to act as liaison between Architect and District in the administration of this Agreement and the Construction Documents. Such person or persons shall assist Architect in making inspections and preparing the list of deficiencies required by subdivision (k) paragraph (xvii) of Article 2 hereof and accompany Architect and contractor on the final inspection.

Architect.c

(i) Review all documents submitted by Architect, including change orders and other matters requiring Governing Board approval or approval of District officials. Advise Architect of decisions pertaining to such documents within a reasonable time after submission.

(j) Notify Architect in writing if any deficiencies in material or workmanship become apparent during contractor's warranty period.

Article 4. Architect's Fee. (a) The District shall pay to the Architect for the performance of all services rendered herein the amount of Two Hundred Sixty Eight Thousand Seven Hundred Forty and no/100 Dollars (\$268,740.00), which constitutes complete payment for the Architect's services under this Agreement. This fee is based on a predetermined construction budget of Two Million Four Hundred Twelve Thousand Four Hundred and no/100 Dollars (\$2,412,400.00). Architect is not to design project beyond this budget. The cost of the work shall mean the cost to the District of the contractor's bid for the entire Project. Or, should the District elect to go this route, the cost of the contracts awarded to multiple prime contractors plus the Construction Manager's fee. The Architect will be paid 7 % on an additive District initiated change order or change orders caused due to unforeseen conditions. The Architect will not receive payment for work caused due to errors or omissions in the specifications and/or plans.

(b) Payment for Additional Services. The Architect shall be paid for additional services not originally contemplated by the parties to this Agreement as follows, provided the additional services have received advance written approval by the District's Governing Board:

(i) Not used

(ii) Two percent (2%) of the cost of furnishings, equipment or other articles incorporated in the Construction Documents by the Architect and not included in the cost of the work, as defined in paragraph (a) above.

(iii) For services in addition to the basic services of Architect set forth in Article 2 hereof, a fee to be agreed upon by the parties in writing prior to performance of such services by Architect, which fee may be a flat amount or Architect's standard hourly rates.

(iv) Special consultants, except those hired pursuant to Article 2, subdivision (b) shall be paid at a multiple of 1.10 times the amount billed to the Architect for services.

(c) Reimbursable Expenses. Reimbursable Expenses are in addition to compensation for basic and additional services (as set forth in Articles 2 (1) and 4 (b), above) and include expenses incurred by the Architect and Architect's employees and consultants in the interest of the Project, as identified in the following clauses.

(i) Expense of reproduction, postage and handling of drawings, specifications and other documents for agency approvals, construction and bidding, in excess of those set forth elsewhere in this contract will be reimbursed at cost.

(ii) Expense of additional insurance coverage or limits, including professional liability insurance, requested by the District in excess of that stipulated in Article 12 and normally carried by the Architect and Architect's consultants.

Article 5. Payments to Architect. (a) Architect's compensation shall be paid by District to Architect monthly in arrears incrementally within the following phases as follows based upon the percentage of work completed:

	<u>Percentage of Total Fees</u>
a. Schematic Design Phase	10%
b. Design Development Phase	10%
c. Final Drawing and Construction Document Phase	35%
d. DSA Approval	10%
e. Bid Phase	5%
f. Construction Phase	25%
g. Close Out - Architect shall receive 80% of Close Out payment upon the completion of duties described in Article 2, section (1) (i-iii); and 20% of Close Out payment upon the completion of duties described in Article 2, section (1) (iv).	5%

(b) In order to receive payment, Architect shall present to District a claim for payment for approval by District's authorized representative designating services performed, method of computation of amount payable, and amount to be paid.

(c) Payments made for extra work or special services shall be made in installments, not more often than monthly, proportionate to the degree of completion of such services or in such other manner as the parties shall specify when such services are agreed upon.

(d) Upon cancellation or termination of this Agreement, Architect shall be compensated as set forth in Article 8 hereof.

Article 6. Instructions to Proceed. The Architect is not to proceed with performance of any services under this Agreement without first securing written authorization from the District to do so.

Article 7. Time Schedule. (a) Architect shall perform all services hereunder as expeditiously as is consistent with professional skill and care and the orderly progress of the work. Upon request of District, Architect shall prepare an estimated time schedule for the performance of Architect's services to be adjusted as the Project proceeds. Such schedule shall include allowances for periods of time required for District's review and approval of submissions and for approvals of authorities having jurisdiction over Project approval and for funding. The schedule shall not be exceeded by Architect, without the prior written approval of District.

(b) Any delays in Architect's work because of the actions of the District or its employees, those in direct contractual relationship with District, by a governmental agency having jurisdiction over the Project, or by an act of God or other unforeseen occurrence, not due to any fault or negligence on the part of Architect, shall be added to the time for completion of any obligations of Architect. District shall not be liable for damage to Architect on account of such delays.

(c) Should Architect make an application for an extension of time, Architect shall submit evidence that the insurance policies required by Article 12, section (a) remain in effect during the requested additional period of time.

Article 8. Suspension, Abandonment, Termination. (a) The District hereby reserves the right to suspend or abandon at any time all or any of the construction work on the Project or to terminate this Agreement at any time. In the event of such suspension, abandonment or termination, the Architect shall be

paid pursuant to the schedule of payments set forth in Articles 4 and 5 of this Agreement for services rendered up to the date of such suspension, abandonment, or termination. If the date of suspension, abandonment or termination occurs prior to the date of approval of preliminary studies or prior to the date of approval of the working drawings, such payments shall be the reasonable value of the services rendered up to the date of such suspension, abandonment, or termination less any payments theretofore made, as determined by the District, and the Architect hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such suspension, abandonment, or termination.

(b) If the Architect's services are suspended by the District, the District may require the Architect to resume services within ninety (90) days after written notice from the District. Upon payment of the amount required to be paid under this Article following the termination of this Agreement, the District shall have the right to use any completed contract documents or other work product prepared by Architect under this Agreement. Architect shall make such documents available to the District upon request and without additional compensation.

Article 9. Ownership of Documents. (a) Pursuant to Education Code section 17316, all documents, including drawings, specifications, and estimates, prepared pursuant to this Agreement shall be and remain the property of the District for the purposes of repair, maintenance, renovation, modernization, or other purposes, only as they relate to the Project for which the Architect was retained. Nothing in this Section shall preclude the District from using the plans, record drawings, specifications, or estimates related to the Project for the purposes of additions, alignments, or other development on the Project site. This Section shall not be construed to transfer or waive the Architect's copyrights over these documents, including but not limited to, all common law, statutory, and other reserved rights. The Architect shall furnish to the District such copies of all drawings and specifications as are necessary for study by the District and its representatives; shall supply the copies of said drawings and specifications required under Article 2, subdivision (g) hereof, and shall supply five (5) additional copies to the District. Such other copies of the drawings and specifications as may be necessary for obtaining bids and for the proper conduct of the work shall be supplied to the District by the Architect at the cost of reproduction.

(b) The District reserves the right to reuse all or part of the aforementioned documents at its sole discretion for the construction of all or part of another Project constructed for District. The District is not bound by this Agreement to employ the services of Architect in the event such documents are reused.

Any reuse by the District of documents prepared under this agreement, without employing the services of Architect, shall be at District's own risk. District shall indemnify, hold harmless and defend Architect and its officers, directors, agents and employees from all claims of any kind arising out of such use, re-use or modification of said documents prepared by Architect.

Article 10. Indemnity. Architect shall assume the defense of, indemnify, and hold harmless District, the Governing Board of District, each member of the Board, and the District's officers, agents and employees from any and all claims of any kind arising out of the intentional or negligent acts, errors or omissions of the Architect, his subcontractors, or employees in the performance of its responsibilities pursuant to this contract.

Article 11. Errors and Omissions. The Architect may be held financially liable for cost incurred by the District that result directly from the Architect's negligence in the performance of responsibilities pursuant to this contract. Additionally, the Architect may not be paid a fee for work required due to the Architect's negligence in the performance of services under this agreement.

Article 12. Insurance. (a) Architect shall maintain in full force and effect at its sole cost and expense from the time this Agreement is entered into until the date of acceptance of the work by District, insurance as set forth in this Article. All insurance provided for under this Article shall be with a carrier satisfactory to District. Prior to commencement of work, the Architect shall furnish to the District a certificate of insurance evidencing the above coverages. The District shall not be obligated to make any payment to Architect until after its receipt and acceptance of said certificate.

- (i) Workers' compensation insurance as required by applicable laws, and employers liability insurance, with a limit of not less than \$1,000,000.
- (ii) Commercial general liability insurance for bodily injury and property damage liability, the limits of which shall not be less than \$1,000,000 per occurrence

and \$1,000,000 aggregate. Commercial general liability policies obtained and maintained by the Architect shall contain endorsements naming the District and other interested parties designated by the District as additional insured and shall include products completed operation coverage as well as contractual liability coverage for liability assumed by Architect under this agreement.

- (iii) Business automobile liability insurance for bodily injury and property damage. Such insurance shall extend to non-owned, and hired automobiles used in the performance of this agreement. The limits of liability shall not be less than \$1,000,000 per occurrence and shall name the District and other interested parties designated by the District as additional insured.
- (iv) Professional liability insurance coverage of \$1,000,000.00.
- (v) In addition to items (i) through (iv) above, District may require Architect to obtain a non-cancelable policy of Project insurance for a duration of five years after completion of the Project. If District requires Architect to obtain Project insurance, such insurance shall begin when construction begins at which time Architect shall provide evidence of the existence of such policy to District. The cost of such insurance shall be borne by the District.

Article 13. Records. Architect shall maintain records of direct personnel and reimbursable expenses pertaining to the extra and special services of this Project that are compensable by other than a flat rate. Architect shall maintain all records of accounts between District and contractor on a generally recognized accounting basis. Such records shall be available to the District or its authorized representative for inspection or audit at any reasonable time. Architect shall maintain all records concerning the Project for a period of three years after its completion.

Article 14. Standardized Manufactured Items. Architect shall cooperate and consult with District in use and selection of manufactured items on the Project, including but not limited to, paint, hardware, plumbing, mechanical and electrical equipment and fixtures, roofing materials and floor covering. All such

manufactured items shall be standardized to the District's criteria to the extent such criteria do not interfere with building design.

Article 15. Limitations of Agreement. This Agreement is limited to and includes only the work included in the Project described above and as determined at the time the schematic drawings and site utilization plans are approved. Any subsequent construction at the site of this Project or at any other site in the District will be covered by and be the subject to a separate Agreement for architectural services by and between the District and the Architect chosen therefore by the District.

Article 16. Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the parties hereto. The mediation process shall provide that both parties select a disinterested third person mediator within a reasonable period of time, mutually agreed to by the parties. The mediation shall be commenced within thirty (30) days of the selection of the mediator. If the parties fail to select a mediator within the 15-day period, any party may petition the superior court of San Diego County to appoint the mediator.

Article 17. Compliance with the Laws. Architect's work shall comply with and meet applicable requirements of federal, state, and local law, including, but not limited to the Uniform Building Code, the Education Code, Title 19 and Title 24 of the California Code of Regulations, and all applicable requirements prescribed by the California Department of General Services.

Article 18. Independent Contractor. Architect is, for all purposes arising out of this Agreement, an independent contractor, and neither Architect nor its employees shall be deemed an employee of the District for any purpose. It is expressly understood and agreed that Architect shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.

Article 19. Successors in Interest and Assigns. This Agreement is binding upon and inures to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement, provided, however that Architect shall not assign or transfer by operation of law or otherwise any or all of his rights, burdens, duties or obligations without the

prior written consent of the Governing Board of the District. Any attempted assignment without such consent shall be invalid.

Article 20. Asbestos Certification. Architect shall certify pursuant to 40 CFR section 763.99 (a)(7) that no asbestos containing material was specified as a building material in any construction document for the Project, and will ensure that contractors provide the District with certification that all materials used in the construction of any school building are free from any asbestos containing building materials ("ACBMs"). This certification shall be part of the final Project submittal.

Article 21. Disabled Veteran Business Enterprise Certification. Architect must complete DVBE compliance within 30 days of signing the Agreement, if required by the Project or this Agreement shall be deemed canceled.

Article 22. Miscellaneous. The following terms and conditions shall be applied to this Agreement:

(a) Governing Law. This Agreement shall be construed in accordance with, and governed by the laws of the State of California.

(b) Entire Agreement. This Agreement with its exhibits supersedes any and all other prior or contemporaneous oral or written agreements between the parties hereto. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all parties hereto.

(c) Severability. Should any provision in this Agreement be held by a court of competent jurisdiction to be invalid, void of unenforceable, the remaining provisions shall continue in full force and effect.

(d) Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing.

(e) Supplemental Conditions. Any supplemental conditions shall be attached as an exhibit to this Agreement and incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed this _____ day of _____, 2007.

ARCHITECT

DISTRICT

ROESLING NAKAMURA TERADA
ARCHITECTS, INC.

SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT

By: 

By: _____

Title: PRINCIPAL

Title: _____

Board Approval Date:

EXHIBIT A

LIABILITY INSURANCE LIMITS REQUIRED
FOR ENGINEERS AND CONSULTANTS HIRED BY ARCHITECT

<u>TRADE</u>	<u>REQUIRED INSURANCE LIMIT</u>	<u>CHECK HERE IF INSURANCE WAIVED</u>
Electrical	\$1,000,000.00	_____
Mechanical	\$1,000,000.00	_____
Structural	\$1,000,000.00	_____
Civil	\$1,000,000.00	_____
Landscape	\$ 500,000.00	_____
Other:		
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR ARCHITECTURAL SERVICES
#A2007-145

THIS AGREEMENT is entered into this _____ day of _____, 2007, between the **SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**, of San Diego County, California, hereinafter referred to as the "District," and **Roesling Nakamura Terada Architects, Inc. (RNT)**, an architect licensed to practice in the State of California, hereinafter called the "Architect."

WHEREAS, the District intends to construct the Project ("Project") described as follows:

**Sunset High School/North Coast Alternative High School
Modernization Project**

and,

WHEREAS, The Architect represents that he/she is fully licensed, qualified and willing perform the services required by this Agreement.

NOW, THEREFORE, the parties hereto mutually agree as follows:

Article 1. Employment of Architect. The District hereby employs the Architect pursuant to Government Code section 53060 to perform the necessary professional services, including but not limited to those hereinafter set forth in connection with the above-described Project. Architect shall name a specific person as Project Architect, subject to approval of District. The Project Architect shall maintain personal oversight of the Project, and act as principal contact with the District, the contractor, Architect's consultants, engineers and inspectors on the Project. Any change by Architect of the Project Architect shall be subject to approval by District.

Article 2. Architect's Services. The Architect hereby accepts said employment and agrees to perform all the necessary professional architectural, engineering and construction administration services in a professional manner, consistent with the standards of the industry, including but not limited to the following:

(a) Communication with District. Participation in all consultations and conferences with authorized representatives of the District and/or other local, regional, or state agencies concerned with the Project necessary for the development of the drawings, specifications, and documents in accordance with the applicable standards and requirements of law and the District. Such consultations and conferences shall continue through the planning and construction of the Project and the contractor's warranty period. Architect shall only take direction from staff specifically designated by District (the "District Representative"). The District Representative for the Project shall be Steve Ma, Associate Superintendent/Business. The District hereby certifies that the District Representative has been duly authorized by the Governing Board of the District to represent the District on the Project.

(b) Hiring of Consultants and Personnel.

(i) Architect shall have the option, unless given written objection of the District, to employ at his expense architects, engineers, or other persons, qualified and licensed, to render services in connection with the planning and/or administration of the Project, and to delegate to them such duties as he may delegate without relieving himself from administrative or other responsibility under this Agreement. Architect shall be responsible for the coordination and cooperation of Architect's consultants. Architect shall notify District of the identity of all consultants prior to their commencement of work.

(ii) All engineers, experts and consultants retained by Architect in performance of this Agreement shall be licensed to practice in their respective professions, where required by law.

(iii) Engineers and consultants hired by Architect shall be required to show evidence of a policy of professional liability or project insurance, if available, of in such amounts as set forth on Exhibit A attached hereto and incorporated herein by reference, and meeting the same requirements set forth in Article 12 hereof. All insurance required herein shall be with an insurance carrier satisfactory to District. This insurance requirement may be waived at the discretion of the parties in such cases in which the contractor's work does not justify high premiums. Any such waiver shall be indicated on Exhibit A hereto.

(iv) Architect shall promptly obtain written District approval of assignment and/or reassignment or replacement of such engineers or consultants or of other staff changes of key personnel working on the Project. Any changes in Architect's consultants and staff shall be subject to approval by District.

(iv) Draftsmen and other clerical personnel shall be retained by Architect at Architect's sole expense.

(c) Initial Planning Phase of Project.

(i) Provide advice and assistance to District in determining the feasibility of the Project, the type and quality of materials and construction to be selected, the site location and other initial planning matters.

(ii) Architect shall notify District in writing of potential complications, cost overruns, unusual conditions, and general needs that potentially impact the Project budget and timeline.

(iii) Architect shall assist and advise District in securing easements, encroachment permits, coordination with utilities, rights of way, dedications, coordination with adjacent property owners, infrastructure, and road improvements.

(iv) If so required by the District, Architect shall assist in the conducting of the "initial study" necessary to determine the application of the provisions of the California Environmental Quality Act of 1970.

(d) Schematic Plan Phase of Project.

(i) The Architect shall provide a site plan and other Project related information necessary and required for an application by the District to any local, regional, State, or Federal agency for funds to finance the construction Project.

(ii) In cooperation with District planners and educational committees, the Architect shall prepare preliminary plans and studies, schematic drawings and site utilization plans, showing the scale and relationship of the components of the Project and the plot plan development at the site and the proposed architectural concept of the buildings, incorporating the educational, program, and

functional requirements of the District. Such drawings and plans shall meet the requirements of the State Department of Education Regulations (title 5 California Code of Regulations section 14000 et seq.) and guidelines and shall be prepared in such form as may be submitted to the State Department of Education for approval. Such drawings and plans shall show in single line drawings all rooms incorporated in each building in the Project, and shall include all revisions required by the District or by any State, federal, local, or regional agency having jurisdiction over the Project. All architectural representation drawings for the Project shall be suitable for reproduction.

(iii) The Architect shall establish a preliminary Project budget or allowance in the format required by the District, or if applicable, by the school construction funding agency identified by the District. The purpose of the cost estimate is to show probable cost in relation to the District's budget, which has been established at Eight Hundred Forty Five Thousand Six Hundred and no/100 Dollars (\$845,600.00). If Architect perceives site considerations that render the Project expensive or cost prohibitive, Architect shall disclose such conditions in writing to District immediately. The Architect shall provide a preliminary written time schedule for the performance of work on the Project.

(iv) The Architect shall provide five (5) complete sets of the schematic plans described in section (d)(ii) for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(e) Design Development Phase of Project.

(i) On specific written approval by the District of the plans described in subdivision (d) of this Article, the Architect shall prepare design development documents consisting of site and floor plans, elevations and any other drawings and documents sufficient to fix and describe the

size and character of the Project's structural, mechanical and electrical systems, types and makeup of materials and outline specifications for presentation to the Governing Board of the District for approval.

(ii) The Architect shall provide five (5) complete sets of the design development documents described in section (e)(i) for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(iii) The Architect shall provide District with an updated estimate of probable construction costs, containing detail consistent with the design development documents as set forth in section (e)(i) of this Article and containing a breakdown based on types of materials and specifications identified in section (e)(i) of this Article. The District has established a budget of Eight Hundred Forty Five Thousand Six Hundred and no/100 Dollars (\$845,600.00) for this project. Architect is not to design Project beyond this budget.

(iv) Architect shall provide a timetable of Project to District;

(v) The Architect shall assist District in applying for and obtaining required approvals from applicable governmental agencies (Division of State Architect, State Department of Education, Department of Environmental Health, local fire department, and environmental agencies) and shall furnish and process all architectural and engineering information required to prepare and process applications to applicable utilities and governmental agencies for the securing of priorities, materials, or funds as an aid in the construction of the Project and obtain final Project approval and acceptance by said agencies as required.

(vi) The Architect shall provide a color schedule of all materials and selections of texture, finishes, and other matters involving an aesthetic decision in the Project

for District's review and approval.

(f) Building Permits and Conformity To Legal Requirements.

(i) The Architect shall identify all governmental agencies having jurisdiction over construction Project. The Architect shall cause drawings and specifications to conform to applicable requirements of law, local, regional, and State, and to requirements of public authorities and bodies formed under local, regional or State law, including, but not limited to, the Division of State Architect (structural safety, fire/life safety, and access compliance section), the State Department of Education, Department of Environmental Health, local fire department, and environmental agencies, whose approval of the drawings and specifications must be obtained, and shall cause the necessary copies of such drawings and specifications to be filed with these bodies for approval in accordance with paragraph (e)(2) of this Article.

(ii) Architect will use its best professional efforts to interpret applicable ADA requirements and California accessibility regulations as they apply to the Project and to inform District of any inconsistencies between federal and state accessibility regulations and of requirements which are subject to conflicting interpretations of the law. Interpretation of inconsistencies and areas subject to conflicting interpretations shall be the responsibility of District.

(g) Final Working Drawings and Specifications.

(i) On specific written approval by the District of the plans described in subdivision (e) of this Article, the Architect shall prepare such complete working drawings and specifications as are necessary for obtaining complete bids and for efficient and thorough execution of work. Such working drawings shall be developed from the preliminary drawings approved by the District. The final working drawings and specifications shall set forth in detail the work to be done, the materials, workmanship, finishes, and equipment required for the architectural, structural, mechanical, electrical system and utility service connection equipment and site work. It shall be District's responsibility to supply Architect with the necessary information to determine the proper location of all improvements on existing sites, including record drawings ("as-built drawings") in the District's possession.

Architect will make a good faith effort to verify the accuracy of such information and as-built drawings by means of a thorough interior and exterior visual survey of site conditions. District shall also make a good faith effort to verify the accuracy of the as-built drawings and provide any supplemental information to Architect that may not be shown on the as-built drawings.

The final working drawings and specifications must be in such form as will enable the Architect and the District to secure the required permits and approvals by public authorities and for the District to obtain by competitive bidding a responsible bid that does not exceed the District's established budget of Eight Hundred Forty Five Thousand Six Hundred and no/100 Dollars (\$845,600.00). The final working drawings shall be clear and legible so that uniform copies may be obtained from them. The final specifications shall be typed on letter size paper properly indexed and numbered and shall be capable of being clearly copied and assembled in a professional manner by Architect.

(ii) District shall review, study and check the final working drawings and specifications presented to it by Architect and make any necessary revisions or obtain approval of such final plans by the Governing Board of the District, subject to the approval of the Division of the State Architect. Architect shall, at no additional cost, make all District-requested changes, additions, deletions, and corrections in the final working drawings and specifications so long as they are not in conflict with the requirements of public agencies having jurisdiction or prior approval, inconsistent with earlier District direction, or inconsistent with Architect's professional judgment. The parties hereto agree that the Architect and not the District possesses the requisite expertise to determine the constructability of the final working drawings and specifications. The District's review and approval of the final working drawings shall not be conclusive of the constructability of the plans and shall not in any way limit Architect's liability if any portion of the final working drawings and specifications are defective.

(iii) It is understood by the Architect that should final working drawings and specifications be ordered by the District, the project is not to exceed Eight Hundred Forty Five Thousand Six Hundred and no/100 Dollars (\$845,600.00) which shall cover the total cost of the construction of the work exclusive of Architect's fees, and the Architect agrees

to develop the plans so that the total construction cost to the District will not exceed this sum. Architect shall endeavor in so doing, to keep the actual cost of the work as low as may be consistent with the purpose of the buildings and with proper workmanship and material. In the event that bids received by the District from contractors for the construction of the work indicate that they cannot be constructed in accordance with the plans and specifications furnished by the Architect for the specified sum, in accordance with Article 2 (i)(iii), the Architect shall, if requested by the District, and without extra compensation therefore, so revise the plans and specifications for the work that the construction may be completed for the total cost which does not exceed the specified sum or so that certain portions of the Project may be omitted, deferred or separately bid.

(iv) The Architect shall provide five (5) complete sets of the final working drawings and specifications described in section (g)(i), for District review and approval. Additionally, at District expense, the Architect shall provide copies of such documents as required by any State, federal, local, or regional agencies concerned with the Project, including, but not limited to the State Department of Education, the Division of State Architect, the Department of General Services and any other appropriate federal, State, local, or regional regulatory bodies. Any additional copies required shall be provided at cost to District.

(h) Construction Contract Documents. If so required by District, Architect shall assist District in the completion of construction documents, including but not limited to Advertisement for Bids, Information for Bidders, Bid Forms, Bonds, General Conditions, Special Conditions, Agreement, documents required to comply with Disabled Veteran Business Enterprise preferences, if required, affirmative action documents, or any of documents required in order to obtain bids responsive to the specifications. All such documents shall be subject to the approval of the District and District's counsel. At the time of delivery of the aforementioned construction documents, which shall include the final working drawings and specifications (collectively, the "Construction Documents"), Architect shall provide District with its final estimate of probable construction cost, which is not to exceed the budgeted amount of \$845,600.00, ("Final Estimate").

(i) Bid Phase.

(i) Following District's approval of the Construction Documents and Final Estimate, Architect shall provide to District at District expense, sets of Construction Documents in adequate number for bidding purposes. Architect shall assist District notifying potential interested parties to obtain the copies of Construction Documents and in obtaining bids on the Project and awarding the contract, including coordinating the distribution and collection of bid plans, specifications, and addenda as required.

(ii) The Architect shall receive requests from contractors for clarification of the contract documents and drawings and specifications, and shall prepare the design documentation for addenda to the bid documents.

(iii) If the low responsive bid on the Project exceeds the final estimate by ten percent (10%), District may request Architect to amend the final drawings and specifications to rebid the Project so that bids are within ten percent (10%) of the Final Estimate at no additional cost to the District. At the request of District, Architect shall provide working drawings and specifications that include alternate bids as deemed advisable by the District.

(j) Observation of Project. Observation of the work executed from the final working drawings and specifications shall be in person by the Architect provided that the District may in its discretion consent to such observation by a competent representative of the Architect. The Architect's responsibility shall include the preparation of all documents and/or drawings made necessary by errors in the originally approved drawings or specifications and such modifications therein as may be necessary to meet unanticipated conditions encountered during construction.

(k) Construction of Project. The Architect shall provide general administration of the Construction Documents, including, but not limited to the following:

(i) Architect shall conduct a pre-construction meeting with all interested parties.

(ii) Site visits to observe contractor's work and for general conformance with the plans and specifications and that work is progressing in accordance with the Construction Documents and contractor's schedule.

(iii) Site visits to communicate and observe the activities of the Project inspector employed by District. Architect shall direct the inspector and/or contractor and coordinate with the inspector in the preparation of record drawings indicating dimensions and location of all "as-built" conditions, including but not limited to underground utility lines. Such drawings shall be forwarded to District upon completion of the Project.

(iv) Cause engineers and other consultants as may be hired by Architect pursuant to subdivision (b) of this Article, to observe the work completed under their engineering disciplines as required, and approve and review all test results for general conformance with the original approved documents for their portion of the Project.

(v) Make regular reports as may be required by the applicable local, regional and state agencies;

(vi) Provide written reports to the District after each construction meeting to keep District informed of the progress of the work. Such meetings shall occur at a frequency necessary for the progress of the work;

(vii) Make written reports to the District as necessary to inform District of problems arising during construction, changes contemplated as a result of the problem and progress of work.

(viii) Keep records of construction progress and time schedules and advise contractor and District of any deviations from the time schedule that would delay timely completion of Project.

(ix) Check and process all required material and test reports and report to the Division of the State Architect, the Contractor and the District any deficiencies in material as reflected by those reports with recommendation for corrections of such deficiencies.

(x) Review in a timely manner schedules and shop drawings, samples, and other submissions of the contractor and subcontractors for compliance with design and specifications;

(xi) Reject work or materials which do not conform to the Construction Documents and discuss with District work

to be rejected.

(xii) Consult with District with regard to substitution of materials, equipment, and the laboratory reports thereof prior to the final approvals of such substitutions by the District in writing;

(xiii) Advise District in writing of any material change, or changes, necessary in the plans and specifications of the Project. Architect shall not order contractors to make any changes affecting contract price without approval by the District of a written change order, pursuant to the terms of the Construction Documents. The Architect may order on his or her own responsibility and pending the Board's approval, changes necessary at the time to meet construction emergencies if written approval of the District Representative is first secured. Architect shall prepare change orders for approval by the District;

(xiv) Examine, verify, and approve contractors' applications for payment and issue certificates for payment in amounts approved by Inspector;

(xv) Coordinate final color and product selection with District's original design concept.

(xvi) Determine date of substantial completion;

(xvii) After determining the Project is substantially complete, the Architect shall inspect the Project and provide the District and contractor a written list of all deficiencies, including minor items ("punch-list items"). Architect shall notify Contractor in writing that all deficiencies and punch list items must be corrected prior to acceptance of the Project.

(xviii) Provide advice to District on apparent deficiencies in construction during one-year warranty period following acceptance of work.

(1) Close Out of Project. Architect shall provide general administration of Project Close Out, including, but not limited to the following:

(i) Review materials assembled by the Contractor, assemble for and provide to District written warranties, guarantees, owners' manuals, instruction books, diagrams, record drawings ("as-builts"), and any other materials

required from the contractors and subcontractors;

(ii) Make any further inspections of Project necessary to issue Architect's Certificate of Completion and final certificate for payment.

(iii) Cause engineers and other consultants, as may be hired by Architect pursuant to subdivision (b) of this Article, to file required documentation with governmental authorities necessary to close-out Project.

(iv) Process Change Orders, verified reports, testing reports and other required documentation through D.S.A. to obtain State Certification for the Project.

(m) Additional Services of Architect. At District request, Architect may be asked to perform services not otherwise included in this Agreement and/or services not customarily furnished in accordance with generally accepted architectural practice. District may agree to pay Architect for such services, pursuant to Article 4 subdivision (b) hereof, if such services cause Architect additional expense and are necessitated due to unusual circumstances and through no fault or neglect on the part of Architect. No additional compensation shall be paid to Architect for performing such services unless District and Architect agree in writing as to the amount of compensation for such services prior to such services being rendered. Such services may include, but shall not be limited to (i) plan preparation and/or administration of work on portions of the Project separately bid; (ii) assistance to District, if requested for the selection of moveable furniture, equipment or articles which are not included in Construction Documents; (iii) services caused by delinquency, default or insolvency of contractor or by major defects in the work of the contractor in the performance of the construction contract; (iv) revisions in drawings, specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given and due to causes beyond the control of Architect; (v) serving as an expert witness on District's behalf; any work that requires discretionary approvals (i.e. Coastal Commission, City of Encinitas, etc.) and (vi) supervision of repair of damages to structure.

Article 3. District Responsibilities. The District's responsibilities shall include the following:

(a) Make available to the Architect all necessary data and information concerning the purpose and requirements of the Project, including realistic scheduling and budget limitations.

(b) Depending upon the scope of the Project, furnish Architect with, or direct Architect to procure at District expense, a survey of the Project site prepared by a registered surveyor or civil engineer and any other record documents which shall indicate existing structures, land features, improvements, sewer, water, gas, electrical and utility lines, topographical information and boundary dimensions of the site and any other such pertinent information. District shall also provide a soils investigation report and a geological report, if required by law.

(c) Appoint, upon mutual agreement with the Architect, and pay an Inspector as provided by State law. Said Inspector shall be qualified and approved by the Architect and by the Division of State Architect and shall be under direction of the Architect and responsible to, and act in accordance with the policies of the District. The administration by Architect and his or her engineers shall be in addition to the continuous personal supervision of the District's Inspector.

(d) Assist Architect in the distribution of plans to bidders and conduct the opening of bids on the Project, if applicable.

(e) Conduct chemical, mechanical, or other tests required for proper design of the Project. Furnish such surveys, borings, test pits and other tests as may be necessary to reveal conditions of the site which must be known for the proper development of the required drawings and specifications and to determine soil condition.

(f) Retain a testing service for materials testing and inspection as required by Title 21 of the California Code of Regulations.

(g) Direct pay or reimburse the payment of all fees required by any reviewing or licensing agency.

(h) Designate a representative authorized to act as liaison between Architect and District in the administration of this Agreement and the Construction Documents. Such person or persons shall assist Architect in making inspections and preparing the list of deficiencies required by subdivision (k) paragraph (xvii) of Article 2 hereof and accompany Architect and contractor on the final inspection.

Architec.o

(i) Review all documents submitted by Architect, including change orders and other matters requiring Governing Board approval or approval of District officials. Advise Architect of decisions pertaining to such documents within a reasonable time after submission.

(j) Notify Architect in writing if any deficiencies in material or workmanship become apparent during contractor's warranty period.

Article 4. Architect's Fee. (a) The District shall pay to the Architect for the performance of all services rendered herein the amount of Eighty Two Thousand Four Hundred Ninety Four and no/100 Dollars (\$82,494.00), which constitutes complete payment for the Architect's services under this Agreement. This fee is based on a predetermined construction budget of Eight Hundred Forty Five Thousand Six Hundred and no/100 Dollars (\$845,600.00). Architect is not to design project beyond this budget. The cost of the work shall mean the cost to the District of the contractor's bid for the entire Project. Or, should the District elect to go this route, the cost of the contracts awarded to multiple prime contractors plus the Construction Manager's fee. The Architect will be paid 7 % on an additive District initiated change order or change orders caused due to unforeseen conditions. The Architect will not receive payment for work caused due to errors or omissions in the specifications and/or plans.

(b) Payment for Additional Services. The Architect shall be paid for additional services not originally contemplated by the parties to this Agreement as follows, provided the additional services have received advance written approval by the District's Governing Board:

(i) Not used

(ii) Two percent (2%) of the cost of furnishings, equipment or other articles incorporated in the Construction Documents by the Architect and not included in the cost of the work, as defined in paragraph (a) above.

(iii) For services in addition to the basic services of Architect set forth in Article 2 hereof, a fee to be agreed upon by the parties in writing prior to performance of such services by Architect, which fee may be a flat amount or Architect's standard hourly rates.

(iv) Special consultants, except those hired pursuant to Article 2, subdivision (b) shall be paid at a multiple of 1.10 times the amount billed to the Architect for services.

(c) Reimbursable Expenses. Reimbursable Expenses are in addition to compensation for basic and additional services (as set forth in Articles 2 (1) and 4 (b), above) and include expenses incurred by the Architect and Architect's employees and consultants in the interest of the Project, as identified in the following clauses.

(i) Expense of reproduction, postage and handling of drawings, specifications and other documents for agency approvals, construction and bidding, in excess of those set forth elsewhere in this contract will be reimbursed at cost.

(ii) Expense of additional insurance coverage or limits, including professional liability insurance, requested by the District in excess of that stipulated in Article 12 and normally carried by the Architect and Architect's consultants.

Article 5. Payments to Architect. (a) Architect's compensation shall be paid by District to Architect monthly in arrears incrementally within the following phases as follows based upon the percentage of work completed:

	<u>Percentage of Total Fees</u>
a. Schematic Design Phase	10%
b. Design Development Phase	10%
c. Final Drawing and Construction Document Phase	35%
d. DSA Approval	10%
e. Bid Phase	5%
f. Construction Phase	25%
g. Close Out - Architect shall receive 80% of Close Out payment upon the completion of duties described in Article 2, section (1) (i-iii); and 20% of Close Out payment upon the completion of duties described in Article 2, section (1) (iv).	5%

(b) In order to receive payment, Architect shall present to District a claim for payment for approval by District's authorized representative designating services performed, method of computation of amount payable, and amount to be paid.

(c) Payments made for extra work or special services shall be made in installments, not more often than monthly, proportionate to the degree of completion of such services or in such other manner as the parties shall specify when such services are agreed upon.

(d) Upon cancellation or termination of this Agreement, Architect shall be compensated as set forth in Article 8 hereof.

Article 6. Instructions to Proceed. The Architect is not to proceed with performance of any services under this Agreement without first securing written authorization from the District to do so.

Article 7. Time Schedule. (a) Architect shall perform all services hereunder as expeditiously as is consistent with professional skill and care and the orderly progress of the work. Upon request of District, Architect shall prepare an estimated time schedule for the performance of Architect's services to be adjusted as the Project proceeds. Such schedule shall include allowances for periods of time required for District's review and approval of submissions and for approvals of authorities having jurisdiction over Project approval and for funding. The schedule shall not be exceeded by Architect, without the prior written approval of District.

(b) Any delays in Architect's work because of the actions of the District or its employees, those in direct contractual relationship with District, by a governmental agency having jurisdiction over the Project, or by an act of God or other unforeseen occurrence, not due to any fault or negligence on the part of Architect, shall be added to the time for completion of any obligations of Architect. District shall not be liable for damage to Architect on account of such delays.

(c) Should Architect make an application for an extension of time, Architect shall submit evidence that the insurance policies required by Article 12, section (a) remain in effect during the requested additional period of time.

Article 8. Suspension, Abandonment, Termination. (a) The District hereby reserves the right to suspend or abandon at any time all or any of the construction work on the Project or to terminate this Agreement at any time. In the event of such suspension, abandonment or termination, the Architect shall be

paid pursuant to the schedule of payments set forth in Articles 4 and 5 of this Agreement for services rendered up to the date of such suspension, abandonment, or termination. If the date of suspension, abandonment or termination occurs prior to the date of approval of preliminary studies or prior to the date of approval of the working drawings, such payments shall be the reasonable value of the services rendered up to the date of such suspension, abandonment, or termination less any payments theretofore made, as determined by the District, and the Architect hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such suspension, abandonment, or termination.

(b) If the Architect's services are suspended by the District, the District may require the Architect to resume services within ninety (90) days after written notice from the District. Upon payment of the amount required to be paid under this Article following the termination of this Agreement, the District shall have the right to use any completed contract documents or other work product prepared by Architect under this Agreement. Architect shall make such documents available to the District upon request and without additional compensation.

Article 9. Ownership of Documents. (a) Pursuant to Education Code section 17316, all documents, including drawings, specifications, and estimates, prepared pursuant to this Agreement shall be and remain the property of the District for the purposes of repair, maintenance, renovation, modernization, or other purposes, only as they relate to the Project for which the Architect was retained. Nothing in this Section shall preclude the District from using the plans, record drawings, specifications, or estimates related to the Project for the purposes of additions, alignments, or other development on the Project site. This Section shall not be construed to transfer or waive the Architect's copyrights over these documents, including but not limited to, all common law, statutory, and other reserved rights. The Architect shall furnish to the District such copies of all drawings and specifications as are necessary for study by the District and its representatives; shall supply the copies of said drawings and specifications required under Article 2, subdivision (g) hereof, and shall supply five (5) additional copies to the District. Such other copies of the drawings and specifications as may be necessary for obtaining bids and for the proper conduct of the work shall be supplied to the District by the Architect at the cost of reproduction.

(b) The District reserves the right to reuse all or part of the aforementioned documents at its sole discretion for the construction of all or part of another Project constructed for District. The District is not bound by this Agreement to employ the services of Architect in the event such documents are reused.

Any reuse by the District of documents prepared under this agreement, without employing the services of Architect, shall be at District's own risk. District shall indemnify, hold harmless and defend Architect and its officers, directors, agents and employees from all claims of any kind arising out of such use, re-use or modification of said documents prepared by Architect.

Article 10. Indemnity. Architect shall assume the defense of, indemnify, and hold harmless District, the Governing Board of District, each member of the Board, and the District's officers, agents and employees from any and all claims of any kind arising out of the intentional or negligent acts, errors or omissions of the Architect, his subcontractors, or employees in the performance of its responsibilities pursuant to this contract.

Article 11. Errors and Omissions. The Architect may be held financially liable for cost incurred by the District that result directly from the Architect's negligence in the performance of responsibilities pursuant to this contract. Additionally, the Architect may not be paid a fee for work required due to the Architect's negligence in the performance of services under this agreement.

Article 12. Insurance. (a) Architect shall maintain in full force and effect at its sole cost and expense from the time this Agreement is entered into until the date of acceptance of the work by District, insurance as set forth in this Article. All insurance provided for under this Article shall be with a carrier satisfactory to District. Prior to commencement of work, the Architect shall furnish to the District a certificate of insurance evidencing the above coverages. The District shall not be obligated to make any payment to Architect until after its receipt and acceptance of said certificate.

- (i) Workers' compensation insurance as required by applicable laws, and employers liability insurance, with a limit of not less than \$1,000,000.
- (ii) Commercial general liability insurance for bodily injury and property damage liability, the limits of which shall not be less than \$1,000,000 per occurrence

and \$1,000,000 aggregate. Commercial general liability policies obtained and maintained by the Architect shall contain endorsements naming the District and other interested parties designated by the District as additional insured and shall include products completed operation coverage as well as contractual liability coverage for liability assumed by Architect under this agreement.

- (iii) Business automobile liability insurance for bodily injury and property damage. Such insurance shall extend to non-owned, and hired automobiles used in the performance of this agreement. The limits of liability shall not be less than \$1,000,000 per occurrence and shall name the District and other interested parties designated by the District as additional insured.
- (iv) Professional liability insurance coverage of \$1,000,000.00.
- (v) In addition to items (i) through (iv) above, District may require Architect to obtain a non-cancelable policy of Project insurance for a duration of five years after completion of the Project. If District requires Architect to obtain Project insurance, such insurance shall begin when construction begins at which time Architect shall provide evidence of the existence of such policy to District. The cost of such insurance shall be borne by the District.

Article 13. Records. Architect shall maintain records of direct personnel and reimbursable expenses pertaining to the extra and special services of this Project that are compensable by other than a flat rate. Architect shall maintain all records of accounts between District and contractor on a generally recognized accounting basis. Such records shall be available to the District or its authorized representative for inspection or audit at any reasonable time. Architect shall maintain all records concerning the Project for a period of three years after its completion.

Article 14. Standardized Manufactured Items. Architect shall cooperate and consult with District in use and selection of manufactured items on the Project, including but not limited to, paint, hardware, plumbing, mechanical and electrical equipment and fixtures, roofing materials and floor covering. All such

manufactured items shall be standardized to the District's criteria to the extent such criteria do not interfere with building design.

Article 15. Limitations of Agreement. This Agreement is limited to and includes only the work included in the Project described above and as determined at the time the schematic drawings and site utilization plans are approved. Any subsequent construction at the site of this Project or at any other site in the District will be covered by and be the subject to a separate Agreement for architectural services by and between the District and the Architect chosen therefore by the District.

Article 16. Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the parties hereto. The mediation process shall provide that both parties select a disinterested third person mediator within a reasonable period of time, mutually agreed to by the parties. The mediation shall be commenced within thirty (30) days of the selection of the mediator. If the parties fail to select a mediator within the 15-day period, any party may petition the superior court of San Diego County to appoint the mediator.

Article 17. Compliance with the Laws. Architect's work shall comply with and meet applicable requirements of federal, state, and local law, including, but not limited to the Uniform Building Code, the Education Code, Title 19 and Title 24 of the California Code of Regulations, and all applicable requirements prescribed by the California Department of General Services.

Article 18. Independent Contractor. Architect is, for all purposes arising out of this Agreement, an independent contractor, and neither Architect nor its employees shall be deemed an employee of the District for any purpose. It is expressly understood and agreed that Architect shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.

Article 19. Successors in Interest and Assigns. This Agreement is binding upon and inures to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement, provided, however that Architect shall not assign or transfer by operation of law or otherwise any or all of his rights, burdens, duties or obligations without the

prior written consent of the Governing Board of the District. Any attempted assignment without such consent shall be invalid.

Article 20. Asbestos Certification. Architect shall certify pursuant to 40 CFR section 763.99 (a)(7) that no asbestos containing material was specified as a building material in any construction document for the Project, and will ensure that contractors provide the District with certification that all materials used in the construction of any school building are free from any asbestos containing building materials ("ACBMs"). This certification shall be part of the final Project submittal.

Article 21. Disabled Veteran Business Enterprise Certification. Architect must complete DVBE compliance within 30 days of signing the Agreement, if required by the Project or this Agreement shall be deemed canceled.

Article 22. Miscellaneous. The following terms and conditions shall be applied to this Agreement:

(a) Governing Law. This Agreement shall be construed in accordance with, and governed by the laws of the State of California.

(b) Entire Agreement. This Agreement with its exhibits supersedes any and all other prior or contemporaneous oral or written agreements between the parties hereto. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all parties hereto.

(c) Severability. Should any provision in this Agreement be held by a court of competent jurisdiction to be invalid, void of unenforceable, the remaining provisions shall continue in full force and effect.

(d) Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing.

(e) Supplemental Conditions. Any supplemental conditions shall be attached as an exhibit to this Agreement and incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed this _____ day of _____, 2007.

ARCHITECT

DISTRICT

ROESLING NAKAMURA TERADA
ARCHITECTS, INC.

SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT

By: _____

By: _____

Title: _____

Title: _____

Board Approval Date:

EXHIBIT A

LIABILITY INSURANCE LIMITS REQUIRED
FOR ENGINEERS AND CONSULTANTS HIRED BY ARCHITECT

<u>TRADE</u>	<u>REQUIRED INSURANCE LIMIT</u>	<u>CHECK HERE IF INSURANCE WAIVED</u>
Electrical	\$1,000,000.00	_____
Mechanical	\$1,000,000.00	_____
Structural	\$1,000,000.00	_____
Civil	\$1,000,000.00	_____
Landscape	\$ 500,000.00	_____
Other:		
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing.

FUNDING SOURCE:

Not applicable

jr
Attachments

AGENDA ITEM 14E

SAN DIEGUITO UNION HIGH
FROM 04/24/07 THRU 05/08/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273791	04/24/07	03	BRODHEAD GARRETT	004	NON CAPITALIZED EQUI	\$1,085.88
273792	04/24/07	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$140.06
273793	04/24/07	03	G S T, INC	006	MATERIALS AND SUPPLI	\$115.94
273794	04/24/07	03	GREAT SCOTT TREE SER	025	OTHER SERV.& OPER.EX	\$700.00
273795	04/24/07	03	SUNDOWN LIGHTING INC	025	REPAIRS BY VENDORS	\$940.60
273796	04/24/07	03	ALPHA GRAPHICS	010	PRINTING	\$120.98
273797	04/24/07	06	BACH COMPANY	013	MATERIALS AND SUPPLI	\$623.92
273798	04/24/07	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$140.06
273799	04/24/07	03	BRODHEAD GARRETT	004	MATERIALS AND SUPPLI	\$1,213.88
273800	04/24/07	03	KIWI CLEANING SERVIC	025	OTHER SERV.& OPER.EX	\$1,061.00
273801	04/24/07	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$431.79
273802	04/24/07	03	OFFICE DEPOT	013	OFFICE SUPPLIES	\$26.18
273803	04/24/07	03	FRONTIER FENCE COMPA	025	REPAIRS BY VENDORS	\$725.20
273804	04/24/07	03	ANTIMITE ASSOCIATES	025	OTHER SERV.& OPER.EX	\$1,185.00
273805	04/24/07	03	SIMPLEX-GRINNELL	025	REPAIRS BY VENDORS	\$1,436.70
273806	04/24/07	03	BRIDGES TRANSITIONS	024	LIC/SOFTWARE	\$4,784.00
273807	04/24/07	06	ADVANTAGE LEARNING	004	MATERIALS AND SUPPLI	\$2,706.00
273808	04/24/07	03	D A D ASPHALT	025	REPAIRS BY VENDORS	\$550.00
273809	04/24/07	03	OPTIMUM FLOOR CARE	025	NON CAPITALIZED EQUI	\$1,939.48
273810	04/24/07	03	G S C SERVICE INC -2	025	BLDG.-REPAIR MATERIA	\$977.75
273811	04/24/07	03	MISSION JANITORIAL S	025	NON CAPITALIZED EQUI	\$3,503.17
273812	04/24/07	25-18	INLAND INTERIOR CONT	025	IMPROVEMENT	\$2,625.00
273813	04/24/07	03	E A I EDUCATION	010	MATERIALS AND SUPPLI	\$70.59
273814	04/24/07	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$80.80
273816	04/24/07	03	DEMCO INC	004	MATERIALS AND SUPPLI	\$130.70
273817	04/24/07	06	FISCO	033	MATERIALS AND SUPPLI	\$131.65
273818	04/24/07	06	MISSSION EQUIPMENT &	005	REPAIRS BY VENDORS	\$1,060.00
273819	04/24/07	06	SNAP ON TOOLS CORPOR	005	NON CAPITALIZED EQUI	\$3,377.11
273820	04/24/07	06	SNAP ON TOOLS CORPOR	005	MATERIALS AND SUPPLI	\$433.45
273821	04/24/07	06	B AND H PHOTO-VIDEO-	005	MATERIALS AND SUPPLI	\$722.79
273822	04/24/07	06	BAY SYSTEMS INC	033	REPAIRS BY VENDORS	\$150.85
273823	04/24/07	06	AREY JONES EDUCATION	033	SOFTWARE/DP SUPPLIES	\$393.07
273824	04/24/07	06	COMPUSOURCE/ADB ENTE	033	SOFTWARE/DP SUPPLIES	\$37.66
273825	04/24/07	06	MCLOGAN	010	MATERIALS AND SUPPLI	\$60.26
273826	04/24/07	03	G E POLYMER SHAPES	025	BLDG.-REPAIR MATERIA	\$1,181.83
273827	04/24/07	03	SINCERUS COMPANY	025	CUSTODIAL SUPPLIES	\$360.01
273828	04/24/07	03	AMSTERDAM PRINTING	004	MATERIALS AND SUPPLI	\$152.45
273829	04/24/07	03	SPORTSFIELD SPECIALT	025	NON CAPITALIZED EQUI	\$4,899.54
273830	04/24/07	25-19	ROESLING NAKAMURA	036	IMPROVEMENT	\$31,200.00
273831	04/24/07	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$181.10
273833	04/24/07	03	OFFICE DEPOT	010	OFFICE SUPPLIES	\$69.20
273834	04/24/07	06	TEACHERS' CURRICULUM	004	MATERIALS AND SUPPLI	\$781.31
273835	04/24/07	03	EDUCATIONAL RESOURCE	013	LIC/SOFTWARE	\$2,404.93
273836	04/24/07	03	DATA MANAGEMENT INC	008	MATERIALS AND SUPPLI	\$672.36
273837	04/24/07	03	FRENCH, SAMUEL INC	013	MATERIALS AND SUPPLI	\$297.49
273838	04/24/07	03	DEMCO INC	010	OFFICE SUPPLIES	\$108.94
273839	04/24/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$280.13
273840	04/24/07	03	D A D ASPHALT	025	REPAIRS BY VENDORS	\$550.00
273841	04/24/07	06	FREE FORM CLAY & SUP	004	NON CAPITALIZED EQUI	\$2,184.74
273842	04/24/07	06	AARDVARK	004	MATERIALS AND SUPPLI	\$170.27
273843	04/24/07	06	GUITAR CENTER	013	NON CAPITALIZED EQUI	\$1,451.21
273845	04/24/07	06	MEETING SERVICES INC	013	MATERIALS AND SUPPLI	\$1,010.48
273846	04/24/07	06	FULL COMPASS	010	MATERIALS AND SUPPLI	\$3,306.42
273847	04/24/07	03	DIVERSIFIED BUSINESS	013	NON CAPITALIZED EQUI	\$874.91
273848	04/24/07	06	ORANGE COUNTY DEPT O	024	PROF/CONSULT./OPER E	\$900.00

SAN DIEGUITO UNION HIGH
FROM 04/24/07 THRU 05/08/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273849	04/24/07	06	BARNES & NOBLE BOOKS	010	MATERIALS AND SUPPLI	\$482.45
273850	04/24/07	06	PERMA BOUND	004	MATERIALS AND SUPPLI	\$248.63
273851	04/24/07	06	DOVER PUBLICATIONS	004	MATERIALS AND SUPPLI	\$225.00
273852	04/24/07	06	JACKDAW PUBLICATIONS	004	MATERIALS AND SUPPLI	\$189.80
273853	04/24/07	06	TREETOP PUBLISHING	004	MATERIALS AND SUPPLI	\$981.00
273854	04/24/07	06	WRITING COMPANY, THE	004	MATERIALS AND SUPPLI	\$191.04
273855	04/24/07	03/06	AMAZON.COM	008	MATERIALS AND SUPPLI	\$37.67
273856	04/24/07	06	SNAP ON TOOLS CORPOR	033	MATERIALS AND SUPPLI	\$1,907.32
273857	04/24/07	03	ONE STOP TONER AND I	004	SOFTWARE/DP SUPPLIES	\$140.06
273858	04/24/07	06	BAUDVILLE INC	013	MATERIALS AND SUPPLI	\$611.90
273859	04/24/07	03	NICK RAIL MUSIC	004	MATERIALS AND SUPPLI	\$3,957.33
273860	04/24/07	03/06	PREMIER AGENDAS INC	024	MATERIALS AND SUPPLI	\$5,391.19
273861	04/24/07	06	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$1,723.27
273862	04/24/07	06	COMPUSOURCE/ADB ENTE	010	MATERIALS AND SUPPLI	\$910.22
273863	04/24/07	06	ROSE BRAND WEST, INC	014	MATERIALS AND SUPPLI	\$2,237.25
273864	04/24/07	03	B AND H PHOTO-VIDEO-	013	MATERIALS AND SUPPLI	\$80.49
273865	04/24/07	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$161.09
273866	04/24/07	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$134.42
273867	04/24/07	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$110.44
273868	04/24/07	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$48.48
273869	04/24/07	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$140.06
273872	04/24/07	06	STUDENT PLANNER, LLC	013	MATERIALS AND SUPPLI	\$933.75
273873	04/24/07	06	BACH COMPANY	013	MATERIALS AND SUPPLI	\$287.18
273874	04/24/07	06	USEDCALCULATORS.COM	013	MATERIALS AND SUPPLI	\$4,314.31
273875	04/24/07	03	TEACHER'S DISCOVERY	013	MATERIALS AND SUPPLI	\$222.37
273876	04/24/07	03	LANE STANTON VANCE L	013	MATERIALS AND SUPPLI	\$895.00
273877	04/24/07	03	POWER SYSTEMS INC	013	MATERIALS AND SUPPLI	\$101.03
273878	04/24/07	03	BORDERS, BOOKS AND M	013	MATERIALS AND SUPPLI	\$111.84
273879	04/24/07	03	BEST BUY GOVT AND ED	024	MATERIALS AND SUPPLI	\$897.00
273880	04/24/07	03	SAN DIEGO POSTAL	029	LIC/SOFTWARE	\$461.83
273881	04/24/07	03	NASCO MODESTO	003	MATERIALS AND SUPPLI	\$976.92
273882	04/24/07	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$483.15
273883	04/24/07	03	TROXELL COMMUNICATIO	014	MATERIALS AND SUPPLI	\$101.93
273884	04/24/07	06	RIVERSIDE PUBLISHING	003	MATERIALS AND SUPPLI	\$85.96
273885	04/24/07	03	PALOS SPORTS, INC.	012	MATERIALS AND SUPPLI	\$2,576.51
273887	04/25/07	03	CORPORATE EXPRESS	001	OFFICE SUPPLIES	\$397.60
273888	04/25/07	11	LONGMAN PUBLISHING	009	MATERIALS AND SUPPLI	\$640.68
273889	04/25/07	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$113.61
273890	04/25/07	03	COLLEGIATE PACIFIC S	012	MATERIALS AND SUPPLI	\$200.37
273891	04/25/07	03	PRESIDENT'S CHALLENG	012	MATERIALS AND SUPPLI	\$520.88
273892	04/25/07	03	BACH COMPANY	012	MATERIALS AND SUPPLI	\$374.91
273893	04/25/07	03	NASCO MODESTO	012	MATERIALS AND SUPPLI	\$63.91
273894	04/25/07	03	J AND R KEY HARDWARE	012	MATERIALS AND SUPPLI	\$504.88
273895	04/25/07	03	NORCOSTCO, INC.	010	MATERIALS AND SUPPLI	\$609.16
273896	04/25/07	03	CHELSEA HOUSE PUBLIS	012	OTHER BOOKS-LIBRARY	\$242.70
273897	04/25/07	03	BEST COMPUTER SUPPLI	012	MATERIALS AND SUPPLI	\$82.46
273898	04/25/07	03	LIBRARY VIDEO COMPAN	012	MATERIALS AND SUPPLI	\$90.48
273900	04/26/07	06	NEXTEL COMMUNICATION	028	COMMUNICATIONS-TELEP	\$9,900.00
273901	04/26/07	03	RAINTREE	012	OTHER BOOKS-LIBRARY	\$680.98
273902	04/26/07	03	SCHOLASTIC LIBRARY P	012	OTHER BOOKS-LIBRARY	\$249.02
273904	04/26/07	03	NICK RAIL MUSIC	012	NON CAPITALIZED EQUI	\$1,076.42
273905	04/26/07	03/06	LOGICAL CHOICE TECHN	035	MAT/SUP/EQUIP TECHNO	\$18,493.89
273906	04/26/07	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$43.09
273907	04/26/07	03	ONE STOP TONER AND I	006	MATERIALS AND SUPPLI	\$45.41
273908	04/26/07	03	ROYAL BUSINESS GROUP	020	PRINTING	\$28.02

SAN DIEGUITO UNION HIGH
FROM 04/24/07 THRU 05/08/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273909	04/26/07	06	KERR, PAM	030	OTHER SERV.& OPER.EX	\$350.00
273910	04/26/07	25-18	CLARK SECURITY PRODU	025	IMPROVEMENT	\$9,998.65
273911	04/26/07	03	SAN DIEGUITO UHSD CA	020	MATERIALS AND SUPPLI	\$34.26
273912	04/26/07	03	BULLET LOGISTICS, IN	026	OTHER SERV.& OPER.EX	\$600.00
273913	04/26/07	03	SAN DIEGUITO UHSD CA	022	OFFICE SUPPLIES	\$25.86
273914	04/27/07	06	D AND D TOOL SUPPLY	033	MATERIALS AND SUPPLI	\$849.10
273916	04/27/07	06	B AND H PHOTO-VIDEO-	005	NON CAPITALIZED EQUI	\$1,648.47
273917	04/27/07	03	COLLEGE BOARD	005	MATERIALS AND SUPPLI	\$160.00
273918	04/27/07	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$1,155.10
273919	04/27/07	03	DELL COMPUTER CORPOR	035	SOFTWARE/DP SUPPLIES	\$336.73
273920	04/27/07	03	DELL COMPUTER CORPOR	006	SOFTWARE/DP SUPPLIES	\$336.73
273921	04/27/07	25-18	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$6,818.51
273922	04/27/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$74.70
273923	04/27/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$132.68
273924	04/27/07	06	ROYAL BUSINESS GROUP	028	PRINTING	\$28.02
273925	04/27/07	14	ROESLING NAKAMURA	025	PROF/CONSULT./OPER E	\$18,000.00
273926	04/27/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$48.23
273927	04/27/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$37.44
273928	04/27/07	03	CORPORATE EXPRESS	036	OFFICE SUPPLIES	\$148.18
273929	04/27/07	03	BEST COMPUTER SUPPLI	036	OFFICE SUPPLIES	\$106.56
273930	04/27/07	03	CA DEPT OF EDUCATION	026	MATERIALS AND SUPPLI	\$34.50
273931	04/27/07	06	MARKERBOARD PEOPLE,	005	MATERIALS AND SUPPLI	\$312.35
273932	04/27/07	06	AMAZON.COM	005	MATERIALS AND SUPPLI	\$43.06
273933	04/30/07	06	ALIMED INC	033	SOFTWARE/DP SUPPLIES	\$178.77
273934	04/30/07	06	AMERICAN WELDING SOC	033	MATERIALS AND SUPPLI	\$961.57
273935	04/30/07	25-18	ALBERT CRUZ JR CONCR	025	LAND IMPROVEMENTS	\$14,026.00
273936	04/30/07	06	INDUSTRIAL DISTRIBUT	033	MATERIALS AND SUPPLI	\$101.52
273938	04/30/07	06	VIRCO MANUFACTURING	008	MATERIALS AND SUPPLI	\$1,542.44
273940	04/30/07	06	APEX MUSIC CO. INC.	012	MATERIALS AND SUPPLI	\$7,212.40
273942	04/30/07	03	DRAMATISTS PLAY SERV	013	MATERIALS AND SUPPLI	\$298.60
273943	04/30/07	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$218.71
273944	04/30/07	03	G S T, INC	004	SOFTWARE/DP SUPPLIES	\$231.88
273945	04/30/07	06	ONE STOP TONER AND I	005	MATERIALS AND SUPPLI	\$426.67
273946	04/30/07	03	VERNIER SOFTWARE & T	013	MATERIALS AND SUPPLI	\$182.40
273947	04/30/07	03	G S T, INC	013	MATERIALS AND SUPPLI	\$115.94
273948	04/30/07	03	SAN DIEGO CO MUSIC E	013	NON CAPITALIZED EQUI	\$1,102.92
273949	04/30/07	03/06	LOGICAL CHOICE TECHN	013	NON CAPITALIZED EQUI	\$2,148.45
273950	04/30/07	06	WOODWIND & BRASSWIND	013	MATERIALS AND SUPPLI	\$65.76
273951	05/01/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$79.84
273952	05/01/07	06	VISTA UNIFIED SCHOOL	030	OTHER SERV.& OPER.EX	\$475.38
273953	05/01/07	03	AMAZON.COM	030	BOOKS OTHER THAN TEX	\$25.29
273954	05/01/07	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$256.72
273955	05/01/07	03	SAN DIEGUITO TROPHY	010	MATERIALS AND SUPPLI	\$700.00
273956	05/01/07	03	BEST COMPUTER SUPPLI	003	MATERIALS AND SUPPLI	\$187.00
273957	05/01/07	03	BARNES & NOBLE BOOKS	010	MATERIALS AND SUPPLI	\$200.00
273958	05/01/07	03	CORPORATE EXPRESS	010	MATERIALS AND SUPPLI	\$23.71
273959	04/30/07	03	TECH DEPOT	004	SOFTWARE/DP SUPPLIES	\$528.04
273960	05/01/07	03	LERNER PUBLICATIONS	012	MATERIALS AND SUPPLI	\$497.48
273961	05/01/07	25-19	ROESLING NAKAMURA	025	LAND IMPROVEMENTS	\$3,440.00
273962	05/01/07	03	FRONTIER FENCE COMPA	025	OTHER SERV.& OPER.EX	\$951.60
273963	05/03/07	03	AT & T DATACOMM	035	REPAIRS BY VENDORS	\$44,994.42
273964	05/03/07	03	READER, SAN DIEGO	026	ADVERTISING	\$281.60
273965	05/03/07	03	WARD'S NATURAL SCIEN	005	MATERIALS AND SUPPLI	\$788.64
273966	05/04/07	06	JIM ADAN & ASSOCIATE	010	MATERIALS AND SUPPLI	\$305.54
273967	05/04/07	03	WEST COAST TECHNOLOG	035	REPL.TECH.EQPT	\$51,928.34

SAN DIEGUITO UNION HIGH
FROM 04/24/07 THRU 05/08/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273968	05/04/07	06	DELL COMPUTER CORPOR	035	REPL.TECH.EQPT	\$17,129.02
273969	05/04/07	03	OFFICE DEPOT	005	OFFICE SUPPLIES	\$159.94
273970	05/04/07	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$182.96
273971	05/04/07	03	MARTY GILMAN, INC	005	MATERIALS AND SUPPLI	\$544.49
273972	05/04/07	03	ROYAL BUSINESS GROUP	005	PRINTING	\$28.02
273973	05/04/07	03	J AND R KEY HARDWARE	005	MATERIALS AND SUPPLI	\$1,025.91
273974	05/07/07	03	AREY JONES EDUCATION	013	MAT/SUP/EQUIP TECHNO	\$49,234.50
273975	05/07/07	03	SCHOLASTIC INC	004	MATERIALS AND SUPPLI	\$147.51
273976	05/07/07	13	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$1,851.22
273977	05/07/07	03	A.N.D. TECHNOLOGIES	013	LIC/SOFTWARE	\$795.00
273978	05/07/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$380.07
273979	05/07/07	03	GREENE MUSIC	013	NON CAPITALIZED EQUI	\$623.75
273982	05/07/07	06	SINGER SEWING CENTER	005	NON CAPITALIZED EQUI	\$1,504.19
273984	05/07/07	06	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$122.78
273985	05/07/07	03	SARGENT WELCH SCIENT	013	MATERIALS AND SUPPLI	\$378.14
273986	05/07/07	03	RIO GRANDE	013	MATERIALS AND SUPPLI	\$159.75
273987	05/07/07	03	SAN DIEGUITO TROPHY	013	MATERIALS AND SUPPLI	\$1,535.44
273988	05/07/07	03	SAN DIEGO CO MUSIC E	013	MATERIALS AND SUPPLI	\$1,000.00
273990	05/07/07	06	WRITING COMPANY, THE	004	MATERIALS AND SUPPLI	\$973.86
273991	05/07/07	03	SAN DIEGUITO TROPHY	026	CLASSIF.EMPL.RECOGNI	\$12.93
273992	05/07/07	03	OFF DUTY OFFICERS, I	005	OTHER SERV.& OPER.EX	\$2,080.00
273993	05/07/07	03	CYNMAR CORPORATION	005	MATERIALS AND SUPPLI	\$95.20
273994	05/07/07	03	OFFICE DEPOT	005	MATERIALS AND SUPPLI	\$21.40
273995	05/07/07	06	OFFICE DEPOT	004	MATERIALS AND SUPPLI	\$146.50
273996	05/07/07	06	CLASSROOM DIRECT.COM	004	MATERIALS AND SUPPLI	\$197.23
273998	05/07/07	06	WORLD RESEARCH COMPA	004	MATERIALS AND SUPPLI	\$420.37
274000	05/07/07	03	CHEAP JOE'S ART STUF	008	MATERIALS AND SUPPLI	\$821.64
274001	05/07/07	11	ALTA BOOK CENTER	009	MATERIALS AND SUPPLI	\$172.03
274002	05/07/07	03	SCHOOL NURSE SUPPLY	005	MATERIALS AND SUPPLI	\$161.99
274003	05/07/07	11	SCHOLASTIC INC	009	MATERIALS AND SUPPLI	\$201.34
274006	05/07/07	11	JAG PUBLICATIONS	009	MATERIALS AND SUPPLI	\$24.40
274007	05/07/07	11	CAMBRIDGE UNIVERSITY	009	MATERIALS AND SUPPLI	\$752.42
274008	05/07/07	03	SMITH, DANIEL ART SU	008	MATERIALS AND SUPPLI	\$238.47
274009	05/07/07	03	GOLDEN RULE BINDERY	005	OTHER SERV.& OPER.EX	\$532.75
274010	05/07/07	03	STAPLES STORES	008	MATERIALS AND SUPPLI	\$94.38
274013	05/07/07	03	LEGO EDUCATION	010	MATERIALS AND SUPPLI	\$142.15
274015	05/07/07	06	DREAM KEEPERS	010	EQUIPMENT	\$9,158.75
274016	05/07/07	06	SUNDANCE PUBLISHING	005	MATERIALS AND SUPPLI	\$931.97
274017	05/07/07	06	AMAZON.COM	005	MATERIALS AND SUPPLI	\$569.08
274018	05/07/07	06	SAN DIEGO MACHINERY	010	OTHER SERV.& OPER.EX	\$520.00
274019	05/07/07	06	BACH COMPANY	005	MATERIALS AND SUPPLI	\$134.57
274020	05/07/07	06	PERMA BOUND	012	MATERIALS AND SUPPLI	\$293.78
274021	05/07/07	03	CYBERGUYS (E-FILLIAT	005	MATERIALS AND SUPPLI	\$337.44
274022	05/07/07	03	TROXELL COMMUNICATIO	012	MATERIALS AND SUPPLI	\$356.65
274023	05/07/07	11	VIANNA, ANTONIO	009	MATERIALS AND SUPPLI	\$60.00
274024	05/07/07	03	SIMPLEX-GRINNELL	025	OTHER SERV.& OPER.EX	\$333.42
274025	05/07/07	11	DAN LEVINE PRODUCTIO	009	OTHER SERV.& OPER.EX	\$84.42
274026	05/07/07	11	COLFI, ALESSANDRA	009	MATERIALS AND SUPPLI	\$200.00
274027	05/08/07	03	PURCHASE ORDER	013	SCHOLARSHIPS	\$1,900.00
274028	05/08/07	11	SILVERSTONE, MONTY	009	MATERIALS AND SUPPLI	\$198.00
274029	05/08/07	03	AREY JONES EDUCATION	014	MATERIALS AND SUPPLI	\$258.54
274030	05/08/07	06	HANSEN LIBRARY SALES	014	OTHER BOOKS-LIBRARY	\$1,288.92
274031	05/08/07	06	HANSEN LIBRARY SALES	014	OTHER BOOKS-LIBRARY	\$3,559.53
274032	05/08/07	03	STOHL, RAYNA	014	PROF/CONSULT./OPER E	\$150.00
274033	05/08/07	03	LUNDBERG, BRADLEY	014	PROF/CONSULT./OPER E	\$100.00

SAN DIEGUITO UNION HIGH
FROM 04/24/07 THRU 05/08/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
274034	05/08/07	03	SAN DIEGO CO SUPERIN	026	OFFICE SUPPLIES	\$32.33
274035	05/08/07	03	EN POINTE TECHNOLOGI	035	LIC/SOFTWARE	\$1,069.42
274036	05/08/07	03	AMAZON.COM	005	LIC/SOFTWARE	\$230.38
274037	05/08/07	03	B AND H PHOTO-VIDEO-	005	LIC/SOFTWARE	\$408.98
274038	05/08/07	06	G S T, INC	005	MATERIALS AND SUPPLI	\$685.35
274039	05/08/07	06	FLORES, FRANCISCO	028	REPAIRS BY VENDORS	\$494.70
274040	05/08/07	03	NATL MIDDLE SCHOOLS	012	DUES AND MEMBERSHIPS	\$219.00
274041	05/08/07	03	NATL ASSOC OF SECOND	012	DUES AND MEMBERSHIPS	\$210.00
274042	05/08/07	06	NORTHWEST EVALUATION	012	MATERIALS AND SUPPLI	\$2,025.00
274043	05/08/07	03	RANCHO SANTA FE PROT	025	SECURITY GUARD CONTR	\$6,580.00
670110	05/07/07	03	XEROX CORPORATION	001	STORES	\$20,907.81
670111	05/07/07	03	XEROX CORPORATION	001	STORES	\$2,077.42
770096	04/26/07	06	MIRAMAR FORD TRUCK S	028	MATERIALS-REPAIRS	\$140.38
770097	04/26/07	06	ROMAN'S TRUCK BODY &	028	REPAIRS BY VENDORS	\$1,681.70
770098	05/07/07	03	SPECIALTY DOORS & AU	025	REPAIRS BY VENDORS	\$600.00
770106	05/07/07	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$165.91
870040	04/26/07	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$325.00
970000	05/07/07	25-18	FRONTIER FENCE COMPA	025	NEW CONSTRUCTION	\$5,625.70
REPORT TOTAL						\$476,997.86

INSTANT MONEY REPORT FOR THE PERIOD 04/24/07 THROUGH 05/08/07

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10294	DHL EXPRESS	\$7.16
	Total	\$7.16

Individual Membership Listings
For the Period of April 24, 2007 through May 8, 2007

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Michael Grove	National Middle Schools Association	\$210.00
Michael Grove	National Association of Secondary School Principals	\$219.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Steve Ma, Assoc. Superintendent, Business
David R. Bevilaqua, Executive Director of
Finance

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ADOPTION OF THE 2006-07 SPRING
REVISION DISTRICT BUDGET

EXECUTIVE SUMMARY

During the current fiscal year, the administration has taken a revised budget to the Board four times after the adoption in June. Two of the Board budget reviews are required by state law (First and Second Interim Reports) while the fall, mid-January, and spring reports provide more current information. Although the spring revision includes the most recent data available, actual 2006-07 income and expenditure information will not be confirmed until the books are closed on the current fiscal year and the audit is complete, during the month of September.

The spring revision identifies approximately \$1,412,973 additional revenue and an increase to expenditures by \$2,458,105. The increase in revenue was primarily due to P2 ADA and increased donations. The majority of the increase on the expenditure side was the result of new and one-time restricted programs. Also included is an estimate for unspent expenditure budgets in the amount of \$1,025,333 in restricted programs.

Detailed information for income and expenditures can be found on the next pages. Final 2006-2007 income and expenditures will be reported to the Board probably in September when the books are closed.

RECOMMENDATION:

It is recommended that the Board adopt the 2006-07 Spring Revision District Budget.

FUNDING SOURCE: General Fund / 03-00 & 06-00

San Dieguito Union High School District
Business Services Division
Finance Department

2006-07 Spring Revision
Summary of Changes

Income:

	<u>2nd Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>
Revenue Limit	75,828,035	76,598,849	770,814 Increase in ADA by approximately 97
Federal	3,049,380	3,049,380	0 No Changes
Other State	12,851,951	12,906,210	54,259 Minimal changes in Categorical spending
Local	9,026,712	9,614,612	587,900 Anticipated gifts, donatoin increases, and NCCSE (Pupil Personel)
Transfers	1,315,000	1,315,000	0 No Changes
Total	102,071,078	103,484,051	1,412,973

San Dieguito Union High School District
Business Services Division
Finance Department

2006-07 Spring Revision
Summary of Changes

Expenditures:

	<u>2nd Interim</u>	<u>Spring Revision</u>	<u>Summary of Changes</u>
Certificated Salaries	49,135,732	49,352,993	217,261 \$228K - New counselors, psychologists, and social workers
Classified Salaries	16,576,094	16,674,342	98,248 \$15K - Transferred from 25-18 to 03-00 \$35K - New position @ CCA \$32K - Instructional Aides
Benefits	16,867,491	16,964,621	97,130 Corresponding Benefits for Classified/Certificated Personnel
Books & Supplies	7,914,599	9,469,256	1,554,657 \$553K - College Testing \$110K - Maintenance and Operations \$105K - Donations \$833K - Restricted Programs New & One Time
Services & Operating Expenses	9,440,428	9,667,475	227,047 \$54K - Legal Fees and SSC Contracts \$92K - M&O Field Usage \$16K - Donations \$34K - Grant Writing \$21K - Security Guard Contract
Capital Outlay	333,057	569,562	236,505 \$211K - New Categoricals & One Time
Other Outgo	2,580,895	2,608,152	27,257 Indirect Costs
Total	102,848,296	105,306,401	2,458,105

General Fund Revenue & Expenditures - 2006-07 Spring Revision

	2006-07 2nd Interim			2006-07 Spring Revision			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit	73,783,599	2,044,436	75,828,035	74,554,413	2,044,436	76,598,849	770,814
Federal Income	10,813	3,038,567	3,049,380	10,813	3,038,567	3,049,380	0
Other State Income	3,626,790	9,225,161	12,851,951	3,630,110	9,276,100	12,906,210	54,259
Local Income	2,462,106	6,564,606	9,026,712	2,824,685	6,789,927	9,614,612	587,900
Transfers	(6,533,412)	7,848,412	1,315,000	(6,294,795)	7,609,795	1,315,000	0
TOTAL PROJECTED INCOME	73,349,896	28,721,182	102,071,078	74,725,226	28,758,825	103,484,051	1,412,973
PROJECTED EXPENDITURES							
Certificated Salaries	41,367,350	7,768,382	49,135,732	41,361,360	7,991,633	49,352,993	217,261
Classified Salaries	10,024,967	6,551,127	16,576,094	10,156,806	6,517,536	16,674,342	98,248
Benefits	12,647,296	4,220,195	16,867,491	12,745,917	4,218,704	16,964,621	97,130
Books & Supplies	3,619,229	4,295,370	7,914,599	4,341,641	5,127,615	9,469,256	1,554,657
Services & Operating Expenses	6,014,065	3,426,363	9,440,428	6,178,684	3,488,791	9,667,475	227,047
Capital Outlay	190,527	142,530	333,057	225,337	344,225	569,562	236,505
Other Outgo	1,627,459	953,436	2,580,895	1,637,329	970,823	2,608,152	27,257
TOTAL PROJECTED EXPENDITURES	75,490,893	27,357,403	102,848,296	76,647,074	28,659,327	105,306,401	2,458,105
Estimated Unspent as of June 30	0	0	0	0	1,025,333	1,025,333	1,025,333
Expenditures (over/under) Revenue	(2,140,997)	1,363,779	(777,218)	(1,921,848)	1,124,831	(797,017)	(19,799)
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	6,727,393	3,726,428	10,453,821	6,727,393	3,726,428	10,453,821	0
Audit Adjustment/Restatements	(344,883)	0	(344,883)	(344,883)	0	(344,883)	
Adjusted Beginning Balance	6,382,510	3,726,428	10,108,938	6,382,510	3,726,428	10,108,938	0
Projected Ending Balance - June 30	4,241,513	5,090,207	9,331,720	4,460,662	4,851,259	9,311,921	(19,799)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	30,000		30,000	30,000		30,000	0
Stores Inventory 9320	80,000		80,000	80,000		80,000	0
Recommended Min Reserve (4.5%)	4,628,173		4,628,173	4,738,788		4,738,788	110,615
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for negotiations (2006-07)	0		0			0	0
Reserve for categorical programs	0	5,090,207	5,090,207		4,851,259	4,851,259	(238,948)
Total Components	5,013,173	5,090,207	10,103,381	5,123,788	4,851,259	9,975,047	(128,333)
RESERVE FOR ECONOMIC UNCERTAINTIES	(771,661)	0	(771,661)	(663,127)	0	(663,127)	108,534
	-0.75%		-0.75%	-0.63%	0.00%	-0.63%	0.12%

REVENUE LIMIT SOURCES

Object	Resource	2006-07 2nd Interim			2006-07 Spring Revision			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	12,851,878		12,851,878	13,620,470		13,620,470	768,592
8021	HOMEOWNERS' EXEMPTION	375,000		375,000	375,000		375,000	0
8041	SECURED TAXES	57,509,500		57,509,500	57,509,500		57,509,500	0
8042	UNSECURED TAXES	2,500,000		2,500,000	2,500,000		2,500,000	0
8043	PRIOR YEAR TAXES	15,000		15,000	15,000		15,000	0
8044	SUPPLEMENTAL TAXES	1,500,000		1,500,000	1,500,000		1,500,000	0
8045	ED REV AUGMENT FUNDS(ERAF)	100,000		100,000	100,000		100,000	0
8082	OTHER TAXES	1,000		1,000	1,000		1,000	0
8089	50% RECAPTURE, OTHER TAXES	(500)		(500)	(500)		(500)	0
8091	SPECIAL ED ADA	(1,700,000)	1,700,000	0	(1,700,000)	1,700,000	0	0
8092	PERS REDUCTION TRANSFER	631,721		631,721	633,943		633,943	2,222
8097	SPECIAL ED EXCESS TAX		344,436	344,436		344,436	344,436	0
	TOTAL-REVENUE LIMIT SOURCES	73,783,599	2,044,436	75,828,035	74,554,413	2,044,436	76,598,849	770,814
		@11,881 Est ADA			@11,978 P2 Act ADA			
	BASE REVENUE LIMIT	\$6,356.32			\$6,349.71			
	FUNDED REVENUE LIMIT	\$6,356.32			\$6,349.71			
	REVENUE LIMIT DEFICIT	0.00%			0.00%			

FEDERAL INCOME

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290 000	0000 024		10,813	0	10,813	10,813		10,813	0
8290 000	0460-000			0	0				0
8290 000	3010 000	P		0	0			0	0
8290 000	3010 000			489,108	489,108		489,108	489,108	0
8290 001	3010 000	D		115,173	115,173		115,173	115,173	0
8181 000	3310 000			0	0			0	0
8181 000	3310 000	P		0	0			0	0
8181 000	3310 000			1,532,644	1,532,644		1,532,644	1,532,644	0
8285 000	3340 000			3,900	3,900		3,900	3,900	0
8285 001	3360 000			0	0			0	0
8290 001	3530 000	D		5,741	5,741		5,741	5,741	0
8290 000	3550 001			103,632	103,632		103,632	103,632	0
8290 000	3550 001			0	0			0	0
8290 000	3550 002			13,125	13,125		13,125	13,125	0
8290 000	3710 000			32,405	32,405		32,405	32,405	0
8290 000	3710 001	D		81,248	81,248		81,248	81,248	0
8290 001	3715 000			0	0			0	0
8290 000	4035 000			218,422	218,422		218,422	218,422	0
8290 000	4035 000	P		0	0			0	0
8290 001	4035 000	D		104,772	104,772		104,772	104,772	0
8290 000	4045 000			438	438		4,963	4,963	4,525
8290 000	4045 000	P		4,963	4,963		438	438	(4,525)
8290 000	4110 000			9,803	9,803		9,803	9,803	0
8290 000	4110 000	P		11,684	11,684		11,684	11,684	0
8290 001	4135 000	D		0	0			0	0
8290 000	4201 000			0	0			0	0
8290 001	4201 000	D		1,531	1,531		1,531	1,531	0
8290 000	4203 000			46,116	46,116		46,116	46,116	0
8290 000	4203 000	P		5,450	5,450		5,450	5,450	0
8290 001	4203 000	D		0	0			0	0
8290 001	4230 407	D		0	0			0	0
8290 000	5810 003			174,754	174,754		174,754	174,754	0
8290 000	5810 003	P		83,658	83,658		83,658	83,658	0
			10,813	3,038,567	3,049,380	10,813	3,038,567	3,049,380	0

P PRIOR YEAR
D DEFERRED

OTHER STATE INCOME

Object	Resource	CODE		2006-07 2nd Interim			2006-07 Spring Revision			Change
				UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8590 000	0000 000		UNRES RESERVE	0		0			0	0
8590 000	0000 013	P	OPPORTUNITY CLASS	0		0			0	0
8590 000	0000 014		OPPORTUNITY SUPPLEMENTAL GRANT ADD ON	0		0			0	0
8590 000	0000 020		STAFF DEV. BUY BACK	0		0	15,000		15,000	15,000
8590 000	0000 020	P	HIGH SCHOOL EXIT EXAM	23,399		23,399	8,399		8,399	(15,000)
8590 000	0000 023	P	TITLE VI FLEX CELDT	0		0	3,320		3,320	3,320
8550 000	0425 000		MANDATED COST REIMBURSMENTS	2,148,481		2,148,481	2,148,481		2,148,481	0
8550 000	0426 000		SP. ED. - MANDATED COST BUYOUT (06/07 - 6 of 10yrs)	43,268		43,268	43,268		43,268	0
8590 000	0450 001		SITE BLOCK GRANT 2000/01	0		0			0	0
8590 000	0460 000		STAR TESTING	0		0			0	0
8590 000	0480 000		ACADEMIC PERFORMANCE INDEX	0		0			0	0
8590 000	0485 000		GOVERNOR'S PERFORMANCE ALLOCATION	0		0			0	0
8560 000	1100 000	P	LOTTERY	0		0			0	0
8560 000	1100 000		LOTTERY	1,411,642		1,411,642	1,411,642		1,411,642	0
8435 000	1200 000		CLASS SIZE REDUCTION - 9TH	0		0			0	0
8590 000	3360 000		SPECIAL ED SPECIALIZED SERVICES	0	1,600	1,600		1,600	1,600	0
8590 000	3405 000		SPECIAL ED WORKABILITY	0	265,022	265,022		265,022	265,022	0
8590 000	6285 000		COMMUNITY BASED ENG TUTOR (Adult Ed Program)	0	0	0			0	0
8590 001	6285 000	D	COMMUNITY BASED ENG TUTOR	0	0	0			0	0
8590 000	6286 000		ENGLISH LANGUAGE LEARNER	0	26,500	26,500		26,500	26,500	0
8590 000	6286 000	P	ENGLISH LANGUAGE ACQUISITION	0	0	0			0	0
8590 000	6288 000		ENGLISH LANGUAGE & LITERACY	0	0	0			0	0
8590 000	6296 000		SCHOOL LIBRARY/PUBLIC SCHOOL	0	0	0			0	0
8590 000	6296 000	P	SCHOOL LIBRARY/PUBLIC SCHOOL	0	0	0			0	0
8560 000	6300 000	P	LOTTERY INSTRUCTIONAL MATERIALS	0	0	0			0	0
8560 000	6300 000		LOTTERY INSTRUCTIONAL MATERIALS	0	315,067	315,067		315,067	315,067	0
8590 000	6310 000		SCHOOL LAW ENFORC. PARTNERSHIP SUPP. GRANT	0	0	0			0	0
8590 000	6310 001		SCHOOL LAW ENFORC. PARTNERSHIP SUPP. GRANT	0	0	0			0	0
8590 000	6377 000		CAREER TECH ED EQPMT & SUPPLIES	0	176,100	176,100		176,100	176,100	0
8590 000	6405 000	P	SCHOOL SAFETY & VIOLENCE PREVENTION	0	0	0			0	0
8590 000	6405 000		SCHOOL SAFETY & VIOLENCE PREVENTION	0	350,054	350,054		398,316	398,316	48,262
8590 000	6500 000		SPECIAL ED CAHSEE	0	69,098	69,098		69,098	69,098	0
8590 000	6500 003		SPECIAL ED PRE-REFERRAL	0	0	0			0	0
8590 000	6650 003	P	TUPE, PAT II	0	0	0			0	0
8590 000	6650 003		TUPE PAT II	0	34,888	34,888		34,888	34,888	0
8590 000	6660 000	P	TUPE ELEMENTARY	0	0	0			0	0
8590 000	6660 000		TUPE/TOBACCO USE PREVENTION ED.	0	15,345	15,345		16,605	16,605	1,260
8590 000	6670 004	P	TUPE 9-12 STOP	0	0	0			0	0
8590 000	6670 004		TUPE 9-12 STOP IV	0	0	0			0	0
8590 001	6670 005		TUPE 9-12 STOP IV	0	98,769	98,769		98,769	98,769	0
8590 000	6760 000		ARTS & MUSIC BLOCK GRANT	0	176,100	176,100		176,100	176,100	0
8590 000	6761 000		ARTS, MUSIC, PHYSICAL ED SUPPLY	0	962,680	962,680		962,680	962,680	0
8590 000	7045 000	P	TIIG	0	0	0			0	0
8590 000	7055 000		CAHSEE INSTRUCTION	0	0	0		96,302	96,302	96,302
8590 000	7080 000		SUPPLEMENTAL SCHOOL COUNSELING PGRM	0	96,302	96,302		810,216	810,216	713,914
8311 000	7090 000	P	ECONOMIC IMPACT AID	0	939,200	939,200			0	(939,200)
8311 000	7090 000		ECONOMIC IMPACT AID	0	293,280	293,280		303,469	303,469	10,189
8311 000	7090 001	P	EIA SUPPLEMENTAL GRANT ADD ON	0	0	0			0	0
8590 001	7100 000	D	ED TECH DIGITAL HS	0	24,752	24,752		24,752	24,752	0
8590 001	7110 000	D	ED TECH	0	7,749	7,749		7,749	7,749	0
8590 001	7110 003	D	EDUC TECH - SUPPLEMENTAL	0	75,646	75,646		75,646	75,646	0
8311 000	7140 000	P	GIFTED AND TALENTED (GATE)	0	0	0			0	0
8311 000	7140 000		GIFTED AND TALENTED (GATE)	0	103,751	103,751		103,751	103,751	0
8319 000	7140 000		GIFTED AND TALENTED (GATE)	0	0	0			0	0
8590 000	7156 000	P	IMFRP/INSTRUCTIONAL MATERIAL	0	0	0			0	0
8590 000	7156 000		INSTRUCTIONAL MATERIAL BLOCK GRANT - AB1781	0	723,160	723,160		723,160	723,160	0
8590 000	7156 001	P	INSTRUCTIONAL MATERIAL - SUPPL GRANT	0	0	0			0	0
8590 000	7156 001	D	INSTRUCTIONAL MATERIALS SUPPLEMENTAL	0	0	0			0	0
8590 000	7157 000	P	INSTRUCTIONAL MATERIALS E.L.L. (ONE TIME)	0	0	0			0	0

LOCAL INCOME

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8689 050	0000 300	TRANSP FEES-ATHL-TP	97,500		97,500	97,500		97,500	0
8689 100	0000 300	TRANSP FEES-ATHL-LCC	97,500		97,500	97,500		97,500	0
8689 130	0000 300	TRANSP FEES-ATHL-SDA	39,000		39,000	39,000		39,000	0
8689 140	0000 300	TRANSP FEES-ATHL-CCA	10,000		10,000	10,000		10,000	0
8650 XXX	0000 635	M & O FIELD USE	63,000		63,000	63,000		63,000	0
8699 000	0100 030	22ND AGR DIST NON COOP	151,387		151,387	151,387		151,387	0
8677 002	0100 034	INT/AGY COOP TRANSP. - (CARLSBAD FIELD TRIPS)	30,000		30,000	30,000		30,000	0
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	6,000		6,000	6,000		6,000	0
8689 001	0100 039	OTHER PARKING FINES FEES	10,000		10,000	10,000		10,000	0
8660 000	0100 040	INTEREST	450,423		450,423	450,423		450,423	0
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	6,100		6,100	6,100		6,100	0
8689 010	0100 048	STUDENT PARKING FEES-LCC	25,000		25,000	25,000		25,000	0
8689 013	0100 049	STUDENT PARKING FEES-SDA	11,895		11,895	11,895		11,895	0
8689 005	0100 050	STUDENT PARKING FEES-TP	32,965		32,965	32,965		32,965	0
8677 014	0100 051	ADMIN DEV FEES RSF/SB	5,000		5,000	5,000		5,000	0
8677 000	0100 303	I/A COOP INDIRECT COSTS	90,979	0	90,979	90,979		90,979	0
8650 000	0100 XXX	LEASES AND RENTALS - Facility Use	148,911	0	148,911	144,831		144,831	(4,080)
8650 001	0100 302	BLDG/FIELD USE DIST WIDE	4,080		4,080	4,080		4,080	0
8792 000	6500 000	SPECIAL EDUCATION	0	3,280,000	3,280,000		3,487,821	3,487,821	207,821
8677 010	6500 004	COASTAL LEARNING ACADEMY	0	110,000	110,000		110,000	110,000	0
8699 000	6500 280	SPECIAL EDUCATION SEVERE	0	0	0		0	0	0
8675 001	7230 002	TRANSPORT.SERVICES PARENT PAY	0	430,000	430,000		447,500	447,500	17,500
8677 012	7240 002	INT/AGY COOP SPECIAL ED OPERATIONAL	0	1,732,057	1,732,057		1,732,057	1,732,057	0
8677 000	9025 000	ROP COUNTY OFFICE	0	1,012,549	1,012,549		1,012,549	1,012,549	0
8677 000	9025 000	P ROP COUNTY OFFICE (PRIOR YEAR)	0	0	0		0	0	0
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	1,182,366		1,182,366	1,549,025		1,549,025	366,659
		TOTAL LOCAL REVENUE	2,462,106	6,564,606	9,026,712	2,824,685	6,789,927	9,614,612	587,900
8980 000	0000 000	UNRESTRICTED RESERVE	(7,848,412)	0	(7,848,412)	(7,609,795)		(7,609,795)	238,617
8919 013	0100 085	TRANSFER FROM NUTR SERV, 13-00 - PEPSI/CAP FACILIT	0	0	0			0	0
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19	40,000	0	40,000	40,000		40,000	0
8980 000	3360 000	SP ED - IDEA LOW INCIDENCE ENT	0	52,553	52,553			0	(52,553)
8980 000	3550 000	VOC & APPL 2ND & ADULT PRGRMS	0	0	0			0	0
8980 000	3550 003	DISTRICT MATCH - PERKINS	0	17,700	17,700		17,700	17,700	0
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT	0	2,653,376	2,653,376		2,531,729	2,531,729	(121,647)
8980 000	6670 004	TUPE 9-12 STOP IV	0	0	0			0	0
8919 017	0000 000	TRANSFER IN FROM SPECIAL RESERVE FUND, 17-42	1,275,000	0	1,275,000	1,275,000		1,275,000	0
8980 000	7230 000	HOME TO SCHOOL TRANSPORTATION	0	0	0			0	0
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACHMENT	0	2,182,013	2,182,013		2,077,596	2,077,596	(104,417)
8980 000	7271 000	PEER ASST & REVIEW/ENTITL	0	0	0		40,000	40,000	40,000
8980 000	7280 000	STAFF DEV-BEG TEACH SPT	0	0	0			0	0
8980 000	7392 000	TEACHER CREDENT BLOCK GRANT	0	91,829	91,829		91,829	91,829	0
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACHMENT	0	2,838,941	2,838,941		2,838,941	2,838,941	0
8980 000	9010 000	OTHER LOCAL INCOME	0	12,000	12,000		12,000	12,000	0
8980 000	9025 000	ROP	0	0	0			0	0
		TOTAL TRANSFERS	(6,533,412)	7,848,412	1,315,000	(6,294,795)	7,609,795	1,315,000	0
		TOTAL ALL REVENUE W/O TEMP TRSFERS	73,349,896	28,721,182	102,071,078	74,725,226	28,758,825	103,484,051	1,412,973
		OTHER I/F TRANSFERS IN-TEMP	0	0	0			0	
		TOTAL REVENUE WITH ALL TRANSFERS	73,349,896	28,721,182	102,071,078	74,725,226	28,758,825	103,484,051	1,412,973

CERTIFICATED SALARIES

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	34,284,231	6,443,251	40,727,482	34,287,511	6,494,639	40,782,150	54,668
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	3,204,157	198,084	3,402,241	3,195,387	357,427	3,552,814	150,573
1300 000		SUPERVISORS, ADMIN: SCHOOL ADMINISTRATORS SUPERINTENDENTS ADMINISTRATORS	3,566,936	447,237	4,014,173	3,566,436	463,657	4,030,093	15,920
1900 000		OTHER CERTIFICATED	312,026	679,810	991,836	312,026	675,910	987,936	(3,900)
		TOTAL-OBJECT CODE 1000	41,367,350	7,768,382	49,135,732	41,361,360	7,991,633	49,352,993	217,261

CLASSIFIED SALARIES

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	85,163	1,511,217	1,596,380	85,163	1,567,359	1,652,522	56,142
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	2,653,914	4,096,002	6,749,916	2,680,916	4,007,709	6,688,625	(61,291)
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	716,676	381,129	1,097,805	803,357	357,867	1,161,224	63,419
2400 000		CLERICAL & OFFICE PERSONNEL	5,847,680	519,068	6,366,748	5,858,326	540,831	6,399,157	32,409
2900 000		OTHER CLASSIFIED	721,534	43,711	765,245	729,044	43,770	772,814	7,569
		TOTAL-OBJECT CODE 2000	10,024,967	6,551,127	16,576,094	10,156,806	6,517,536	16,674,342	98,248

EMPLOYEE BENEFITS

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	3,390,135	636,442	4,026,577	3,388,278	652,459	4,040,737	14,160
3200 000		PUBLIC EMP. RETIREMENT SYS - PERS	915,609	547,967	1,463,576	938,077	539,338	1,477,415	13,839
3311/2 000		SOCIAL SECURITY	631,689	406,978	1,038,667	647,643	402,442	1,050,085	11,418
3321/2 000		MEDICARE CERTIFICATED	716,638	203,186	919,824	720,443	203,898	924,341	4,517
3400 000		INC PROTCT+CERT DNTAL+LIFE (FY 05-06 CERT DNTAL & LIFE MOVED TO OBJECT 3900)	451,730	118,117	569,847	453,546	119,489	573,035	3,188
3500 000		UNEMPLOYMENT INSURANCE	25,633	7,140	32,773	25,749	7,193	32,942	169
3600 000		WORKERS' COMPENSATION	870,240	242,632	1,112,872	874,224	244,362	1,118,586	5,714
3700 000		RETIREE BENEFITS (H & W)	302,170	0	302,170	297,127	0	297,127	(5,043)
3800 000		PERS REDUCTION	390,973	203,027	594,000	400,563	198,483	599,046	5,046
3900 000		FLEX ACCOUNTS	4,952,479	1,854,706	6,807,185	5,000,267	1,851,040	6,851,307	44,122
		TOTAL-OBJECT CODE 3000	12,647,296	4,220,195	16,867,491	12,745,917	4,218,704	16,964,621	97,130

BOOKS AND SUPPLIES

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	0	1,600,160	1,600,160	0	1,600,160	1,600,160	0
4200 000		BOOKS OTHER THAN TEXTBOOKS	26,554	3,900	30,454	28,434	6,255	34,689	4,235
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES	3,170,345	2,371,566	5,541,911	3,831,533	1,888,290	5,719,823	177,912
4300 999		ESTIMATED UNSPENT				0	1,025,333	1,025,333	1,025,333
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	422,330	319,744	742,074	481,674	607,577	1,089,251	347,177
		TOTAL-OBJECT CODE 4000	3,619,229	4,295,370	7,914,599	4,341,641	5,127,615	9,469,256	1,554,657

SERVICES AND OPERATING EXPENSES

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	155,577	1,038,951	1,194,528	177,684	1,041,481	1,219,165	24,637
5300 000		DISTRICT DUES & MEMBERSHIP	41,883	22,820	64,703	44,477	22,820	67,297	2,594
5400 000		INSURANCE	460,971	44,368	505,339	460,971	44,368	505,339	0
5500 000		UTILITIES	2,740,000	0	2,740,000	2,739,200	0	2,739,200	(800)
5600 000		RENTALS, LEASES & REPAIRS	627,516	211,550	839,066	707,780	211,550	919,330	80,264
5700 000		INTER-PROGRAM SERVICES	367,246	(368,246)	(1,000)	373,196	(368,246)	4,950	5,950
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	1,338,097	2,472,503	3,810,600	1,392,601	2,532,401	3,925,002	114,402
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	282,775	4,417	287,192	282,775	4,417	287,192	0
		TOTAL-OBJECT CODE 5000	6,014,065	3,426,363	9,440,428	6,178,684	3,488,791	9,667,475	227,047

CAPITAL OUTLAY

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITES	36,424	0	36,424	54,924	0	54,924	18,500
6200 000		IMPROVEMENT	0	0	0	21,000	0	21,000	21,000
6400 000		EQUIPMENT	47,474	109,934	157,408	47,474	311,629	359,103	201,695
6500 000		EQUIPMENT REPLACEMENT	106,629	32,596	139,225	101,939	32,596	134,535	(4,690)
		TOTAL-OBJECT CODE 6000	190,527	142,530	333,057	225,337	344,225	569,562	236,505

OTHER OUTGO

Object	Resource		2006-07 2nd Interim			2006-07 Spring Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7130 000		TUITION/STATE SPEC SCHOOLS	0	0	0	0	0	0	0
7142 000		OTHER TUITION & SPEC. ED XCES COSTS	0	22,000	22,000	0	22,000	22,000	0
7142 001		SP. ED. XCES COST/CO OFC	0	0	0	0	0	0	0
7310 001		DIRECT SUPPORT/INDIRECT COSTS	(460,149)	460,149	0	(460,149)	477,536	17,387	17,387
7350 011	0000 605	ADULT ED INDIRECT - FUND 11-00	(65,742)	0	(65,742)	(65,742)	0	(65,742)	0
7350 013	0000 605	FOOD SERVICE INDIRECT FD 13-00	(154,308)	0	(154,308)	(144,438)	0	(144,438)	9,870
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14-00	16,688	471,287	487,975	16,688	471,287	487,975	0
7612 017	0450 000	TRSF FROM GEN TO SPEC RES FUND 17-42 (MANDATED COSTS)	2,148,481	0	2,148,481	2,148,481	0	2,148,481	0
7619 016	0000 850	TRSF FROM GEN TO INSUR WAIVER 67-16	142,489	0	142,489	142,489	0	142,489	0
		TOTAL-OBJECT CODE 7000	1,627,459	953,436	2,580,895	1,637,329	970,823	2,608,152	27,257
		TOTAL-ALL EXPENDITURES	75,490,893	27,357,403	102,848,296	76,647,074	28,659,327	105,306,401	2,458,105
		TEMP. TRANSFER/CASH FLOW	0	0	0	0	0	0	0
		GRAND TOTAL-ALL EXPENDITURES	75,490,893	27,357,403	102,848,296	76,647,074	28,659,327	105,306,401	2,458,105

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2006

PREPARED BY: Steve Ma, Assoc. Superintendent, Business
David R. Bevilaqua, Exec. Director of Finance

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: REVIEW OF 2007-08 TENTATIVE GENERAL
FUND BUDGET

EXECUTIVE SUMMARY

The 2007-08 General Fund budget is presented in tentative form for review. Preparing the operating budget for 2007-08 has presented many challenges and provided many opportunities to look at the way business is conducted on a day to day basis. The Board has taken action in previous meetings to reduce programs, services and staff. These changes have been incorporated into the version of the budget presented at this time. District wide programs are currently under review for additional budget adjustments, and will be included when the budget is presented for adoption on June 26, 2007.

Included in this agenda item is a list of budget assumptions, both for income and expenses, and two Fund Balance Summary Sheets, one at the board recommended 4.5% reserve and one at 4%. Income budget assumptions provide more detailed information regarding anticipated Average Daily Attendance at P2, projected Cost of Living Adjustment and other increases applied to the Revenue Limit, Lottery funding, and interest earnings on cash at the County Treasurer.

Assumptions made for the expenditure side of the budget include: Step and column changes for all employees; anticipated increase to health insurance premiums for all employees; and an estimate for contributions to restricted programs.

Review of 2007-08 Tentative General Fund Budget Executive Summary
May 17, 2006 Board Meeting
Page 2

Staffing costs, salaries and benefits, make up about 85% of the total operating budget. As such, staffing allocations are under regular review. By nature, staffing changes occur on a daily basis. This budget reflects the most recent staffing, as known at the time of preparation. Minor changes are expected between this budget and the budget presented for adoption.

RECOMMENDATION:

It is recommended that the Board review the 2007-08 Tentative General Fund Budget.

FUNDING SOURCE:

General Fund / 03-00 & 06-00

*San Dieguito Union High School District
Business Services Division/Finance Department*

Budget Assumptions for 2007-08 Fall Revision Budget

A budget, by nature, is an uncertain document, based on estimated income and estimated expenditures for a given period of time. Any time a budget is prepared, certain assumptions must be made with respect to both income and expenditures. The 2007-08 Fall Revision Report and Certification includes the following assumptions:

INCOME PROJECTIONS:

- I - 1 The 2007-08 beginning balance is a projection based on 2006-07 estimated income and expenditures at the Spring Revision.
- I - 2 Revenue limit is based on a projected Average Daily Attendance [ADA] of 11,896. This includes 20 students from non-public schools, 10 students from community day school, and 370 inter-district transfers.
- I - 3 Base Revenue Limit includes a Cost of Living Adjustment [COLA] of 4.53%, and no deficit. This results in an increase of \$290.00 per ADA.
- I - 4 No Equalization funding is expected.
- I - 5 Special Education funding includes COLA of about 3.25% and full funding for growth. 3.25% is a combination of 4.53% COLA on state income and zero COLA on federal income.
- I - 6 Interest income earned on cash in the County Treasury is estimated at 4.70%.
- I - 7 Lottery income is estimated to be \$148 per student, \$123.20 unrestricted and \$24.80 restricted, and annual ADA of \$11,700.
- I - 8 All categorical and specially funded projects are restricted funds and included with 2006-07 guidelines and funding levels.
- I - 9 No funding for Mandated Costs is included.
- I - 10 No income from Carlsbad USD is included.

EXPENDITURE PROJECTIONS:

- E - 1 Salary schedules are not expected to change from 2006-07
- E - 2 Step and column changes for all employee groups are included and estimated to cost \$1,063,592. Step increases for Certified staff are estimated at \$648,635;

*San Dieguito Union High School District
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column changes are estimated at \$300,000. Step increases for Classified staff are estimated at \$114,957.

- E - 3 Employee benefits associated with salaries are also included in the budget. A significant part of this is the cost of health insurance. Contracts with insurance providers are based on a calendar year. Rate increases for 2008 are estimated to be 10%, effective January 1, 2008. Included in the budget is an increase of 5%, \$200,000 for Certificated staff and \$130,000 for Classified staff.
- E - 4 Although there would be no effect in the proposed 2007-08 budget, it should be noted that district STRS contributions are expected to rise by .5%.
- E - 5 Staffing changes occur daily; this budget contains the most recent and up-to-date staffing projections. It is expected some additional changes will take place before the final budget is presented for adoption.
- E - 6 Site formula budgets are based on enrollment projections as of January 2007, to be adjusted in January 2008, reflecting P1 actual attendance (expect Sunset and North Coast Alternative High Schools). Initial allocations are \$89 per middle school student and \$109 per high school student, to be adjusted to \$93 and \$113 in January, 2008.
- E - 7 Reductions to district wide budgets are currently under review for possible reductions.
- E - 8 Expenses for Carlsbad USD summer transportation are included.
- E - 9 Contributions to Restricted Programs (from unrestricted) are estimate to be \$8,312,641. Exact calculation and details of encroachment will be provided at budget adoption.

ENCROACHMENT BY PROGRAM

Routine Restricted Maintenance	\$0	}	Details provided at time of budget adoption.
Special Education Instructional	\$0		
Special Education Transportation	\$0		
District Match:			
BTSA	\$0		
Perkins	\$0		
Estimated Total	\$0		

San Dieguito Union High School District
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2007-08 Tentative Budget
Summary of Changes

Income:

	<u>Spring Revision</u>	<u>Tentative Budget</u>	<u>Summary of Changes</u>	
Revenue Limit	76,598,849	79,083,417	2,484,568 2.4 M - Projected COLA @ 4.53%	
Federal	3,049,380	2,396,982	(652,398) 393 K - Prior year & Deferred Funding not yet recognized 280 K - No funding for smaller learning community	
Other State	12,906,210	8,545,316	(4,360,894) Carryover not budgeted 2.148 M - Mandated Costs 1.1 M - One Time Block Grants 500 K - Arts and Music Grant 500 K - Various Other Categorical Programs	} One Time in 06-07
Local	9,614,612	7,266,789	(2,347,823) 1.7 M - Elimination of Co-Op; Carlsbad 700 K - Adjustments in Anticipated Donations (Spring Revision shows Actuals and Tentative shows budgeted amounts)	
Transfers	1,315,000	40,000	(1,275,000) 1.275 M - No contribution from 17-42	
Total	103,484,051	97,332,504	(6,151,547)	

San Dieguito Union High School District
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2007-08 Tentative Budget
Summary of Changes

Expenditures:

	<u>Spring Revision</u>	<u>Tentative Budget</u>	<u>Summary of Changes</u>
Certificated Salaries	49,352,993	49,229,262	(123,731) 974 K - 15 FTE decrease for retirees 851 K - Step Increases
Classified Salaries	16,674,342	16,017,551	(656,791) 557 K - Decrease in contractual salaries for Co-op 111 K - 2 FTE decrease 100 K - Decrease in Hourly Salaries 112 K - Step Increases
Benefits	16,964,621	17,130,554	165,933 104 K - Increase in Retiree Benefits 247 K - 5% Increase in Health & Welfare 185 K - Benefit decreases as a result of Cert/Class salary decreases
Books & Supplies	9,469,256	5,962,955	(3,506,301) 630 K - Decrease in book buy 2.4 M - Decrease in Materials & Supplies; Carryover not budgeted, One Time funding 450 K - Decrease in Non-Capitalized Equipment
Services & Operating Expenses	9,667,475	8,592,026	(1,075,449) 1.1 M - Decrease in One Time Restricted Funding for travel and professional consulting
Capital Outlay	569,562	443,389	(126,173) 120 K - Decrease in site/building improvements and equipment
Other Outgo	2,608,152	324,650	(2,283,502) 2.148 M - Decrease in Mandated Cost Reimbursements
Total	105,306,401	97,700,387	(7,606,014)

General Fund Revenue & Expenditures - 2007-08 Tentative Budget

	2006-07 Spring Revision			2007-08 Tentative Budget			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit	74,554,413	2,044,436	76,598,849	77,083,417	2,000,000	79,083,417	2,484,568
Federal Income	10,813	3,038,567	3,049,380	0	2,396,982	2,396,982	(652,398)
Other State Income	3,630,110	9,276,100	12,906,210	1,612,160	6,933,156	8,545,316	(4,360,894)
Local Income	2,824,685	6,789,927	9,614,612	1,846,300	5,420,489	7,266,789	(2,347,823)
Transfers	(6,294,795)	7,609,795	1,315,000	(8,272,641)	8,312,641	40,000	(1,275,000)
TOTAL PROJECTED INCOME	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)
PROJECTED EXPENDITURES							
Certificated Salaries	41,361,360	7,991,633	49,352,993	41,150,463	8,078,799	49,229,262	(123,731)
Classified Salaries	10,156,806	6,517,536	16,674,342	9,837,344	6,180,207	16,017,551	(656,791)
Benefits	12,745,917	4,218,704	16,964,621	12,889,055	4,241,499	17,130,554	165,933
Books & Supplies	4,341,641	5,127,615	9,469,256	2,787,924	3,175,031	5,962,955	(3,506,301)
Services & Operating Expenses	6,178,684	3,488,791	9,667,475	6,357,054	2,234,972	8,592,026	(1,075,449)
Capital Outlay	225,337	344,225	569,562	171,889	271,500	443,389	(126,173)
Other Outgo	1,637,329	970,823	2,608,152	(616,733)	941,383	324,650	(2,283,502)
TOTAL PROJECTED EXPENDITURES	76,647,074	28,659,327	105,306,401	72,576,996	25,123,391	97,700,387	(7,606,014)
Estimated Unspent as of June 30	0	1,025,333	1,025,333	0	321,125	321,125	(704,208)
Expenditures (over/under) Revenue	(1,921,848)	1,124,831	(797,017)	(307,760)	261,002	(46,758)	750,259
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	6,727,393	3,726,428	10,453,821	4,460,662	4,851,259	9,311,921	(1,141,900)
Audit Adjustment/Restatements	(344,883)	0	(344,883)	0	0	0	
Adjusted Beginning Balance	6,382,510	3,726,428	10,108,938	4,460,662	4,851,259	9,311,921	(797,017)
Projected Ending Balance - June 30	4,460,662	4,851,259	9,311,921	4,152,902	5,112,261	9,265,163	(46,758)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	30,000		30,000	30,000		30,000	0
Stores Inventory 9320	80,000		80,000	80,000		80,000	0
Recommended Min Reserve (4.5%)	4,738,788		4,738,788	4,396,517		4,396,517	(342,271)
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	4,851,259	4,851,259	0	5,112,261	5,112,261	261,002
Total Components	5,123,788	4,851,259	9,975,047	4,781,517	5,112,261	9,893,779	(81,269)
RESERVE FOR ECONOMIC UNCERTAINTIES	(663,127)	0	(663,127)	(628,616)	0	(628,616)	34,511
	-0.63%	0.00%	-0.63%	-0.64%	0.00%	-0.64%	-0.01%

General Fund Revenue & Expenditures - 2007-08 Tentative Budget

	2006-07 Spring Revision			2007-08 Tentative Budget			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit	74,554,413	2,044,436	76,598,849	77,083,417	2,000,000	79,083,417	2,484,568
Federal Income	10,813	3,038,567	3,049,380	0	2,396,982	2,396,982	(652,398)
Other State Income	3,630,110	9,276,100	12,906,210	1,612,160	6,933,156	8,545,316	(4,360,894)
Local Income	2,824,685	6,789,927	9,614,612	1,846,300	5,420,489	7,266,789	(2,347,823)
Transfers	(6,294,795)	7,609,795	1,315,000	(8,272,641)	8,312,641	40,000	(1,275,000)
TOTAL PROJECTED INCOME	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)
PROJECTED EXPENDITURES							
Certificated Salaries	41,361,360	7,991,633	49,352,993	41,150,463	8,078,799	49,229,262	(123,731)
Classified Salaries	10,156,806	6,517,536	16,674,342	9,837,344	6,180,207	16,017,551	(656,791)
Benefits	12,745,917	4,218,704	16,964,621	12,889,055	4,241,499	17,130,554	165,933
Books & Supplies	4,341,641	5,127,615	9,469,256	2,787,924	3,175,031	5,962,955	(3,506,301)
Services & Operating Expenses	6,178,684	3,488,791	9,667,475	6,357,054	2,234,972	8,592,026	(1,075,449)
Capital Outlay	225,337	344,225	569,562	171,889	271,500	443,389	(126,173)
Other Outgo	1,637,329	970,823	2,608,152	(616,733)	941,383	324,650	(2,283,502)
TOTAL PROJECTED EXPENDITURES	76,647,074	28,659,327	105,306,401	72,576,996	25,123,391	97,700,387	(7,606,014)
Estimated Unspent as of June 30	0	1,025,333	1,025,333	0	321,125	321,125	(704,208)
Expenditures (over/under) Revenue	(1,921,848)	1,124,831	(797,017)	(307,760)	261,002	(46,758)	750,259
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	6,727,393	3,726,428	10,453,821	4,460,662	4,851,259	9,311,921	(1,141,900)
Audit Adjustment/Restatements	(344,883)	0	(344,883)	0	0	0	
Adjusted Beginning Balance	6,382,510	3,726,428	10,108,938	4,460,662	4,851,259	9,311,921	(797,017)
Projected Ending Balance - June 30	4,460,662	4,851,259	9,311,921	4,152,902	5,112,261	9,265,163	(46,758)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	30,000		30,000	30,000		30,000	0
Stores Inventory 9320	80,000		80,000	80,000		80,000	0
Recommended Min Reserve (4.0%)	4,738,788		4,738,788	3,908,015		3,908,015	(830,773)
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	4,851,259	4,851,259	0	5,112,261	5,112,261	261,002
Total Components	5,123,788	4,851,259	9,975,047	4,293,015	5,112,261	9,405,277	(569,771)
RESERVE FOR ECONOMIC UNCERTAINTIES	(663,127)	0	(663,127)	(140,114)	0	(140,114)	523,013
	-0.63%	0.00%	-0.63%	-0.14%	0.00%	-0.14%	0.49%

REVENUE LIMIT SOURCES

Object	Resource	2006-07 Spring Revision			2007-08 Tentative Budget			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	13,620,470	0	13,620,470	13,677,862		13,677,862	57,392
8021	HOMEOWNERS' EXEMPTION	375,000	0	375,000			0	(375,000)
8041	SECURED TAXES	57,509,500	0	57,509,500	64,500,000		64,500,000	6,990,500
8042	UNSECURED TAXES	2,500,000	0	2,500,000			0	(2,500,000)
8043	PRIOR YEAR TAXES	15,000	0	15,000			0	(15,000)
8044	SUPPLEMENTAL TAXES	1,500,000	0	1,500,000			0	(1,500,000)
8045	ED REV AUGMENT FUNDS(ERAF)	100,000	0	100,000			0	(100,000)
8082	OTHER TAXES	1,000	0	1,000			0	(1,000)
8089	50% RECAPTURE, OTHER TAXES	(500)	0	(500)			0	500
8091	SPECIAL ED ADA	(1,700,000)	1,700,000	0	(1,700,000)	1,700,000	0	0
8092	PERS REDUCTION TRANSFER	633,943	0	633,943	605,555		605,555	(28,388)
8097	SPECIAL ED EXCESS TAX	0	344,436	344,436		300,000	300,000	(44,436)
	TOTAL-REVENUE LIMIT SOURCES	74,554,413	2,044,436	76,598,849	77,083,417	2,000,000	79,083,417	2,484,568
		@11,978 P2 Act ADA			@11,896 Est ADA			
	BASE REVENUE LIMIT	\$6,349.71			\$6,639.71			
	FUNDED REVENUE LIMIT	\$6,349.71			\$6,639.71			
	REVENUE LIMIT DEFICIT	0.00%			0.00%			

FEDERAL INCOME

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290 000	0000 024		10,813	0	10,813	0		0	(10,813)
8290 000	0460-000		0	0	0				0
8290 000	3010 000	P	0	0	0			0	0
8290 000	3010 000		0	489,108	489,108		489,107	489,107	(1)
8290 001	3010 000	D	0	115,173	115,173			0	(115,173)
8181 000	3310 000		0	0	0			0	0
8181 000	3310 000	P	0	0	0			0	0
8181 000	3310 000		0	1,532,644	1,532,644		1,574,724	1,574,724	42,080
8285 000	3340 000		0	3,900	3,900		3,830	3,830	(70)
8285 001	3360 000		0	0	0			0	0
8290 001	3530 000	D	0	5,741	5,741			0	(5,741)
8290 000	3550 001		0	103,632	103,632			0	(103,632)
8290 000	3550 001		0	0	0			0	0
8290 000	3550 002		0	13,125	13,125			0	(13,125)
8290 000	3710 000		0	32,405	32,405		32,405	32,405	0
8290 000	3710 001	D	0	81,248	81,248		17,612	17,612	(63,636)
8290 001	3715 000		0	0	0			0	0
8290 000	4035 000		0	218,422	218,422		218,422	218,422	0
8290 000	4035 000	P	0	0	0			0	0
8290 001	4035 000	D	0	104,772	104,772			0	(104,772)
8290 000	4045 000		0	4,963	4,963			0	(4,963)
8290 000	4045 000	P	0	438	438		4,963	4,963	4,525
8290 000	4110 000		0	9,803	9,803		9,803	9,803	0
8290 000	4110 000	P	0	11,684	11,684			0	(11,684)
8290 001	4135 000	D	0	0	0			0	0
8290 000	4201 000		0	0	0			0	0
8290 001	4201 000	D	0	1,531	1,531			0	(1,531)
8290 000	4203 000		0	46,116	46,116		46,116	46,116	0
8290 000	4203 000	P	0	5,450	5,450			0	(5,450)
8290 001	4203 000	D	0	0	0			0	0
8290 001	4230 407	D	0	0	0			0	0
8290 000	5810 003		0	174,754	174,754			0	(174,754)
8290 000	5810 003	P	0	83,658	83,658			0	(83,658)
			10,813	3,038,567	3,049,380	0	2,396,982	2,396,982	(652,398)

P PRIOR YEAR
D DEFERRED

OTHER STATE INCOME

Object	Resource	CODE		2006-07			2007-08			Change
				Spring Revision			Tentative Budget			
				UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8590 000	0000 000		UNRES RESERVE	0		0			0	0
8590 000	0000 013	P	OPPORTUNITY CLASS	0		0			0	0
8590 000	0000 014		OPPORTUNITY SUPPLEMENTAL GRANT ADD ON	0		0			0	0
8590 000	0000 015		STAFF DEV. BUY BACK	15,000		15,000			0	(15,000)
8590 000	0000 020	P	HIGH SCHOOL EXIT EXAM	8,399		8,399	23,399		23,399	15,000
8590 000	0000 023	P	TITLE VI FLEX CELDT	3,320		3,320			0	(3,320)
8590 000	0000 420		STATE & FED PROJECT ADMINISTRATION				133,851		133,851	133,851
8550 000	0425 000	P	MANDATED COST REIMBURSMENTS	2,148,481		2,148,481			0	(2,148,481)
8550 000	0426 000		SP. ED. - MANDATED COST BUYOUT (06/07 - 6 of 10yrs)	43,268		43,268	43,268		43,268	0
8590 000	0450 001		SITE BLOCK GRANT 2000/01	0		0			0	0
8590 000	0460 000		STAR TESTING	0		0			0	0
8590 000	0480 000		ACADEMIC PERFORMANCE INDEX	0		0			0	0
8590 000	0485 000		GOVERNOR'S PERFORMANCE ALLOCATION	0		0			0	0
8560 000	1100 000	P	LOTTERY	0		0			0	0
8560 000	1100 000		LOTTERY	1,411,642		1,411,642	1,411,642		1,411,642	0
8435 000	1200 000		CLASS SIZE REDUCTION - 9TH	0		0			0	0
8590 000	3360 000		SPECIAL ED SPECIALIZED SERVICES	0	1,600	1,600		1,588	1,588	(12)
8590 000	3405 000		SPECIAL ED WORKABILITY	0	265,022	265,022		265,022	265,022	0
8590 000	6285 000		COMMUNITY BASED ENG TUTOR (Adult Ed Program)	0	0	0			0	0
8590 001	6285 000	D	COMMUNITY BASED ENG TUTOR	0	0	0			0	0
8590 000	6286 000		ENGLISH LANGUAGE LEARNER	0	26,500	26,500		26,319	26,319	(181)
8590 000	6286 000	P	ENGLISH LANGUAGE ACQUISITION	0	0	0			0	0
8590 000	6288 000		ENGLISH LANGUAGE & LITERACY	0	0	0			0	0
8590 000	6296 000		SCHOOL LIBRARY/PUBLIC SCHOOL	0	0	0			0	0
8590 000	6296 000	P	SCHOOL LIBRARY/PUBLIC SCHOOL	0	0	0			0	0
8560 000	6300 000	P	LOTTERY INSTRUCTIONAL MATERIALS	0	0	0			0	0
8560 000	6300 000		LOTTERY INSTRUCTIONAL MATERIALS	0	315,067	315,067		315,067	315,067	0
8590 000	6310 000		SCHOOL LAW ENFORC. PARTNERSHIP SUPP. GRANT	0	0	0			0	0
8590 000	6310 001		SCHOOL LAW ENFORC. PARTNERSHIP SUPP. GRANT	0	0	0			0	0
8590 000	6377 000		CAREER TECH ED EQPMT & SUPPLIES	0	176,100	176,100			0	(176,100)
8590 000	6405 000	P	SCHOOL SAFETY & VIOLENCE PREVENTION	0	0	0			0	0
8590 000	6405 000		SCHOOL SAFETY & VIOLENCE PREVENTION	0	398,316	398,316		398,316	398,316	0
8590 000	6500 000		SPECIAL ED CAHSEE (Co Mental Health)	0	69,098	69,098		62,019	62,019	(7,079)
8590 000	6500 003		SPECIAL ED PRE-REFERRAL	0	0	0			0	0
8590 000	6650 003	P	TUPE, PAT II	0	0	0			0	0
8590 000	6650 003		TUPE PAT II	0	34,888	34,888			0	(34,888)
8590 000	6660 000	P	TUPE ELEMENTARY	0	0	0			0	0
8590 000	6660 000		TUPE/TOBACCO USE PREVENTION ED.	0	16,605	16,605		13,271	13,271	(3,334)
8590 000	6670 004	P	TUPE 9-12 STOP	0	0	0			0	0
8590 000	6670 004		TUPE 9-12 STOP IV	0	0	0			0	0
8590 001	6670 005		TUPE 9-12 STOP IV	0	98,769	98,769		130,255	130,255	31,486
8590 000	6760 000		ARTS & MUSIC BLOCK GRANT	0	176,100	176,100		172,100	172,100	(4,000)
8590 000	6761 000		ARTS, MUSIC, PHYSICAL ED SUPPLY	0	962,680	962,680		450,000	450,000	(512,680)
8590 000	7045 000	P	TIIG	0	0	0			0	0
8590 000	7055 000		CAHSEE INSTRUCTION	0	96,302	96,302		96,302	96,302	0
8590 000	7080 000		SUPPLEMENTAL SCHOOL COUNSELING PGRM	0	810,216	810,216		637,379	637,379	(172,837)
8311 000	7090 000	P	ECONOMIC IMPACT AID	0	0	0			0	0
8311 000	7090 000		ECONOMIC IMPACT AID	0	303,469	303,469		289,970	289,970	(13,499)
8311 000	7090 001	P	EIA SUPPLEMENTAL GRANT ADD ON	0	0	0			0	0
8590 001	7100 000	D	ED TECH DIGITAL HS	0	24,752	24,752			0	(24,752)
8590 001	7110 000	D	ED TECH	0	7,749	7,749			0	(7,749)
8590 001	7110 003	D	EDUC TECH - SUPPLEMENTAL	0	75,646	75,646			0	(75,646)
8311 000	7140 000	P	GIFTED AND TALENTED (GATE)	0	0	0			0	0

LOCAL INCOME

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8689 050	0000 300	TRANSP FEES-ATHL-TP	97,500	0	97,500	100,000		100,000	2,500
8689 100	0000 300	TRANSP FEES-ATHL-LCC	97,500	0	97,500	100,000		100,000	2,500
8689 130	0000 300	TRANSP FEES-ATHL-SDA	39,000	0	39,000	25,000		25,000	(14,000)
8689 140	0000 300	TRANSP FEES-ATHL-CCA	10,000	0	10,000	20,000		20,000	10,000
8650 XXX	0000 635	M & O FIELD USE	63,000	0	63,000	55,000		55,000	(8,000)
8699 000	0100 030	22ND AGR DIST NON COOP	151,387	0	151,387	151,400		151,400	13
8677 002	0100 034	INT/AGY COOP TRANSP. - (CARLSBAD FIELD TRIPS)	30,000	0	30,000			0	(30,000)
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	6,000	0	6,000			0	(6,000)
8689 001	0100 039	OTHER PARKING FINES FEES	10,000	0	10,000	4,900		4,900	(5,100)
8660 000	0100 040	INTEREST	450,423	0	450,423	425,000		425,000	(25,423)
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	6,100	0	6,100	6,100		6,100	0
8689 010	0100 048	STUDENT PARKING FEES-LCC	25,000	0	25,000	26,000		26,000	1,000
8689 013	0100 049	STUDENT PARKING FEES-SDA	11,895	0	11,895	12,500		12,500	605
8689 005	0100 050	STUDENT PARKING FEES-TP	32,965	0	32,965	36,300		36,300	3,335
8677 014	0100 051	ADMIN DEV FEES RSF/SB	5,000	0	5,000	2,000		2,000	(3,000)
8677 000	0100 303	I/A COOP INDIRECT COSTS	90,979	0	90,979	0		0	(90,979)
8650 000	0100 XXX	LEASES AND RENTALS - Facility Use	144,831	0	144,831	78,000		78,000	(66,831)
8650 001	0100 302	BLDG/FIELD USE DIST WIDE	4,080	0	4,080	4,100		4,100	20
8792 000	6500 000	SPECIAL EDUCATION	0	3,487,821	3,487,821		3,629,489	3,629,489	141,668
8677 010	6500 004	COASTAL LEARNING ACADEMY	0	110,000	110,000			0	(110,000)
8699 000	6500 280	SPECIAL EDUCATION SEVERE	0	0	0			0	0
8675 001	7230 002	TRANSPORT.SERVICES PARENT PAY	0	447,500	447,500		448,000	448,000	500
8677 012	7240 002	INT/AGY COOP SPECIAL ED OPERATIONAL	0	1,732,057	1,732,057		0	0	(1,732,057)
8677 000	9025 000	ROP COUNTY OFFICE	0	1,012,549	1,012,549		1,343,000	1,343,000	330,451
8677 000	9025 000	P ROP COUNTY OFFICE (PRIOR YEAR)	0	0	0			0	0
8675 012	7230 012	TRANSP - SUMMER SCHOOL						0	
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	1,549,025	0	1,549,025	800,000		800,000	(749,025)
		TOTAL LOCAL REVENUE	2,824,685	6,789,927	9,614,612	1,846,300	5,420,489	7,266,789	(2,347,823)
8980 000	0000 000	UNRESTRICTED RESERVE	(7,609,795)	0	(7,609,795)	(8,312,641)		(8,312,641)	(702,846)
8919 013	0100 085	TRANSFER FROM NUTR SERV, 13-00 - PEPSI/CAP FACILIT	0	0	0			0	0
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19	40,000	0	40,000	40,000		40,000	0
8980 000	3360 000	SP ED - IDEA LOW INCIDENCE ENT	0	0	0			0	0
8980 000	3550 000	VOC & APPL 2ND & ADULT PRGRMS	0	0	0			0	0
8980 000	3550 003	PERKINS - DISTRICT MATCH	0	17,700	17,700		17,700	17,700	0
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT	0	2,531,729	2,531,729		2,314,303	2,314,303	(217,426)
8980 000	6670 004	TUPE 9-12 STOP IV	0	0	0			0	0
8919 017	0000 000	TRANSFER IN FROM SPECIAL RESERVE FUND, 17-42	1,275,000	0	1,275,000			0	(1,275,000)
8980 000	7230 000	HOME TO SCHOOL TRANSPORTATION	0	0	0			0	0
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACHMEN	0	2,077,596	2,077,596		2,798,019	2,798,019	720,423
8980 000	7271 000	PEER ASST & REVIEW/ENTITL	0	40,000	40,000		40,000	40,000	0
8980 000	7280 000	STAFF DEV-BEG TEACH SPT	0	0	0			0	0
8980 000	7392 000	TEACHER CREDENT BLOCK GRANT - DISTRICT MATC	0	91,829	91,829		130,619	130,619	38,790
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACHME	0	2,838,941	2,838,941		3,000,000	3,000,000	161,059
8980 000	9010 000	ROP - DISTRICT MATCH	0	12,000	12,000		12,000	12,000	0
8980 000	9025 000	ROP	0	0	0			0	0
		TOTAL TRANSFERS	(6,294,795)	7,609,795	1,315,000	(8,272,641)	8,312,641	40,000	(1,275,000)
		TOTAL ALL REVENUE W/O TEMP TRSFERS	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)
		OTHER I/F TRANSFERS IN-TEMP	0	0	0			0	
		TOTAL REVENUE WITH ALL TRANSFERS	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)

CERTIFICATED SALARIES

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	34,287,511	6,494,639	40,782,150	34,402,818	6,417,366	40,820,184	38,034
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	3,195,387	357,427	3,552,814	2,889,810	618,865	3,508,675	(44,139)
1300 000		SUPERVISORS, ADMIN: SCHOOL ADMINISTRATORS SUPERINTENDENTS ADMINISTRATORS	3,566,436	463,657	4,030,093	3,547,111	451,188	3,998,299	(31,794)
1900 000		OTHER CERTIFICATED	312,026	675,910	987,936	310,724	591,380	902,104	(85,832)
		TOTAL-OBJECT CODE 1000	41,361,360	7,991,633	49,352,993	41,150,463	8,078,799	49,229,262	(123,731)

CLASSIFIED SALARIES

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	85,163	1,567,359	1,652,522	29,975	1,654,068	1,684,043	31,521
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	2,680,916	4,007,709	6,688,625	2,577,328	3,622,905	6,200,233	(488,392)
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	803,357	357,867	1,161,224	798,558	282,101	1,080,659	(80,565)
2400 000		CLERICAL & OFFICE PERSONNEL	5,858,326	540,831	6,399,157	5,858,199	501,051	6,359,250	(39,907)
2900 000		OTHER CLASSIFIED	729,044	43,770	772,814	573,284	120,082	693,366	(79,448)
		TOTAL-OBJECT CODE 2000	10,156,806	6,517,536	16,674,342	9,837,344	6,180,207	16,017,551	(656,791)

EMPLOYEE BENEFITS

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	3,388,278	652,459	4,040,737	3,368,306	664,116	4,032,422	(8,315)
3200 000		PUBLIC EMP. RETIREMENT SYS - PERS	938,077	539,338	1,477,415	910,885	509,064	1,419,949	(57,466)
3311/2 000		SOCIAL SECURITY	647,643	402,442	1,050,085	629,912	384,970	1,014,882	(35,203)
3321/2 000		MEDICARE CERTIFICATED	720,443	203,898	924,341	694,309	196,908	891,217	(33,124)
3400 000		INC PROTCT+CERT DNTAL+LIFE (FY 05-06 CERT DNTAL & LIFE MOVED TO OBJECT 3900)	453,546	119,489	573,035	443,473	115,639	559,112	(13,923)
3500 000		UNEMPLOYMENT INSURANCE	25,749	7,193	32,942	25,478	7,122	32,600	(342)
3600 000		WORKERS' COMPENSATION	874,224	244,362	1,118,586	865,259	241,982	1,107,241	(11,345)
3700 000		RETIREE BENEFITS (H & W)	297,127	0	297,127	401,608	0	401,608	104,481
3800 000		PERS REDUCTION	400,563	198,483	599,046	388,955	184,370	573,325	(25,721)
3900 000		FLEX ACCOUNTS	5,000,267	1,851,040	6,851,307	5,160,870	1,937,328	7,098,198	246,891
		TOTAL-OBJECT CODE 3000	12,745,917	4,218,704	16,964,621	12,889,055	4,241,499	17,130,554	165,933

BOOKS AND SUPPLIES

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	0	1,600,160	1,600,160	0	970,000	970,000	(630,160)
4200 000		BOOKS OTHER THAN TEXTBOOKS	28,434	6,255	34,689	23,598	2,100	25,698	(8,991)
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES	3,831,533	1,888,290	5,719,823	2,420,972	1,585,494	4,006,466	(1,713,357)
4300 999		ESTIMATED UNSPENT	0	1,025,333	1,025,333	0	321,125	321,125	(704,208)
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	481,674	607,577	1,089,251	343,354	296,312	639,666	(449,585)
		TOTAL-OBJECT CODE 4000	4,341,641	5,127,615	9,469,256	2,787,924	3,175,031	5,962,955	(3,506,301)

SERVICES AND OPERATING EXPENSES

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG POST-SEASON ATHLETICS	177,684	1,041,481	1,219,165	182,134 20,000	72,080	254,214	(964,951)
5300 000		DISTRICT DUES & MEMBERSHIP	44,477	22,820	67,297	35,735	5,250	40,985	(26,312)
5400 000		INSURANCE	460,971	44,368	505,339	516,570	45,000	561,570	56,231
5500 000		UTILITIES	2,739,200	0	2,739,200	3,174,200	0	3,174,200	435,000
5600 000		RENTALS, LEASES & REPAIRS	707,780	211,550	919,330	771,850	143,900	915,750	(3,580)
5700 000		INTER-PROGRAM SERVICES	373,196	(368,246)	4,950	317,445	(318,445)	(1,000)	(5,950)
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	1,392,601	2,532,401	3,925,002	1,010,435	2,280,470	3,290,905	(634,097)
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	282,775	4,417	287,192	328,685	6,717	335,402	48,210
		TOTAL-OBJECT CODE 5000	6,178,684	3,488,791	9,667,475	6,357,054	2,234,972	8,572,026	(1,095,449)

CAPITAL OUTLAY

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITES	54,924	0	54,924	0	0	0	(54,924)
6200 000		IMPROVEMENT	21,000	0	21,000	0	0	0	(21,000)
6400 000		EQUIPMENT	47,474	311,629	359,103	25,459	271,500	296,959	(62,144)
6500 000		EQUIPMENT REPLACEMENT	101,939	32,596	134,535	146,430	0	146,430	11,895
		TOTAL-OBJECT CODE 6000	225,337	344,225	569,562	171,889	271,500	443,389	(126,173)

OTHER OUTGO

Object	Resource		2006-07 Spring Revision			2007-08 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7142 000		OTHER TUITION & SPEC. ED XCES COSTS	0	22,000	22,000	0	10,000	10,000	(12,000)
7142 001		SP. ED. XCES COST/CO OFC	0	0	0	0	12,000	12,000	12,000
7310 001		DIRECT SUPPORT/INDIRECT COSTS	(460,149)	477,536	17,387	(419,383)	419,383	0	(17,387)
7350 011	6390 413	ADULT ED INDIRECT - FUND 11-00	(65,742)	0	(65,742)	(70,000)	0	(70,000)	(4,258)
7350 013	0000 605	FOOD SERVICE INDIRECT FD 13-00	(144,438)	0	(144,438)	(147,350)	0	(147,350)	(2,912)
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14-00	16,688	471,287	487,975	0	500,000	500,000	12,025
7612 017	0450 000	TRSF FROM GEN TO SPEC RES FUND 17-42 (MANDATED COSTS)	2,148,481	0	2,148,481	0	0	0	(2,148,481)
7619 016	0000 850	TRSF FROM GEN TO INSUR WAIVER 67-16	142,489	0	142,489	0	0	0	(142,489)
7619 030		TRSF FR GEN FUND TO DEDUCTIBLE INSURANCE				20,000	0		
		TOTAL-OBJECT CODE 7000	1,637,329	970,823	2,608,152	(616,733)	941,383	304,650	(2,303,502)
		TOTAL-ALL EXPENDITURES	70,468,390	25,170,536	105,306,401	72,576,996	25,123,391	97,660,387	(7,646,014)
		TEMP. TRANSFER/CASH FLOW	0	0	0	0	0	0	
		GRAND TOTAL-ALL EXPENDITURES	70,468,390	25,170,536	105,306,401	72,576,996	25,123,391	97,660,387	(7,646,014)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 9, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Becky Banning
Executive Assistant to the Superintendent

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF 2008 / 2009 and 2009 / 2010
INSTRUCTIONAL CALENDARS

EXECUTIVE SUMMARY

These two items were submitted to the Board as information items on the meeting of May 3, 2007. They are being resubmitted for the Board's consideration and approval.

RECOMMENDATION:

It is recommended that the Board approve the proposed calendars, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

AGENDA ITEM 17

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Instructional School Calendar 2008-09

August 25, 2008 through June 12, 2009

3 Teacher Insvc. Days in August + Staff Development Day on 10/6/08 / school starts on Monday - ends on Friday

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
Aug	4	6	7	8	9	0	0		
Aug	11	12	13	14	15	0	0		
Aug	18	[19]	[20]	[21]	22	0	0		8/19-21 Teacher Inservice Days
1	Aug 25 >	26	27	28	29	5	5		8/25 First day of school
Sep	1	2	3	4	5	4	9	1	9/1 Labor Day
Sep	8	9	10	11	12	5	14		
Sep	15	16	17	18	19	5 (19)	19		
2	Sep 22	23	24	25	26	5	24		
Sep	29	30	1	2	3	5	29		
Oct	6	7	8	9	10	4	33	1	10/6 Staff Development Day
Oct	13	14	15	16	17	5 (19)	38		
3	Oct 20	21	22	23	24	5	43		
Oct	27	28	29	30	31 #	5	48		10/31 1st Quarter Ends#
Nov	3	4	5	6	7	5	53	1	11/10 Cert. Non-Work Day
Nov	10	11	12	13	14	3 (18)	56	1	11/11 Veterans Day
4	Nov 17	18	19	20	21	5	61		
Nov	24	25	26	27	28	0	61	1 1	11/24-28 Fall Break
Dec	1	2	3	4	5	5	66		
Dec	8	9	10	11	12	5 (15)	71		12/12 P-1 cut off date
5	Dec 15	16	17	18	19	5	76		
Dec	22	23	24	25	26	0	76	1 4	12/22-1/2 Winter Recess
Dec	29	30	31	1	2	0	76	1 4	
Jan	5	6	7	8	9	5	81		
Jan	12	13	14	15	16	5	86		1/19 M.L. King Jr. Day
Jan	19	20	21	22	23	4 (19)	90	1	1/28 1st Semester/Term*# Ends
6	Jan 26	27	28 #	29	30	3	93	2	1/29-30 District Inservice Days
Feb	2	3	4	5	6	5	98		
Feb	9	10	11	12	13	4	102	1	2/13 Lincoln Day
Feb	16	17	18	19	20	4 (16)	106	1	2/16 Washington Day
7	Feb 23	24	25	26	27	5	111		
Mar	2	3	4	5	6	5	116		
Mar	9	10	11	12	13	5	121		
Mar	16	17	18	19	20	5 (20)	126		
8	Mar 23	24	25	26	27	5	131		3/27 P-2 cut off date
Mar	30	31	1	2	3 #	5	136		3/3 3rd Quarter Ends
Apr	6	7	8	9	10	0	136	5	4/6-4/10 Spring Recess
Apr	13	14	15	16	17	5 (15)	141		
9	Apr 20	21	22	23	24	5	146		
Apr	27	28	29	30	1	5	151		
May	4	5	6	7	8	5	156		
May	11	12	13	14	15	5 (20)	161		
10	May 18	19	20	21	22	5	166		
May	25	26	27	28	29	4	170	1	5/25 Memorial Day
Jun	1	2	3	4	5	5	175		6/12 Last day of school
Jun	8	9	10	11	12 *#	5 (19)	180		6/12 2nd Semester/Term Ends *#
Jun	15	16	17	18	19	5			
Jun	22	23	24	25	26	5	5		
Jun	29	30	1	2	3	4	9	1	7/3 Independence Day
Jul	6	7	8	9	10	5	14		
Jul	13	14	15	16	17	5	19		
Jul	20	21	22	23	24	5	24		
Jul	27	28	29	30	31	5	29		6 weeks
Aug	3	4	5	6	7	5	34		
Aug	10	11	12	13	14	5	39		8 weeks
Aug	17	18	19	20	21	5			
Aug	24	25	26	27	28	5			

 Holidays/Breaks/Inservice - No School

* Academy's Quarter/Term Ending Dates

High Schools Quarter/Semester Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Instructional School Calendar 2009-10

August 31, 2009 through June 18, 2010

3 Tchr Insvc. days in August + 1 Staff Dev. day 10/19 + 1 Cert. non-work day on 9/28 - School starts on Monday - ends on Friday

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
1	Aug 24	[25]	[26]	[27]	28	0			8/25-27 Teacher Inservice Days
	Aug 31 >	1	2	3	4	5	5		8/31 First Day of School
	Sep 7	8	9	10	11	4	9	1	9/7 Labor Day
	Sep 14	15	16	17	18	5	14		
	Sep 21	22	23	24	25	5 (19)	19		
2	Sep 28	29	30	1	2	4	23		9/28 Certificated Non-Work Day (students not in school)
	Oct 5	6	7	8	9	5	28		
	Oct 12	13	14	15	16	5	33		
	Oct 19	20	21	22	23	4 (18)	37		10/19 Staff Development Day
3	Oct 26	27	28	29	30	5	42		
	Nov 2	3	4	5	6 #	5	47		11/6 1st Quarter Ends
	Nov 9	10	11	12	13	4	51	1	11/11 Veterans Day
	Nov 16	17	18	19	20	5 (19)	56		11/20 P1 cut off date
4	Nov 23	24	25	26	27	0	56	1 4	11/23-27 Fall Break
	Nov 30	1	2	3	4	5	61		
	Dec 7	8	9	10	11	5	66		
	Dec 14	15	16	17	18	5	71		
	Dec 21	22	23	24	25	0	71	1 4	12/21-1/1 Winter Recess
	Dec 28	29	30	31	1	0	71	1 4	
	Jan 4	5	6	7	8	5 (20)	76		
5	Jan 11	12	13	14	15	5	81		
	Jan 18	19	20	21	22	4	85	1	1/18 M.L. King Jr. Day
	Jan 25	26	27 *#	28	29	3	88	2	1/28-29 District Inservice Days
	Feb 1	2	3	4	5	5 (17)	93		1/27 1st Semester/Term Ends *#
6	Feb 8	9	10	11	12	4	97	1	2/12 Lincoln Day
	Feb 15	16	17	18	19	4	101	1	2/15 Washington Day
	Feb 22	23	24	25	26	5	106		
	Mar 1	2	3	4	5	5 (18)	111		
7	Mar 8	9	10	11	12	5	116		
	Mar 15	16	17	18	19	5	121		
	Mar 22	23	24	25	26	5	126		4/2 3rd Quarter Ends
	Mar 29	30	31	1	2 #	5 (20)	131		4/2 P-2 cut off date
8	Apr 5	6	7	8	9	0	131	5	4/5-9 Spring Recess
	Apr 12	13	14	15	16	5	136		
	Apr 19	20	21	22	23	5	141		
	Apr 26	27	28	29	30	5 (15)	146		
9	May 3	4	5	6	7	5	151		
	May 10	11	12	13	14	5	156		
	May 17	18	19	20	21	5	161		
	May 24	25	26	27	28	5 (20)	166		
10	May 31	1	2	3	4	4	170	1	5/31 Memorial Day
	Jun 7	8	9	10	11	5	175		
	Jun 14	15	16	17	18 *#	5 (14)	180		6/18 Last day of school
	Jun 21	22	23	24	25	0			6/18 2nd Semester/Term Ends *#
	Jun 28	29	30	1	2	5	5		
	Jul 5	6	7	8	9	4	9	1	7/5 Independence Day
	Jul 12	13	14	15	16	5	14		
	Jul 19	20	21	22	23	5	19		
	Jul 26	27	28	29	30	5	24		
	Aug 2	3	4	5	6	5	29		6 weeks
	Aug 9	10	11	12	13	5	34		
	Aug 16	17	18	19	20	5	39		8 weeks
	Aug 23	24	25	26	27	5			
	Aug 30	31				5			

 Holidays/Breaks/Inservice - No School

* Academy's Quarter/Term Ending Dates
High Schools Quarter/Semester Ending Dates

ITEM 17

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 3, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Marguerite D. Bulkin
Executive Director

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF MODIFIED PASSING
CAHSEE SCORES FOR CLASS OF 2007

EXECUTIVE SUMMARY

All students must pass the CAHSEE as a condition of receiving a high school diploma. If specified in the student's Individualized Educational Plan (IEP), students with disabilities may use modifications on one or both parts of the CAHSEE. If the student uses the modification and receives a passing score, the score is not valid.

However, at the request of a parent/guardian, a school principal may submit a request for a waiver to the District Board of Trustees for students with disabilities who took the CAHSEE with modifications **and** received the equivalent of a passing score on one or both parts of the CAHSEE.

Two students in the Class of 2007 took the CAHSEE with an allowable modification and received a **passing 'MODIFIED' score**.

RECOMMENDATION:

It is recommended that the Board validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied.

Students in the Class of 2007 who took the CAHSEE with allowable modifications and received the equivalent of a passing score:

Two Students: Student ID #012162
 Student ID #011920

AGENDA ITEM 18

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 8, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: John Addleman, Facilities Planning Analyst
Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ADOPTION OF RESOLUTION DEDICATING
AN INTEREST IN REAL PROPERTY

EXECUTIVE SUMMARY

The Board of Trustees, at the meeting of May 3, 2007, adopted Resolutions of Intention to Dedicate an Interest in Real Property to both the City of Encinitas and San Diego Gas and Electric Co. related to the off site improvements to provide sidewalk, curbs and gutters on Bonita Drive adjacent to San Dieguito Academy. Since the May 3rd action the necessary posting and publication of the Board's intent has been accomplished in order for the Board of Trustees to hold a public hearing regarding the easement dedication and subsequent vote on the Resolution Dedicating an Interest in Real Property.

RECOMMENDATION:

It is recommended that the Board

- a) Hold a Public Hearing, allowing comments from the public on the Board's intention to dedicate an interest in real property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, and
- b) Adopt the attached Resolution Dedicating an Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus.

- c) Hold a Public Hearing, allowing comments from the public on the Board's intention to dedicate an interest in real property to San Diego Gas and Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, and
- d) Adopt the attached Resolution Dedicating an Interest in Real Property to San Diego Gas & Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus.

FUNDING SOURCE:

Not applicable

Resolution Dedicating an Interest in)
Real Property)
_____)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, this Board on May 3, 2007, adopted a resolution of intention to dedicate an interest in real property owned by this District to the City of Encinitas; and

WHEREAS, said resolution of intention provided that a public hearing on the request of making such dedication be held by this Board at its regular place of meeting on May 17, 2007, at 6:30 o'clock p.m., at which time and place all persons interested therein might appear and show cause why said dedication should not be made; and

WHEREAS, notice of the adoption of said resolution of intention was duly given as provided by law, all of which appears by the affidavits of posting and publication on file in the office of this Board; and

WHEREAS, this Board formally convened at the time and place set forth in said resolution of intention, and no persons appeared to object to or protest either verbally or in writing against the dedication of the property described in said resolution; and

WHEREAS, in the judgment of this Board it is expedient and for the best interests of this District that said dedication be made; NOW THEREFORE,

BE IT RESOLVED AND ORDERED by the Governing Board of the San Dieguito Union High School District of San Diego County that an interest in real property for the purposes described in the resolution adopted by this Board on May 3, 2007, be and it is hereby dedicated to San Diego Gas & Electric Company, a corporation;

BE IT FURTHER RESOLVED AND ORDERED that the Secretary of this Board be and is hereby authorized and directed to execute and deliver the Grant of Easement described in said resolution of intention to said applicant.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California this 17 day of May, 2007, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Resolution Dedicating an Interest in)
Real Property)
_____)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, this Board on May 3, 2007, adopted a resolution of intention to dedicate an interest in real property owned by this District to San Diego Gas & Electric Company, a corporation; and

WHEREAS, said resolution of intention provided that a public hearing on the request of making such dedication be held by this Board at its regular place of meeting on May 17, 2007, at 6:30 o'clock p.m., at which time and place all persons interested therein might appear and show cause why said dedication should not be made; and

WHEREAS, notice of the adoption of said resolution of intention was duly given as provided by law, all of which appears by the affidavits of posting and publication on file in the office of this Board; and

WHEREAS, this Board formally convened at the time and place set forth in said resolution of intention, and no persons appeared to object to or protest either verbally or in writing against the dedication of the property described in said resolution; and

WHEREAS, in the judgment of this Board it is expedient and for the best interests of this District that said dedication be made; NOW THEREFORE,

BE IT RESOLVED AND ORDERED by the Governing Board of the San Dieguito Union High School District of San Diego County that an interest in real property for the purposes described in the resolution adopted by this Board on May 3, 2007, be and it is hereby dedicated to San Diego Gas & Electric Company, a corporation;

BE IT FURTHER RESOLVED AND ORDERED that the Secretary of this Board be and is hereby authorized and directed to execute and deliver the Grant of Easement described in said resolution of intention to said applicant.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California this 17 day of May, 2007, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 3, 2007

BOARD MEETING DATE: May 17, 2007

PREPARED BY: Rick Schmitt
Associate Superintendent, Educational Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: REVIEW OF BOARD POLICY REVISION PROPOSAL
POLICY #6392 – “TUITION AND FEES FOR
STUDENTS ATTENDING ADULT SCHOOL”

EXECUTIVE SUMMARY

Board Policy 6392 allows the adult school principal to determine tuition charges for fee-based classes, based upon current expenses, which include certificated and classified salaries, materials and all other administrative costs. Attached is a current and a proposed fee schedule.

Denise Stanley has completed a survey of fees charged by similar adult education and local community college programs. The results of the survey show that SDUHSD Adult School charges less than both Mira Costa and Palomar Community Colleges for equivalent courses. The results also show that SDUHSD charges slightly more than Vista and Poway Adult Schools. All other programs charge a convenience fee for credit card payments, whereas SDUHSD absorbs the total cost of registering a student.

The SDUHSD Adult School monetary reserve is currently being used to fund the building of its office space and a classroom at San Dieguito Academy. This reserve will need to be replenished over the next few years.

Please refer to the attached current 2006-07 fee schedule and the proposed 2007-08 fee schedule.

RECOMMENDATION:

It is recommended that the Board review the proposed revision of Board Policy #6392, “*Tuition and Fees for Students Attending Adult School*”. The request will return to the Board for approval on June 7, 2007.

FUNDING SOURCE:

Not applicable.

PROPOSED

INSTRUCTION

6392/AR-1

TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL

The adult school principal shall determine tuition for fee-based classes based upon the current expenses of the Adult School, which includes certificated and classified salaries, materials and all other administrative costs of the program.

1. The Adult School will charge ~~\$5~~ **\$6** an hour for regular fee-based classes, ~~and—\$6~~ **\$7** an hour for computer classes, **and \$8 an hour for golf classes.**
2. A \$25 fee will be charged for one-day workshops (three hour maximum)
3. A fee will be charged for books and supplies used in the classroom.

Refund Policy

The Adult School may give a refund if a class is cancelled, or if the student has given 48-hour notice that he/she needs to cancel their registration.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: December 20, 1990
Administrative Regulation Revised: July 6, 1995
Administrative Regulation Revised: July 18, 2002
Administrative Regulation Revised: February 25, 2004
Administrative Regulation DRAFT: **June 7, 2007**

1/1

ITEM 23

Registration Fees 2007-08

PROPOSED

\$25 for one-day workshops (three hour maximum)

\$7 per hour for classes up to three days plus a \$3 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$17	<u>3</u>	1	\$24
	1.5	\$24		1.5	\$35
	2	\$31		2	\$45
	2.5	\$40		2.5	\$56
	3	\$45		3	\$66

\$6 per hour for classes between four and nine days plus \$6 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$30	<u>5</u>	1	\$36	<u>6</u>	1	\$42
	1.5	\$42		1.5	\$51		1.5	\$60
	2	\$54		2	\$66		2	\$78
	2.5	\$66		2.5	\$81		2.5	\$96
	3	\$78		3	\$96		3	\$114

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$48	<u>8</u>	1	\$54	<u>9</u>	1	\$60
	1.5	\$69		1.5	\$78		1.5	\$87
	2	\$90		2	\$102		2	\$114
	2.5	\$111		2.5	\$126		2.5	\$141
	3	\$132		3	\$150		3	\$168

\$7 per hour plus \$5 plus \$6 material fee for COMPUTER CLASSES:

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$19+ \$6.00	<u>3</u>	1	\$26+ \$6.00
	1.5	\$26+ \$6.00		1.5	\$37+ \$6.00
	2	\$33+ \$6.00		2	\$47+ \$6.00
	2.5	\$40+ \$6.00		2.5	\$58+ \$6.00
	3	\$47+ \$6.00		3	\$68+ \$6.00

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$33+ \$6.00	<u>5</u>	1	\$40+ \$6.00	<u>6</u>	1	\$ 47+ \$6.00
	1.5	\$47+ \$6.00		1.5	\$58+ \$6.00		1.5	\$ 68+ \$6.00
	2	\$61+ \$6.00		2	\$75+ \$6.00		2	\$ 89+ \$6.00
	2.5	\$75+ \$6.00		2.5	\$93+ \$6.00		2.5	\$110+ \$6.00
	3	\$89+ \$6.00		3	\$110+ \$6.00		3	\$131+ \$6.00

Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$54+ \$6.00	<u>8</u>	1	\$61+ \$6.00
	1.5	\$79+ \$6.00		1.5	\$89+ \$6.00
	2	\$103+ \$6.00		2	\$117+ \$6.00
	2.5	\$128+ \$6.00		2.5	\$145+ \$6.00
	3	\$152+ \$6.00		3	\$173+ \$6.00

\$8 per hour plus \$5 fee plus material fee for GOLF CLASSES:

Days	Hours	Cost
4	1	\$37 + material fees
5	1	\$45 + material fees
6	1	\$53 + material fees
7	1	\$61 + material fees
8	1	\$69 + material fees
9	1	\$77 + material fees

CURRENT

INSTRUCTION

6392/AR-1

TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL

The adult school principal shall determine tuition for fee-based classes based upon the current expenses of the Adult School, which includes certificated and classified salaries, materials and all other administrative costs of the program.

1. The Adult School will charge \$5 an hour for regular fee-based classes and \$6 an hour for computer classes.
2. A \$25 fee will be charged for one-day workshops (three hour maximum)
3. A fee will be charged for books and supplies used in the classroom.

Refund Policy

The Adult School may give a refund if a class is cancelled, or if the student has given 48-hour notice that he/she needs to cancel their registration.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: December 20, 1990
Administrative Regulation Revised: July 6, 1995
Administrative Regulation Revised: July 18, 2002
Administrative Regulation Revised: February 25, 2004

1/1

Registration Fees 2005-6

CURRENT

\$25 for one-day workshops (three hour maximum)

\$6 per hour for classes up to three days plus a \$3 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$15	<u>3</u>	1	\$21
	1.5	\$21		1.5	\$30
	2	\$27		2	\$39
	2.5	\$33		2.5	\$48
	3	\$39		3	\$57

\$5 per hour for classes between four and nine days plus \$6 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$26	<u>5</u>	1	\$31	<u>6</u>	1	\$36
	1.5	\$36		1.5	\$44		1.5	\$51
	2	\$46		2	\$56		2	\$66
	2.5	\$56		2.5	\$69		2.5	\$81
	3	\$66		3	\$81		3	\$96

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$41	<u>8</u>	1	\$46	<u>9</u>	1	\$51
	1.5	\$59		1.5	\$66		1.5	\$74
	2	\$76		2	\$86		2	\$96
	2.5	\$94		2.5	\$106		2.5	\$119
	3	\$111		3	\$126		3	\$141

Computer Classes: \$6 per hour plus \$5 plus \$5.50 material fee:

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$17 + \$5.50	<u>3</u>	1	\$23 + \$5.50
	1.5	\$23 + \$5.50		1.5	\$32 + \$5.50
	2	\$29 + \$5.50		2	\$41 + \$5.50
	2.5	\$35 + \$5.50		2.5	\$50 + \$5.50
	3	\$41 + \$5.50		3	\$59 + \$5.50

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$29+ \$5.50	<u>5</u>	1	\$35 + \$5.50	<u>6</u>	1	\$41 + \$5.50
	1.5	\$41+ \$5.50		1.5	\$50 + \$5.50		1.5	\$59 + \$5.50
	2	\$53+ \$5.50		2	\$65 + \$5.50		2	\$77 + \$5.50
	2.5	\$65+ \$5.50		2.5	\$80+ \$5.50		2.5	\$95 + \$5.50
	3	\$77+ \$5.50		3	\$95 + \$5.50		3	\$113 + \$5.50

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$47 + \$5.50	<u>8</u>	1	\$53 + \$5.50	<u>9</u>	1	\$59 + \$5.50
	1.5	\$68 + \$5.50		1.5	\$77 + \$5.50		1.5	\$86 + \$5.50
	2	\$89 + \$5.50		2	\$101 + \$5.50		2	\$113 + \$5.50
	2.5	\$110 + \$5.50		2.5	\$125 + \$5.50		2.5	\$140 + \$5.50
	3	\$110 + \$5.50		3	\$149 + \$5.50		3	\$167 + \$5.50

Golf Classes: \$7 per hour plus \$5 fee plus material fee.

Days	Hours	Cost
4	1	\$33 + material fees
5	1	\$40 + material fees
6	1	\$47 + material fees
7	1	\$54 + material fees
8	1	\$61 + material fees
9	1	\$68 + material fees